Santiago Canyon College

Professional Development Week| Spring 2020

	Monday, February 3, 2020
8:30 a.m.-12:30 p.m. (Breakfast from 8:00 a.m.-8:30 a.m.)	**DREAMER/Undocumented Student Ally Training (with Cindy Partida, Joseph Alonzo, Jennifer Coto, and Juana Galvan in E-303—First Year Support Center)** This training will provide an overview of immigration terminology, policies, and laws which are currently affecting our students. A student panel will also be featured whereby you will learn about the needs and issues our students and their families face on a daily basis. At the end of the training, you will be eligible to become an ally and will also receive a Dreamer ally decal to display in your office area/syllabus. **Please RSVP to partida_cindy@sccollege.edu or call 714-628-5073.**
9:30 a.m.-11:30 a.m.	**Advising Student Clubs and Organizations – Tips, Tricks & Policies (with Robert Bustamante and Diana Casares in H-119)** Learn the ins and outs of advising a student organization at SCC, including relevant policies and procedures, tips for running successful activities, and advice on working with student leaders for organizational longevity. **Please RSVP to Bustamante_robert@sccollege.edu.**
10:00 a.m.-11:00 a.m.	**Canvas Rubrics/New Gradebook/ Course Settings (with Amanda Carpenter and Scott James in B-208)** Come learn about some new course settings in Canvas, such as how to activate the New Gradebook. The New Gradebook features will be covered, as well as how to create and utilize rubrics as a grading tool. **Please RSVP to carpenter_amanda@sccollege.edu.**
10:00 a.m.-11:30 a.m.	**Learning Communities (with Kathy Hall, Amy Freese, and Erika Gutierrez in H-118)** This session is for those who will be teaching in a Learning Community in either Spring or Fall of 2020 or who are interested in starting a new Learning Community.
11:00 a.m.-noon	**Advanced Canvas Tips (with Amanda Carpenter and Scott James in B-208)** Take your Canvas skills to the next level, by uncovering some advanced Canvas tools that are already built in! Tips covered will include how to create prerequisite modules for your course, as well as varying LTI tools pre-installed. **Please RSVP to carpenter_amanda@sccollege.edu.**
Noon-1:00 p.m.	**Canvas Mobile Design (with Amanda Carpenter and Scott James in B-208)** Did you know that your students are primarily viewing Canvas from the Canvas mobile app? Learn how to design your course to be consistent across all platforms. Topics covered include element sizing and responsive images. **Please RSVP to carpenter_amanda@sccollege.edu.**
1:00 p.m.-3:00 p.m.	**eLumen Training: Curriculum (with Darlene Diaz in L-115)** This will be a session focused on eLumen training for the curriculum module. Training includes workflow and navigation, create/revise courses and programs, and other features within eLumen. **Please RSVP to curriculum@sccollege.edu.**
3:00 p.m.-6:00 p.m.	**Instructional Design Center Open House (with Amanda Carpenter in the IDC)** Come check out the Instructional Design Center, the spot on campus where you can earn flex credit all year long! Learn about the different areas of the IDC such as the IDC Tech Bar, and the open collaborative space for faculty and staff. Refreshments will be provided.

