Santiago Canyon College
Academic Senate

Minutes-*Approved*
Senate Business Meeting
March 4, 2014
1:30 pm-3:00 pm   B-212

Present:

Senators

Aguilera, Leonor

Cannon, Cari

Carrion, Rudy

Cummins, Shawn

Deaver, Doug

Dela-Cusack, Lisa

Deeley, Steve

Freidenrich, Leah

Frost, Alicia

Hovanitz, Eric

Nance, Craig

Salcido, Andrew

Shekarabi, Nooshan

Shields, Jolene

Sproat, Barbara

Taylor, Michael

Volz, Matt

Officers

Evett, Corinna (President)

DeCarbo, Michael (Vice President)

Wagner, Joyce (Sec/Treasurer)

Rutan, Craig (Curriculum Chair)

Guests:

Childress, Curt

Harsen, Eric

Hopkins, Dean

James, Scott

Jeffery, Bill

Oropeza, Alfonso

Recinos, Theresa

Smith, Mark

Smith, John

Styffe, Amy

Absent:

Elchlepp, Elizabeth

Matthews, Evangeline

Mettler, Mary

I. Order of the Agenda—Discussion about **Resolution SP2014.5** was moved to before approval of minutes.

V. Action Items
   A. **Resolution SP2014.5**: Approve Spring 2014 Website Redesign—First reading
      1. Background
         a. Last year, a taskforce of the Web Committee was charged to bring forward a plan to redesign the SCC website.
            i.   The goal was to have an improved site ready by Summer 2014, in time for the visiting accreditation team to view.
            ii. Student focus groups reviewed award-winning sites from colleges across the United States.
         b. It was a priority to ensure that the redesign process was transparent to each constituency group of the college.
            i.   Minutes were posted online, and updates were given in e-blasts and in the Technology Committee newsletter.
            ii. Faculty were invited multiple times to attend all meetings and to provide feedback.
      2. Website
         a. The Senate is being asked to approve the overall visual format, not the content, of the site, which can be previewed at http://sccollege.edu/new/
         b. Structure:
            i.   The top (blue) navigation bar will remain visible in any page on the site.
            ii.   The translate button allows the use of Google to translate written content to other languages.
            iii. The lower navigation bar will be visible on most pages; some pages will have customized navigation bars.
            iv.   The pictures shown will link to stories or more information. The pictures will be regularly updated so that the content referenced is not outdated or stale.
            v.   The middle group of three pictures provides a way to showcase SCC.
            vi.   The bottom area will list the 10 most visited pages. This information will be gleaned from Google Analytics and updated manually.
            vii. There is a link to the DSPS department on the bottom of the page.
      3. Future Process
         a. If approved, the project will be turned over to the vendor and will take about two months to create.

C. **Resolution SP2014.2**: Adoption of the Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T) Reciprocity, Course Substitution, External Exams, and Credit by Exam Policy—Second reading
   1. **The motion to approve resolution SP2014.2 was passed without dissent** (moved by Prof. Nance and seconded by Prof. Rutan).

D. **Resolution SP2014.3**: Adoption of Strategic Enrollment Management Implementation Plan—Second reading
   1. **The motion to approve resolution SP2014.3 was passed without dissent** (moved by Prof. Nance and seconded by Prof. Shekarabi) [abstain—Prof. Cummins]

E. **Resolution SP2014.4**: Accelerated One-Year Degree—Second reading
   1. **The motion to approve resolution SP2014.4 was passed without dissent** (moved by Prof. Shekarabi and seconded by Prof. Elchlepp).

***Approved resolutions are posted online: http://sccollege.edu/Departments/AcademicSenate/Pages/resolutions.aspx ***

VII. Discussion Items
  A. Student Discipline Issues:
    1. Concerns
       a. Faculty are unsure what action is taken for they often do not hear back after filing a disciplinary report.
       b. It is not always clear to faculty why some students get penalized and some don't.
       c. Some senators said they stopped filing student conduct letters because of the lack of disciplinary action; faculty felt it was easier just to deal with the student in class.
       d. Some threatening students showed up again in class.
    2. Possible Courses of Action
       a. Invite the Associate Dean of Student Development Lori Jordan to respond to concerns.
          i. What processes, including ones about confidentiality, must she follow?
          ii. Can some of the current processes be changed, or are they legally mandated?
          iii. Does she have the final say in student discipline at SCC?
       b. Some colleges document disciplinary action on transcripts.
    3. Send any other examples of issues, questions, or concerns to Prof. Evett.

  B. Intersession and 2015-2016 Calendar:
    1. The 2015-2016 Calendar was passed by the Board of Trustees and assumes the colleges will offer Intersession.
    2. It was reported that due to catalog/calendar publishing dates, there wasn't time to plan and to analyze the impact of Intersession; this may not necessarily have been the case.
    3. Discussions with FARSCCD:
       a. Since each college would have to fund their own Intersession, there should have been a planning process.
       b. There is the possibility that either college may determine not to hold Intersession.
       c. It may be possible to revise this calendar.
       d. The calendar falls into a grey area between the Senate and the Union because it impacts academic and professional matters as well as working conditions.
    4. The Enrollment Management Committee, the PIE Committee, and the Budget Committee will discuss Intersession.
    5. There is a point in time after which the calendar should not be changed, because of the impact any change would have.
    6. If SAC offers Intersession and SCC doesn't, it may affect the budget split.

VIII. Summary Reports Discussion (see attached)

Meeting Adjourned at 3:15 p.m.
Respectfully submitted,
Joyce Wagner SCC-AS Secretary/Treasurer