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# SCC CURRICULUM & INSTRUCTION COUNCIL

SCC B-104 1:30 p.m.

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## Meeting Minutes

### Committee Members

**Present:** L. Aguilera, E. Arteaga, D. Bailey, S. Deeley, C. Evett, A. Freese, T. Garbis, A. Garcia, C. Gascon, S. Graham, E. Gutierrez, S. James, J. Kubicka-Miller, R. Lamourelle, C. Malone, L. Martin, S. McLean, R. Miller, M. Newman (*Student Representative*), N. Pecenkovic, S. Sanchez, N. Shekarabi, J. Shields, M. Stringer, R. Van Dyke-Kao, A. Voelcker, I. Woodhead, L. Wright

**Absent:** None

**Guests:** J. Dennis, L. Espinosa, J. Johnson, M. Laney, C. Rutan, Rudy (*ASL Interpreter*), Stacey (*ASL Interpreter*)

C. Evett called the meeting to order at 1:30 p.m.

### *I. Approval of Minutes*

The Minutes for June 1, 2020 were approved.

**Mover:** R. Lamourelle

**Seconder:** L. Martin

**Ayes:** L. Aguilera, S. Deeley, A. Freese, S. Graham, E. Gutierrez, S. James, J. Kubicka-Miller, C. Malone, L. Martin, S. McLean, R. Miller, M. Newman (*Student Representative*), N. Pecenkovic, S. Sanchez, N. Shekarabi, J. Shields, R. Van Dyke-Kao, I. Woodhead, L. Wright

**Nays:** None

**Abstentions:** C. Evett, R. Lamourelle, M. Stringer

## II. Announcements

- a. Emergency Temporary Correspondence Education Blanket Addendum for Prison/Jail and Older Adults Courses

C. Evett presented the Emergency Temporary Correspondence Education Blanket Addendum for Prison/Jail Courses. C. Gascon announced additional addenda need to be created to cover Older Adults and ESL courses.

- b. IGETC Subject Area 1A and 1B Standard Revisions

L. Aguilera announced IGETC Subject Area 1A and 1B Standard Revisions. The number of words required for some English courses was changed from 6000 to 5000 words. This has resulted in a different set of standards between SCC students and students coming from outside SCC. The English department is aware and will discuss it further.

- c. Other

C. Rutan, Academic Senate President, greeted CIC members and welcomed C. Evett, new CIC Chair.

C. Evett mentioned the **Removal of Deactivated Courses from Programs (Faculty Action in eLumen Needed)** header on the consent agenda which will require submission of programs in eLumen. Program changes are required when a course is deactivated and updates will have to be initiated in eLumen by faculty.

## III. Reports & Updates

Please Read CIC Reports Addendum

## IV. Catalog & Outline Form Modifications

- a. Addendum Timeline

A. Garcia announced that the Catalog Addendum would be released at the beginning of the spring semester. Any changes required in the current SCC Catalog may be forwarded to A. Garcia for inclusion in the Catalog Addendum for spring 2021.

## V. *Policy Changes*

### a. **DISCUSSION (1<sup>st</sup> Reading)**

No items to review.

### b. **ACTION ITEMS (2<sup>nd</sup> Reading)**

No items to review.

## VI. *Discussion Items*

### a. Equitizing Curriculum

C. Evett led the discussion on equitizing curriculum and announced that many breakout sessions took place at the Curriculum Institute on the topic. Due to the experience, resources, and broad representation at the Curriculum and Instruction Council, there is a great opportunity at CIC to participate in philosophical discussion while considering broad recommendations and applied practice. The Peralta Online Equity Rubric was mentioned,

<https://web.peralta.edu/de/files/2019/05/Peralta-Online-Equity-Rubric-2.0-May-2019.pdf> .

L. Aguilera attended the Curriculum Institute and announced that a class on equitizing curriculum would be offered.

### b. Course Review Designation Process

C. Evett led the discussion on assigning courses on the CIC agenda to Curriculum Representatives. The agendas may often be large, assigning courses to groups will allow faculty to focus on reviewing a smaller number of courses and programs. Assignment of courses will be completed by the Technical Committee and listed on each agenda. Comments may then be raised at the CIC meeting in regards to courses and programs that are reviewed. CIC representatives may review as many courses and programs as they wish, however, specific courses will be assigned to groups so that all areas have an opportunity for review and comments. CIC representatives will be assigned to areas they do not typically review at the department or cluster level. The Technical Committee will continue to review all courses and programs.

c. Course Review Refresh

A. Garcia reviewed the Course Review Guide, which is available on the CIC Website:

<https://www.sccollege.edu/Departments/AcademicSenate/CICouncil/Documents/Course%20Review%20Guide%20from%20AG%20for%208-31-20.pdf> .

