



Pre-Flex Week

August 10: Adjunct Faculty Meeting, Career Technical Education, 6:00-8:00 pm (Room U-89)

August 1-20: Accepting submissions, Second Annual Staff Photography Show, send 8x10 submissions to Leah Freidenrich, SCC Library

Monday, August 16, 2010

9:00-10:50 am	Using the Document Camera's Presenter, Natalie Barker (Lumens representative) (Room SC-105) Every Science Center classroom will have a Lumens document camera installed, and this workshop will demonstrate the many uses of this device. All faculty & staff welcome.
9:00-10:50 am	Camtasia, Scott James (Room L-115) Camtasia is like a video camera that records your computer screen. Participants will begin to learn Camtasia by recording and narrating a PowerPoint presentation and delivering it over the web as a Flash or QuickTime movie.
10:00 am-2:00 pm	Teaching Animals/Teaching Humans! Bonnie Slager, Stew Myers, and Kathy Moore (Off campus) Demonstrations of the techniques used for teaching horses and dogs and how they compare with techniques for teaching people. Roundtable discussion during lunch on improving our classroom teaching style. Lunch at your own cost. Meet at the Black Horse Ranch. Email Bonnie at slager_bonnie@sccollege.edu by Friday August 13 for directions.
11:00 am-12:20 pm	Program Review and the Department Planning Portfolio (DPP), Alex Taber and John Weispfenning (Room E-304) Learn about planned revisions to the Academic Program Review template and how it connects with your Department Planning Portfolio (DPP) and with the college's accreditation process.
6:30-8:30 pm	Business Department Adjunct Faculty Meeting (B-103)

Tuesday, August 17, 2010

9:00-10:20 am	Teaching Outdoors: Getting Students out of the Classroom, Mark Smith and Mike Taylor (Off Campus) A field trip to discuss common Southern California wildlife and methods for teaching outside the classroom. Meet at Peters Canyon , on Canyon View Rd. off of Jamboree. The parking lot is on the left side of the street across from Old Camp Rd. Parking fee \$3 if you don't have a park pass. Email Mike Taylor if you need detailed directions.
9:00-10:20 am	So you're getting a new building—here's what we learned, Morrie Barembaum & Danny Martino (Room SC-105) With the construction of a new science building, the faculty involved in the planning of the Science Center has been confronted with issues that we were unprepared to address. In this discussion we hope to give those planning the new Gym and Humanities buildings and other future projects some insight into the process and things to think about in preparation.

Tuesday, August 17, 2010 (continued)

9:00-10:20 am	Podcasting—from Start to Finish, Scott James (Room L-115) Podcasting enables instructors to turn their lecture into an internet radio broadcast. All workshop participants will create an audio Podcast from start to finish. Participants will use Audacity to edit their audio, add music, adjust timing, and add transitions. Also, participants will explore how to use iTunes to archive Podcasts and attach a text transcript to enhance the audio's usability.
10:30-11:50 am	Teacher's Studio III: Moving the Professor Away from Center Stage: Strategies for Fostering Effective Classroom Discussions, Maureen Roe, (Room A-210) Join your colleagues for the third in our series on teaching methodology. What can we do to create successful discussions, especially when the topics are controversial--political, religious, personal, psychological? Faculty who teach courses driven by student interaction can share techniques for successfully engaging students--what works well at prompting students' voices and what results in awkward, permeated silence.
12:00-1:20 pm	SLOs and Assessment Roundtable Discussion, Jared Kubicka-Miller (Room D-217) Join your colleagues for an informal roundtable discussion that shall focus on SLO assessment. What, in your view, works, and what doesn't?
1:30-2:50 pm	Disruptive Students—Here's an Answer for That! Loretta Jordan (Room E-206) Many faculty members are unaware of their rights when they are faced with disruptive students. This workshop will review the Student Code of Conduct, as well as the rights and recourses available to you as a faculty member.
1:30-2:50 pm	Fire Extinguisher Training, Don Maus (Room U-98) Would you know what to do if you spotted a fire in your area? Have you ever used a fire extinguisher before? What are the six things that must be true before fighting a fire? All these topics will be covered in this hands-on course that could someday save a life.
1:30-3:20 pm	Plato Workshop for all interested Math 60 and 80 Instructors, Kathy Moore (Room U-78)
3:00-4:45 pm	Introduction to Blackboard, Scott James (Room L-115) Learn the basics of how to use Blackboard and the administrative Blackboard procedures at SCC. Please email your WebAdvisor ID to james.scott@scccollege.edu by Monday, August 16 th if you plan on attending this workshop.
4:00-5:20 pm	Math & Science Department Chair Meeting (Room SC-226)
4:00-5:20 pm	Library/Arts, Humanities & Social Science Department Chair Meeting (Room E-107)
4:45-5:45 pm	An Overview of Our New College Algebra Textbook, Randy Scott (Room U-87) In this flex activity, we will spend some time getting to know our newly adopted textbook for Math 140, College Algebra. This is highly recommended for anyone teaching Math 140 in 2010-2011. Please bring along your syllabus and any other materials you've prepared.
6:00-9:00 pm	<u>Division and Department Meetings for Adjunct Faculty</u> Math & Science Division (Room SC-105) Arts, Humanities & Social Science Division (Room D-101) Counseling Division (Room E-107) Department meetings and locations will be announced at the Division meetings. [Career Technical Education adjunct meeting is the previous Tuesday, August 10, 6-8 pm, Room U-89. Business Department adjunct meeting is Monday, August 16, 6:30-8:30 pm, Room B-103]

Wednesday, August 18, 2010

9:00-11:50 am

Academic Senate Retreat (Room SC-105)

9:00-11:50 Business meeting for all current senators

9:00-10:20 am

Blackboard - An Introduction to Assignments, Testing, and Grading, Scott James (Room B-208)

This workshop will focus on creating, deploying, and grading assignments and tests. Participants will also discuss the unique challenges associated with testing online. Please email your WebAdvisor ID to james.scott@sccollege.edu by Tuesday, August 17th if you plan on attending this workshop.

