



PETITION TO SUBSTITUTE Major Requirements

STUDENT:

1. Complete this petition (*one form per course substitution*)
2. Attach supporting documentation (*both course description and course syllabus are required*). Official transcripts must be on file with Admissions and Records.
3. Submit petition and supporting documentation to the Graduation Office/Admissions Office at Santiago Canyon College.

This petition is valid for 2 years, and it is valid only for the catalog year and major which you list below.

First	Middle	Last	Student ID
Address	City	St	Zip
E – mail Address			
Major	Catalog Year		

This will be use for:

- Associate Degree
- AA-T/AS-T Degree
- Certificate of Achievement
- Certificate of Proficiency

Substitute:

I hereby petition to substitute the following course: _____ with the
Course required at Santiago Canyon College
 following course: _____ from
Course Number and Title
 _____, Units _____ Grade _____
Name of College/University where course was taken

Rational for this request: _____

Student Signature **Date**

FOR OFFICE USE ONLY

This petition has been reviewed by the Graduation Specialist. The decision is indicated below.

Graduation Specialist: _____ Approved / Needs further review Date: _____

Comments: _____

This petition has been reviewed by the appropriate department and division. The decision is indicated below.

Department Chair: _____ Approved / Denied Date: _____

Division Dean: _____ Approved / Denied Date: _____

Comments: _____