



Career Advanced Placement Program

Dear High School Career Advanced Placement (CAP) Student,

You are registering for a college class. There are a few things you need to know about college credit classes. **This is a limited program geared toward educational enrichment not remediation.**

- You will be receiving college credit for this class whether or not you choose to use it toward high school graduation. This means that you will have a college transcript listing the class or classes that you are taking and the grades that you receive. You are establishing a permanent record with the college.
- You are required to attend class until the end of the semester unless you decide to drop the class online prior to the deadline identified in the schedule of classes. The drop deadline is set when 75% of the course has been completed. You will receive a "W" when you drop after the first two weeks of a full semester or after the first week of the summer session. Please read class section details listed in WebAdvisor (Online Records) for important refund and drop deadlines.
- Be sure to attend all classes. Material covered in college courses is at a faster pace than high school classes. Expect to spend twice as much time outside of class as you do in class completing assignments and homework.
- Enrollment fees are not charged to high school students enrolling in less than 12 units. If you enroll in more than 11 units during fall and spring semesters, and during summer session 6 units or more, you will be charged the current per unit enrollment fee for all units enrolled. The enrollment fee is \$36 per unit. All concurrently enrolled high school students are charged health fees.

Santa Ana and Santiago Canyon Colleges maintain open campuses. Students function under Standards of Student Conduct (Board Policy 5201) and there is an expectation that adult behavior will be displayed by students on campus. Academic honesty is a requirement and sanctions are identified in course overviews which are distributed by faculty on the first day of class. Students are responsible for their own transportation and materials on campus.

College students receive priority for registration. Under the California Code of Regulations, title 5, section 58108 "a district may establish a priority registration system which would accord adult students higher registration priority". Therefore, high school students are only able to register during their assigned registration time a week before the semester begins. **The transcript information is confidential and is only accessible by the student. All student record information is confidential and not accessible to parents or guardians.**