12:00-1:20 pm

Best Practices for Basic Skills Writing Courses, Maureen Roe (Room A-210)

Roundtable discussion of strategies that faculty might employ in the classroom to promote student-centered instruction and to better motivate the Basic Skills learner.

12:00-1:20 pm

SCC Webpage Workshop for Experienced Users, Dr. Don Busché (Room L-115)

This session is intended for faculty who have active SCC web pages or who have attended the beginner's session. You will work on your existing pages or create new pages in a workshop environment staffed by talented, skilled Web Task Force members. This class is limited to 10 instructors and is very hands-on/interactive. Please email busche_don@sccollege.edu prior to attending to ensure a seat in this session.

1:30-3:30 pm

Math Department Meeting (Room U-78)

1:30-2:50 pm

Focus on Students I: Students with Autism Spectrum Disorders, Lucy Carr-Rollitt, Dr. Laura Wirtz, and Dr. Mary Mettler (Room B-103). Join your colleagues for a discussion in the first of our series with a focus on students. The rise in autism and Asperger's Syndrome in the U.S. have been well documented. How are these phenomena reflected in the SCC student population? Let's discuss how to best support and accommodate this rising segment of our student population.

1:30-3:20 pm

Communicating with Blackboard, Scott James (Room B-208)

Participants will learn how to use the Discussion Board, Virtual Classroom, Office Hours, Blackboard Email, Messages, and the Digital Dropbox. Participants will also discuss best practices for connecting with students online. Please email your WebAdvisor ID to james.scott@sccollege.edu by Tuesday, August 17th if you plan on attending this workshop.

4:00-6:00 pm

SCC Staff Social, Orange Hill Restaurant Patio. All Faculty and Staff welcome, no host bar.

When times get tough, it's time to get together! Come for the fun and laughter and to reconnect with your SCC family friends after the summer break. (No flex credit given)

Thursday, August 19, 2010 (Common Day)

8:00 am-1:00 pm	<p>Department Meetings</p> <p>ACE, 9-11 am, Room D-208</p> <p>Biology/Life Science, 11 am, Room SC-132</p> <p>Business, 10 am -12 pm, Room B-103</p> <p>Counseling, 9 am-1 pm, Room E-107</p> <p>Communication, 10 am-12 pm, Room D-129</p> <p>DSPS, Time & Room TBD</p> <p>Earth, Space & Physical Science, 10 am -12 pm, Room SC-205</p> <p>English, Time & Room TBD</p> <p>Exercise Science, 9 am, Room S-106</p> <p>Library & Information Studies, 9 am-12 pm, Room L-108</p> <p>Mathematics, 8-11 am, Room U-78</p> <p>Modern Languages, 10 am-12 pm, Room E-315</p> <p>Philosophy, 9-11 am, Room TBD</p> <p>Social Sciences I (History, Political Science, Geography, Economics), 9-10 am, D-116</p>
11:00 am-12:00 pm	<p>Honors Program Discussion, Nooshan Shekarabi and Scott Howell (Room E-204) General information session for those currently teaching Honors courses and those interested in teaching in the Honors Program. Find out about mentoring students interested in presenting papers at the Honors Transfer Council of California.</p>
11:00 am-12:00 pm	<p>Learn the New Online Electronic Printing Submission Process To Print Classroom Materials & Exams, Eric Harsen, (graphic artist, SCC), Mark Hutchison or Ann Odle (reprographics technicians), Judy Iannaccone (Publications Center manager) (Room E-304)</p> <p>Learn the special features of the newly upgraded online printing submission process for producing b/w classroom materials and exams at the Publication's Center. The new submission process includes new features to expedite orders and expands file sharing capabilities – which will increase the production quality of your classroom handouts and exams for students. Learn how the new process works and how to attach files to ensure timely completion of classroom printing projects. The session also will include a brief overview of the college's graphic standards and the process for submitting projects to be produced in two or more colors. Come equipped with your questions for this interactive session.</p>
12:30-1:30 pm	<p>Making Distance Education Work for You, Scott James and John Weispenning (Room D-208) Discuss the ins and outs of teaching online courses at SCC. This session continues the ongoing conversation among distance education faculty, so bring your questions and tips. Faculty who haven't yet taught online are welcome too.</p>
12:30-1:50 pm	<p>Math SLO Assessment Workshop, Anne Hauscarriague (Room U-78)</p> <p>Roundtable discussion for math faculty who want to work on student learning outcome assessment. Participants are encouraged to bring in course data they wish to assess.</p>
2:00-3:20 pm	<p>Math & Science Division Meeting (Room SC-105)</p>

Friday, August 20, 2010 (Common Day)

9:00-10:00 am	<p>Library/Arts, Humanities and Social Sciences Division Meeting (Room D-101)</p>
10:30 am-12:00 pm	<p>Faculty and Staff Convocation (Room SC-105)</p>
12:00-12:30 pm	<p>Tours of the new Science Building (Meet in Room SC-105) All are welcome.</p>
12:00-1:00 pm	<p>Lunch (near the Science Center) Join us for a lunch (catered by Wise Guys Pizza) and social moment in celebration of our new Science building and to reconnect with colleagues. Sponsored by the Academic Senate, the Santiago Canyon College Foundation, and SchoolsFirst Federal Credit Union.</p>
1:00-4:00 pm	<p>Faculty Work Groups and Course Development</p> <p>Arranged individually and by department</p>