

Rancho Santiago Community College District
DISTRICT SAFETY AND SECURITY DEPARTMENT

Active Shooter Information

When a hostile person is shooting a weapon or otherwise causing death or serious injury to other persons on RSCCD property, or is threatening imminent death or injury, we recommend that students, faculty, and staff take the following steps to try to avoid harm.

- **Call local police and campus safety.** (OPD: 9-1-1; from on campus phones 9-9-1-1; and SCC Campus Safety Office: x4730, 714-628-4730)
- Remain calm and answer the dispatcher's questions. The dispatcher is trained to obtain the necessary and required information for an appropriate emergency response.
- If safe to do so, stop and take time to get a good description of the criminal. Note height, weight, sex, race, approximate age, clothing, method and direction of travel, and his/her name, if known. If the suspect is entering a vehicle, note the license plate number, make and model, color, and outstanding characteristics. All of this takes only a few seconds and is of the utmost help to the responding officers.

NOTE: An individual must use his/her own discretion during an active shooter event as to whether he/she chooses to run to safety or remain in place. However, best practices for an active shooter event are listed below.

IF OUTSIDE WHEN A SHOOTING OCCURS

- Run away from the threat if you can, as fast as you can. Run in a zigzag pattern, and use vehicles, bushes, trees and other objects that could shield you from the view of the shooter.
- If you can get away from the area of immediate danger, call for help (9-1-1) and warn others.
- If you are unable to run away, drop to the ground immediately, face down as flat as possible. If within 15-20 feet of a safe place or somewhere out of the suspect's view, duck and run to it.
- Move or crawl away from gunfire, utilize any obstructions between you and the gunfire.
- When you reach a place of relative safety, evaluate your location, to determine if it is really a good place to hide. If so, stay down and do not move.
- If the suspect is near by, and causing death or physical injury to people near you, lie down and play dead.
- Wait and listen for directions from the police, campus safety and/or public agency personnel.
- When the police arrive, obey all commands. You may be told to lie face down, raise your hands, or may be handcuffed. This is for safety reasons so the police may evaluate the circumstances.

IF SUSPECT IS OUTSIDE YOUR CLASSROOM/OFFICE

- Stay inside the classroom/office.
- If possible, close and lock the outside door to the room.
- Close the blinds, turn off the lights, remain quiet and move behind objects that may conceal you from the suspect. Stay on the floor, away from doors or windows, and do not peek out to see what may be happening.
- If possible and safe to do so, report the location of the assailant.

IF SUSPECT IS IN CLOSE PROXIMITY (Threatening Classroom or Office Situations)

- Lie motionless and pretend to be unconscious.
- Do not attempt to apprehend or interfere with the suspect except for self-protection. An individual must use his/her own discretion about when he or she must engage a shooter for survival.
- If you are confronted by the suspect and are not going to fight back, avoid eye contact and follow all commands.
- A last option, whether inside or outdoors, may be to fight back. Creating a distraction, by yelling or throwing something at or towards the assailant might provide a momentary advantage.

Threatening or Violent Behavior



RANCHO SANTIAGO
COMMUNITY COLLEGE DISTRICT

Crisis Intervention & Threat Assessment

Students who are experiencing a psychological or emotional crisis often need immediate help and intervention. Some examples of serious crises include: 1) suicidal or homicidal thoughts or impulses; 2) sexual or physical assault; 3) hearing voices or otherwise misperceiving reality; 4) overwhelming loss, such as a death in the family. Listed below are services available in crisis situations.

The Campus **Psychological Services** department provides crisis intervention during the Health and Wellness Center hours. Call or come to the Psychological Services office and **MAKE IT CLEAR THAT YOU ARE IN CRISIS**. Every effort will be made to respond as soon as possible. In addition to crisis intervention, Psychological Services offers short-term individual therapy, group therapy, assessment and referral to students on an appointment basis. Below are other avenues of help.

Suicide Prevention Hotline	(800) 784-2433
Sexual Assault/Rape Crisis Hotline	(714) 957-2737
Domestic Violence Hotline	(877) 854-3594
Child Abuse – Orangewood Children’s Home	(714) 935-7080
Child or Parent Emergency Services	(800) 422-4453
OC Child Protective Services	(714) 940-1000

Threats & Violence

Everyone is asked to assist in making the campus a safe place by being alert to suspicious situations or persons and by reporting them to Campus Safety. If you are the victim or witness to any violation of the law, such as assault, robbery, overt sexual behavior, etc., immediately contact Campus Safety **or call 911**.

Do not attempt to apprehend or interfere with the criminal except in the case of self defense. **Do Not Take Any Unnecessary Chances!**

If a person becomes disruptive (violent, threatening, bizarre behavior), immediately notify your supervisor and contact Campus Safety.

IF IN IMMEDIATE DANGER, shout, yell for help, send a runner for help, make noise in any other way you can. Pull a fire alarm, run, try to make your way towards a phone and call 911

Campus Demonstrations

Most campus demonstrations will be peaceful, and everyone should attempt to carry on business as normally as possible. Avoid provoking or obstructing the demonstrators. Should a disturbance occur, call the Campus Safety Department and do the following:

- o Alert all individuals in the area of the situation.
- o Lock all doors; secure all files, documents and equipment.
- o If necessary, cease operations and evacuate.

Campus Safety will assess the situation and will notify local authorities if needed.