Tuesday, February 4, 2020	
8:30 a.m.-11:30 a.m.	**EEO training (presented by Laura Schulkind, from Liebert Cassidy Whitmore in H-106).** This training is mandatory for all employees who anticipate they will be assisting on hiring committees. EEO trainings are valid for two years. If last EEO training attended was prior to **February 2018,** must attend a new training. The EEO training session will be focusing on current anti-discrimination legislation, disregarding / understanding personal bias, Title V compliance, and best practice. **NOTE**: <u>Must attend the entire session (3 hours) to receive credit for attendance and to be added to the EEO list (no late arrivals or leaving before the session is over).</u> Attendance will be taken. This session will be on a first come, first serve basis, so **please make sure to register early** if you are interested in attending. **Registration will be processed <u>online only;</u>** a message with details and instructions will be emailed out toward the end of November 2019. Registration <u>will not be processed via email</u>. Classified staff should coordinate with their managers to allow for release time to attend *before* registering; it is not required to use vacation to attend the training, unless the hours will be used towards Professional Growth.
9:00 a.m.-10:30 a.m.	**A New (and Improved?) English Pathway (with Maureen Roe and other English 100 instructors in H-208)** This session will explain how the sequence of English courses has changed due to AB705. Specifically, we will look at our new transfer-level course, English 100, and how it differs from but complements Freshman Composition by adding integrated support. Because this course is intended to prepare students to write the college-level essays required in history, political science, philosophy, sociology, etc., we invite faculty from across disciplines to learn of these changes and of some of the challenges we faced during our inaugural fall 2019 semester.
9:30 a.m.-10:30 a.m.	**Scholarship Committee Updates (with Elizabeth Bergara and Alex Vega in H-206)** This meeting will provide updates for the scholarship process using Blackbaud/Academic works for reviewing applicants and scoring. This meeting is intended for members of the Scholarship Committee as well as any departmental committee members and/or faculty and staff who provide references. Application timelines will be discussed.
Noon-1:30 p.m.	**Hire Me: Résumé and Cover Letter Building Seminar (with Kathy Hall, Vanessa Jones, and Martin Stringer in H-122)** Come to this session to learn skills to help you create a résumé and cover letter that will effectively communicate your teaching and/or professional experience to hiring committees.
Noon-2:00 p.m.	**Guided Pathways: Success Teams (with Joyce Wagner and Denise Foley in E-203)** The Guided Pathways Initiative has resulted in the formation of success teams on other campuses to support students on specific academic paths. Come explore what others are doing to ensure their students meet their academic and career goals. Help us envision what success teams might look like at SCC.
2:15 p.m.-3:45 p.m.	**Supporting First Year Students at SCC (with Cindy Partida in E-303—First Year Support Center)** Learn more about the services and programs provided by the First Year Support Center at SCC. Develop a deeper understanding of the Student Success Certificate and learn about upcoming Spring 2020 workshops. Gain information about the SCC Promise Scholarship and the eligibility requirements to help first year students earn free tuition. **Please RSVP to partida_cindy@sccollege.edu.**
6:00 p.m.-9:00 p.m.	**Business and Career Education Meeting for all full-time and part-time faculty members (with Elizabeth Arteaga in E-206).** Includes breakout sessions by program.
6:00 p.m.-9:00 p.m.	**Adjunct Counseling Instructor Meeting (in E-304)**

Wednesday, February 5, 2020

9:00 a.m.-noon	**SCC Academic Senate Retreat (in E-203)** Senate retreat for all current senators and interested faculty.
12:30 p.m.-2:00 p.m.	**"And for your homework assignment, read....": Strategies for Addressing the Almost-Perfect Reading Assignment (with Amy Freese and Maureen Roe in H-208)** This session is for any instructor (probably most) teaching a course where reading is involved. Join reading and English faculty to discuss effective ways to assign and approach readings—maximizing the likelihood that students will, in fact, read what we assign them for homework and retain important information from the texts. We will also look at strategies for using in-class reading activities. Ultimately, the goal is to gain some tools to make reading less terrifying/intimidating/dull and more engaging/inspiring/meaningful for our students.
1:00 p.m.-2:30 p.m.	**Faculty Forum (in E-203)** The Faculty Forum is an opportunity for faculty to gather and discuss the following topics: best practices; changes in federal, state, local policy; instructional resource allocation; innovative teaching methodologies; concerns regarding interference with academic freedom; and other items brought forth by faculty for faculty. If any faculty member has a topic of discussion, **please email taylor_michael@sccollege.edu**. An agenda will be sent to all faculty members prior to this event.
2:15 p.m.-3:45 p.m.	**ePortfolios in the Classroom (with Amanda Carpenter, Amy Freese, and Jonelle Strickland in H-239)** How comfortable are you using the ePorfolio tool on Canvas to interact with students, build subject comprehension, and improve student outcomes on written assignments? In this session, instructors will learn and discuss why ePortfolios help students, critique sample ePortfolios from different disciplines, and build a starter ePortfolio. **Please RSVP to carpenter_amanda@sccollege.edu.**
2:00 p.m.-4:00 p.m.	**Guided Pathways: Career and Academic Pathways (CAPs) (with Joyce Wagner and Denise Foley in E-203)** The Guided Pathways work on campus has resulted in drafts of the CAPs for our campus. Come learn how these were developed and provide input to refine them.

Thursday, February 6, 2020 (Common Day)

8:00 a.m.-3:00 p.m.	**Department Meetings** **ACE, 2:00 p.m.-3:00 p.m. in H-229** **Astronomy, 10:00 a.m.-noon in SC-119** **Biology/Life Science, