

Rancho Santiago Community College District
Santiago Canyon Financial Aid Office
2011-2012 Financial Aid Disbursement Dates

Students who apply early and meet income criteria are given **PRIORITY** for Federal Work-Study, and FSEOG. Pell Grant and Cal Grant awards are adjusted based on enrollment. Pell Grant awards and Direct Loans are divided in two checks each semester. Applicants awarded and processed later in the term will receive one disbursement for the entire amount for that term. Students must maintain active enrollment in six units for continued Student Loan and Cal Grant eligibility. For students that will borrow loan(s), please refer to the Direct Loan Disbursement schedule.

All Students must accept their award letter by the *award acceptance date. Acceptance can be done ONLINE via Web Advisor.(Please note: Online acceptance is the FASTEST, and most efficient method)

IN ORDER TO RECEIVE A DISBURSEMENT OF FINANCIAL AID FUNDS, A STUDENT NEEDS TO MEET TWO CONDITIONS: 1) AWARDED FINANCIAL AID BY AWARD ACCEPTANCE DATE AND 2) MUST MEET THE SATISFACTORY ACADEMIC PROGRESS REQUIREMENTS PER CRITERIA ESTABLISHED BY THE SCC FINANCIAL AID OFFICE BY AWARD ACCEPTANCE DATE.

F A L L 2 0 1 1				Enrollment Dates 8/22/11 – 12/11/11
*Award Acceptance Date		CHECKS ARE MAILED ON:		Programs:
August	30	September	9	1 st Pell Grant
September	6	September	16	1 st Pell Grant
September	20	September	30	1 st Pell Grant, FSEOG
October	11	October	21	1 st Pell Grant, FSEOG, Cal Grant
October	30	November	15	2nd Pell Payment (All remaining or eligible Pell), FSEOG, Cal Grant
November	14	November	23	2nd Pell Payment (All remaining or eligible Pell), FSEOG, Cal Grant
November	29	December	9	All programs above
December	6	December	16	All programs above
S p r i n g 2 0 1 2				Enrollment Dates 01/23/12 – 5/19/12
*Award Acceptance Date		CHECKS ARE MAILED ON:		Programs:
January	29	February	13	1 st Pell Grant
February	20	March	5	1 st Pell Grant
March	5	March	15	1 st Pell Grant, FSEOG, Cal Grant
March	27	April	9	1 st Pell Grant, FSEOG, Cal Grant
April	8	April	23	2nd Pell Payment (All remaining or eligible Pell), FSEOG, Cal Grant
May	1	May	11	2nd Pell Payment (All remaining or eligible Pell), FSEOG, Cal Grant
May	15	May	25	All programs above
May	29	June	8	All programs above

Under Title IV Refund Regulations - Students who withdraw from all classes after **October 26, 2011** will have earned **100%** of their federal award for fall. No awards will be adjusted up or down after that date. Students who withdraw from all classes after **April 5, 2012** will have earned **100%** of their federal award for spring. No awards will be adjusted up and down after that date.

If you utilize the Financial Aid Book Advance, your Pell disbursement will be adjusted accordingly. Please refer to the Book Advance Flyer for more details.

<i>*Award Acceptance Date</i>	CHECKS ARE MAILED ON:	Programs:
June 17	June 27	1 st Pell Grant, retro's
July 10	July 20	1 st Pell Grant, retro's
August 6	August 16	2 nd Pell Payment, retro's

Students who withdraw from all classes after **July 12, 2012 will have earned 100% of their federal award for spring.** No awards will be adjusted up and down after that date.

Holidays during Fall 2011 Semester:

Labor Day: 9/5/11
 Veterans' Day: 11/11/11
 Thanksgiving: 11/24/11 – 11/26/11
 Cesar Chavez Day: 3/30/12 – 3/31/12

Holidays during Spring 2012 Semester:

Lincoln's Birthday: 2/17/12
 Presidents Day: 2/20/12
 Spring Break: 3/19/12 – 3/24/12

Holiday during Summer 2012 Semester:

Independence Day: 7/4/12

Grant checks are mailed to students on the scheduled disbursement date, to the address on file with Admissions and Records. If you have not received a check that was mailed to you, read the following directions.

INSTRUCTIONS TO REPORT A LOST OR STOLEN CHECK:

- A **LOST CHECK CANNOT BE REPORTED UNTIL 10 WORKING DAYS AFTER THE CHECK DISBURSEMENT DATE HAS ELAPSED. THERE ARE NO EXCEPTIONS.** The County Department of Education requires a 10 days waiting period. It will take them at least 5 days to make sure the check has not been cashed. If the check has not been cashed, a stop payment will be placed on the check and it will take an additional 10 working days to order a duplicate check.
- A **STOLEN CHECK CAN BE REPORTED IMMEDIATELY** without waiting the 10 days and a stop payment will be placed on the check.
- **IF THE CHECK HAS BEEN CASHED,** a copy of the check showing the signature and account number will be sent to the student. If the signature is fraudulent, a Bank Affidavit will need to be completed by the student in order for a fraud investigation to begin. If the check has been cashed fraudulently, the student will be issued a replacement check.

CALL LISA MILLER IN THE ACCOUNTING OFFICE TO REPORT A LOST OR STOLEN CHECK:

Rancho Santiago Community College District Office, Accounting Office – 4th floor
 2323 W. Broadway, Santa Ana, CA 92706 (714) 480-7354

Provide the following information:

- Student name and Social Security number
- Student telephone number, cell phone number and e-mail address
- Student current address
- Date the check was issued (Disbursement Date)

Directions from Santiago Canyon College to the District Accounting Office:

- Chapman Avenue West
- 55 Freeway South to 22 Freeway West
- Exit Main Street, turn left on Main Street
- Turn right at Santa Clara
- Turn right into the first driveway. The District Office is the first building in the parking lot

CHANGING YOUR ADDRESS:

NOTE: If you have moved, make sure you have completed a "Change of Address" with the Admissions and Records Office. Financial Aid and Accounting Office will be notified. It may take at least two weeks prior to the scheduled disbursement dates for a "Change of Address" request to become effective. The Admissions Office will not accept the use of a P.O. Box for your address.