This can assist CIC Reps when they are reviewing courses in eLumen.

E. Gutierrez inquired about including Learning Communities in eLumen. Discussion will continue at a later date.

d. Distance Education Addenda & Process

C. Evett reviewed the Emergency Distance Education Addendum, which was used for summer 2020 and is being used this fall. It is anticipated that there will not be a Blanket Distance Education Addendum available for spring 2021. S. James clarified that a course with a Distance Education Addendum provides the option for a course to be offered online, it does not mean that the course must be taught online. The Distance Education Addendum Template (Fall 2020) and the Distance Education Addendum Approval Procedure (Fall 2020) were discussed. Both will be available during fall 2020 only and faculty are encouraged to use them. Both documents are available on the CIC Website under Resources at:

<https://www.sccollege.edu/Departments/AcademicSenate/CICouncil/Pages/CurricUNET.aspx> .

The deadline for turning in the umbrella Distance Education Addendum Template and list of courses to the Curriculum Office is **September 25, 2020**. This process alleviates difficulties associated with the selection of start terms in eLumen.

Faculty may search for courses in eLumen that do not have a Distance Education Addendum (DEA) by selecting a discipline and selecting “No” in the Distance Education Approved field. A list of courses without DEA will be visible.

## VII. *Consent Agenda from Technical Committee*

**Items 1-36.iv were approved.**

Mover: R. Miller

Seconder: S. Sanchez

Ayes: L. Aguilera, S. Deeley, C. Evett, A. Freese, S. Graham, E. Gutierrez, S. James, J. Kubicka-Miller, R. Lamourelle, C. Malone, L. Martin, S. McLean, R. Miller, M. Newman (Student Representative), N. Pecenkovic, S. Sanchez, N. Shekarabi, J. Shields, M. Stringer, R. Van Dyke-Kao, I. Woodhead, L. Wright

Nays: None

Abstentions: None

### **Revised Courses without Catalog Changes**

1. \*History 101H, Honors World Civilizations to the 16th Century
  - a. Entrance skill: A high school or college GPA of 3.0 or above

### **Revised Courses with Minor Catalog Changes**

No items to review.

### **Revised Courses with Minor Catalog Changes (AB705)**

2. Chemistry 100, Introductory Chemistry
3. Communication 111, Argumentation and Debate
4. \*Nutrition 115, Nutrition

### **Experimental Courses**

No items to review.

### **Course Deactivations**

5. Apprenticeship Millwright 038, Concentrated Photovoltaic Installations
6. Apprenticeship Millwright 040, Wind Turbine Installations
7. American Sign Language 114, Classifiers, Fingerspelling, and Numbering

8. Electrician 080, Electrical Safety and First Aid
9. Electrician 081, Codeology
10. Electrician 082, NEC Study Level 1
11. Electrician 083, Code Calculations
12. Electrician 084, Math Skills for the Electrician
13. English as a Second Language 399, ESL Literacy
14. English as a Second Language 410, Beginning ESL 1
15. English as a Second Language 420, Beginning ESL 2
16. Kinesiology 120A, Basic Aerobics
17. Kinesiology 120B, Intermediate Aerobics
18. Kinesiology 123A, Basic Stretch, Flex, and Tone
19. Kinesiology 123B, Intermediate Stretch, Flex, and Tone
20. Kinesiology 146A, Basic Strength Training
21. Kinesiology 147, Strength Training for Women
22. Kinesiology 265, Golf Team- Men
23. Kinesiology 267, Golf Team- Off Season
24. Older Adults 894, Physical Fitness for Older Adults
25. Water Utility Science 091, Cross Connection Control Specialist

### **Removal of Deactivated Courses from General Education Plans**

No items to review.

