

HIGH SCHOOL STUDENT LIBRARY USER APPLICATION  
(PLEASE PRINT)

DATE: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_  
LAST FIRST

PARENT/GUARDIAN NAME: \_\_\_\_\_  
LAST FIRST

ADDRESS: \_\_\_\_\_  
NUMBER & STREET

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_  
AREA CODE + TELEPHONE

AS THE PARENT OR LEGAL GUARDIAN OF THE ABOVE NAMED INDIVIDUAL, HE/SHE HAS MY PERMISSION TO USE SANTIAGO CANYON COLLEGE (SCC) LIBRARY SERVICES AND RESOURCES AS LISTED BELOW:

- **USE AND/OR CHECK-OUT LIBRARY MATERIALS**
- **LIBRARY COMPUTERS** [NOTE: The Library provides open access to the Internet; users are advised that they may encounter material which may be considered inappropriate in nature or content. Users are advised that neither SCC nor the Rancho Santiago Community College District assume responsibility for the content of any of these outside networks.]

By signing this application, the parent or legal guardian assumes responsibility for the use of library materials/resources by his/her son or daughter as well as responsibility for any rule infractions and fines/fees resulting from overdue, damaged, or lost library materials.

\_\_\_\_\_  
**PARENT/GUARDIAN SIGNATURE**

\_\_\_\_\_  
**DATE**

BY signing this application, the student agrees to abide by the Rules of the Library [SEE: attached].

\_\_\_\_\_  
**STUDENT SIGNATURE**

\_\_\_\_\_  
NAME OF HIGH SCHOOL

## RULES OF THE LIBRARY

The Santiago Canyon College [SCC] Library is designed as a learning environment for reading, studying and using library materials.

To borrow materials:

- SCC students must present their student picture identification card or valid photo ID.
- Community card holders must present their Santiago Canyon College Community Card and a photo I.D.
- High school student users registered with SCC Library must present photo I.D and the parent or legal guardian's Community Patron Card

All library users are expected to adhere to the Student Code of Conduct issued by the Board of Trustees of the Rancho Santiago Community College District (copy available at the Information Desk or Circulation Desk), and are expected to meet a standard of conduct that ensures a safe learning environment for all who seek information and a quiet place to study.

### FURTHER RULES OF THE LIBRARY:

1. No eating or smoking. Drinks are permitted if in a re-closable container.
2. No cell phone use except in the student study rooms.
3. No use of electronic equipment that disturbs other library users.
4. No unattended children.
5. No animals except service animals.
6. No weapons.
7. No disorderly conduct or conduct which threatens the health and safety of others.
8. No unauthorized entry into staff offices or work rooms.
9. No theft, mutilation or damage of library property.
10. No unauthorized possession or use of library material or equipment.
11. No being under the influence of drugs or alcohol.
12. No gambling.
13. No solicitation.

Enforcement of these rules will be conducted in a fair and reasonable manner. Library staff and/or campus security officers will intervene to stop prohibited activities and behaviors.

Santiago Canyon College Library upholds the American Library Association's Library Bill of Rights (copy available at the Information Desk or Circulation Desk).