

**Santiago Canyon College  
College Council (Planning and Budget Allocation)**

**MINUTES**

**September 11, 2007, 2:00 p.m., E-107**

**Administrators: John Hernandez, Aracely Mora for Mary Halvorson, Steve Kawa (absent), Jose Vargas, Juan Vázquez  
Faculty: Morrie Barembaum, Linda Cucovatz, Rosi Enriquez (absent), Laura Wirtz, Connie Wilson, John Smith (absent), vacant (alt)**

**Classified: Diane Durdella, Zina Edwards, Sheryl Martin, Janell McWilliam (absent) (alt)**

**Student: Sean Dadashi      Technology: Curt Childress      Communication: AnnMarie Librescu**

Approved 9/25/07

MINUTES	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 8/28/07		Motion to accept minutes as presented (Cucovatz/Vargas) passed unanimously.
NEW BUSINESS		
1. Introduction	The new Director of College Advancement, Kari Caldwell, was introduced to the council.	
2. Reorganization – Accompanist	First reading: reorganization to increase on-going Accompanist position from .25 to up to .475 FTE. Question regarding identifying available funds in the SCC budget to make up the difference. Steve Kawa needs to be consulted to confirm funds are available, without using general fund dollars.	Motion to waive second reading, with the condition that Steve Kawa identifies funds in the SCC budget, and to approve the reorganization as presented (Edwards/Vargas) passed unanimously.
PROGRAM UPDATES		
1. Incorporated Student Council: Sean Dadashi	<ul style="list-style-type: none"> <li>a. Sean distributed a student activities calendar for September-December 2007.</li> <li>b. Election 9/10-9/13 to decide on identification for student association: 1) Incorporated Student Council; 2) Associated Students; 3) Associated Student Government.</li> <li>c. Expressed thanks to all who attended Welcome Week BBQ – hamburgers were gone quickly, and given out free to students with ISC stickers. Students without stickers were charged \$5 – the ISC only made \$15 – which means their efforts to promote purchasing the sticker have been effective.</li> <li>d. Parking has improved since the first two weeks of school.</li> </ul>	
2. Continuing Education: Jose Vargas	<ul style="list-style-type: none"> <li>a. Enrollment is up; the parking lot filled to capacity during daytime classes.</li> <li>b. Summer program – should exceed target by 50 FTES.</li> <li>c. Inmate Ed – current trend resulted in an increase of 5 FTES in July.</li> <li>d. SB361 – Our district should receive approximately \$3.4 million.</li> <li>e. Code – non-credit instructor hours have been re-defined.</li> <li>f. Petition classes held at 3:30 p.m. are filled – high school demand is up.</li> <li>g. Room 156 was re-configured during the summer – now enables change from ESL to basic skills.</li> <li>h. Final number of graduates for 2006-2007 is 120.</li> <li>i. Administrative secretary position to replace Barbara Garrahy has been announced.</li> <li>j. Currently working to qualify with the state as an Education Center for eligibility to receive \$1 million per year.</li> </ul>	

<p>3. Classified Advisory Group: Zina Edwards</p>	<p>a. Instructor Jim Isbell won the reserved parking space, and the Hawks raised \$398 for scholarships and leadership development. OEC is currently conducting a parking space raffle in support of classified.</p> <p>b. Classified interested in serving on the College Council and the Accreditation Committee have submitted their interest to CSEA.</p>	
<p>4. Communications: AnnMarie Librescu</p>	<p>a. Recent articles in the "Register," including coverage on the Rubber Boot Race.</p> <p>b. Planning for another "Career Focus" magazine.</p>	
<p>5. Technology: Curt Childress</p>	<p>a. Vista is still a problem for wireless; the network team is working to overcome the challenge.</p> <p>b. The Technology Plan has been submitted to the Technology Committee for a second reading.</p> <p>c. The first meeting of the Technology Advisory Group (TAG) is Thursday, October 4.</p>	
<p>6. Budget/Facilities/Safety/Admin Services: Steve Kawa</p>	<p>No report.</p>	
<p>7. Curriculum and Instruction Committee: Linda Cucovatz</p>	<p>a. First meeting of the SAC and SCC committees was last week. A compromise agreement was reached in terms of shared curriculum. The Executive Committees from both SAC and SCC Academic Senates attended this meeting.</p> <p>b. Drafts will be going to curriculum clusters and then to the Academic Senates for approval.</p> <p>c. In the process of creating the new course outline form that will include SLOs and match the needs for Datatel entry.</p> <p>d. Classification codes will be changing for Continuing Ed.</p>	
<p>8. Academic Affairs: Mary Halvorson</p>	<p>No report.</p>	
<p>9. Student Success Committee/Student Services: John Hernandez</p>	<p>a. Friday, September 14 – Regional Training on Basic Skills Initiatives</p> <p>b. Friday, September 21 – First accreditation self-study meeting</p> <p>c. Monday, September 17 – Student Success Council meeting</p> <p>d. On-Course two-day event was very successful.</p> <p>e. The FTES goal of 2300 has already been exceeded.</p> <p>f. Wednesday, September 12 - Farewell for Robert Melendez.</p>	

10. Educational Master Plan Committee/Academic Senate: Rosi Enriquez	<ul style="list-style-type: none"> <li>a. First meeting is next Tuesday, September 18.</li> <li>b. Executive Board met with the SAC exec board and the curriculum council chairs last week.</li> </ul>	
11. President: Juan Vázquez	<ul style="list-style-type: none"> <li>a. President Vazquez thanked Sean Dadashi for appointing a student representative to the Chancellor’s Council – Carly McGuire.</li> <li>b. Legislation regarding ROP would limit instruction to students 18 and under. This could result in an increased enrollment in our continuing education program, instructors looking for employment, and available sites previously used for ROP.</li> </ul>	

**Santiago Canyon College - Mission Statement**

Santiago Canyon College (SCC) is a diverse learning community dedicated to intellectual and personal growth. Our purpose is to foster a learning environment that helps students develop knowledge and understanding, critical thinking, sound decision making, cultural awareness, effective communication skills, and a commitment to local and global citizenship.

Santiago Canyon College offers a comprehensive curriculum that includes university transfer, associate degree and certificate programs. In addition, we provide community services, career education, continuing education, basic skills development, and a range of support services for full and part-time students, including those with family and career responsibilities. At SCC we encourage students to plan, implement, and evaluate their educational progress through meaningful reflection and interaction with both the college and community. (Approved by CPAC: 1/25/05)