### **Removal of Deactivated Courses from Programs**

#### ***(Faculty Action in eLumen Needed)***

26. Apprenticeship Carpentry, Millwrighting Certificate of Achievement
  - i. Apprenticeship Millwright 038, Concentrated Photovoltaic Installations
  - ii. Apprenticeship Millwright 040, Wind Turbine Installations
27. Apprenticeship Carpentry, Millwrighting A.S.
  - i. Apprenticeship Millwright 038, Concentrated Photovoltaic Installations
  - ii. Apprenticeship Millwright 040, Wind Turbine Installations
28. American Sign Language Certificate of Achievement
  - i. American Sign Language 114, Classifiers, Fingerspelling, and Numbering
29. English as a Second Language Program, Certificate of Competency
  - i. English as a Second Language 410, Beginning ESL 1
  - ii. English as a Second Language 420, Beginning ESL 2
30. Kinesiology, AA-T
  - i. Kinesiology 120A, Basic Aerobics
  - ii. Kinesiology 120B, Intermediate Aerobics
  - iii. Kinesiology 146A, Basic Strength Training
  - iv. Kinesiology 147, Strength Training for Women

**Removal of Deactivated Courses from Programs**  
***(Faculty Action in eLumen Needed) – (Continued)***

31. Kinesiology - Fitness and Active Lifestyle, AS
  - i. Kinesiology 120A, Basic Aerobics
  - ii. Kinesiology 120B, Intermediate Aerobics
  - iii. Kinesiology 146A, Basic Strength Training
  - iv. Kinesiology 147, Strength Training for Women
32. Kinesiology - Health Promotion, AS
  - i. Kinesiology 120A, Basic Aerobics
  - ii. Kinesiology 120B, Intermediate Aerobics
  - iii. Kinesiology 146A, Basic Strength Training
  - iv. Kinesiology 147, Strength Training for Women
33. Kinesiology - Sport Studies, AS
  - i. Kinesiology 120A, Basic Aerobics
  - ii. Kinesiology 120B, Intermediate Aerobics
  - iii. Kinesiology 146A, Basic Strength Training
  - iv. Kinesiology 147, Strength Training for Women
34. Kinesiology - Fitness and Active Lifestyle, Certificate of Achievement
  - i. Kinesiology 120A, Basic Aerobics
  - ii. Kinesiology 120B, Intermediate Aerobics
  - iii. Kinesiology 146A, Basic Strength Training
  - iv. Kinesiology 147, Strength Training for Women
35. Kinesiology - Health Promotion, Certificate of Achievement
  - i. Kinesiology 120A, Basic Aerobics
  - ii. Kinesiology 120B, Intermediate Aerobics
  - iii. Kinesiology 146A, Basic Strength Training
  - iv. Kinesiology 147, Strength Training for Women
36. Kinesiology - Sport Studies, Certificate of Achievement
  - i. Kinesiology 120A, Basic Aerobics
  - ii. Kinesiology 120B, Intermediate Aerobics
  - iii. Kinesiology 146A, Basic Strength Training
  - iv. Kinesiology 147, Strength Training for Women

**Revised Programs with Minor Catalog Changes**

No items to review.

**Program Deletions**

No items to review.

## VIII. Curriculum Courses & Programs

**Items 1-6 were presented.**

### **DISCUSSION (1<sup>st</sup> READING)**

#### **New Courses**

No items to review.

#### **Revised Courses**

1. \*History 101, World Civilizations to the 16th Century
  - a. Distance Education
2. History 126, United States since 1945
  - a. Advisory: History 121
  - b. Distance Education
3. \*Mathematics 150, Calculus for Biological, Management, and Social Sciences
  - a. Prerequisite: Mathematics 140 or qualifying profile from the Mathematics placement process
  - b. Distance Education
4. Mathematics 203, Fundamental Concepts of Elementary Mathematics
  - a. Prerequisite: Mathematics 080, 085, or 086 or qualifying profile from the Mathematics placement process
  - b. Distance Education
5. Water Utility Science 050, Water Mathematics and Hydraulics
  - a. Distance Education

#### **New Programs**

6. Enhanced Advanced ESL Skills, Certificate of Competency

#### **Revised Programs**

No items to review.



*IX. Curriculum Courses & Programs*

**No items were available for approval.**

**ACTION ITEMS (2<sup>nd</sup> READING)**

**New Courses**

No items to review.

**Revised Courses**

No items to review.

**New Programs**

No items to review.

**Revised Programs**

No items to review.

C. Evett adjourned the meeting at 3:37pm.

*College Mission*

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate, and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging.

(Approved by RSCCD Board of Trustees, 12-04-17)