

OEC Radio Instructions

1. Make sure the radio is on. To power on the radio, turn the volume knob to the right. You should hear a signal from the radio that it is on.
2. To talk press and hold the microphone button on upper left hand side of the radio. Speak clearly in short messages. Start by asking for the person you wish to contact; for instance “OEC Security, do you copy? This is OEC.” or “OEC Custodian, do you copy? This is OEC”. Release the button and wait for a response.

Security

To contact Security make sure the radio is on Channel 2. For the Vertex model radio, the LCD display should say “security”. For the Kenwood model, an audible “2” should be heard when you switch to channel 2.

On both models the user can switch the channel by turning the knob closest to the antenna. Hold the microphone button down and say, “OEC Security, do you copy?”. The security office will say, “OEC Security”. Then hold the microphone button down and provide your name and location, for example, “please see Jim Kennedy in room 104”. The security officer will respond.

OEC General Use

For any radio use other than for security purposes please use channel 3. For the Vertex model radio, the LCD display should say “OEC”. For the Kenwood model, an audible “3” should be heard when you switch to channel 3. Follow instructions above.

Radio #	Make	Model	Assigned To	Location
	Vertex Standard Ritron			
Base		Jobcom	Frederick, Linda	104
1	Kenwood	TK 3200	Vargas, Jose	104
2	Kenwood	TK 3200	Security	Security
3	Kenwood	TK 3200	Jim Kennedy	104
4	Kenwood	TK 3200	Security	Security
5	Kenwood	TK 3200	Fasbinder, Lori	104
6	Kenwood	TK3200	Gonzales, Danny	Publications
7	Kenwood	TK3200	Gomez, Oscar	142
8	Kenwood	TK3200	Toner, Armando	Warehouse

9	Kenwood	TK3200	Custodian	142
10	Base Kenwood	TK3200	Admissions & Rec	Admissions
11	Kenwood	TK3200	O'Neill, Mary (CDC)	139
12	Kenwood	TK3200	Ramirez, Chony	117
13	Kenwood	TK3200	Vives, Cristina	119
14	Kenwood	TK3200	Custodian	142
15	Kenwood	TK3200	Site Director	115
16	Kenwood	TK3200	Martin, Sheryl	104
17	Kenwood	TK3200	Gomez, Sonia	109
18	Kenwood	TK3200	Espitia, Diane	104
19	Kenwood	TK3200	Alvano, Pat	104
20	Vector Standard	Jobcom	ITS	169
21	Vector Standard	Jobcom	High School Lab	162
22	Vector Standard	Jobcom	Araceli Trujillo	117
23	Vector Standard	Jobcom	Flo Zysman	114
24	Vector Standard	Jobcom	Edna Tse	122
25	Vector Standard	Jobcom	Room 160	160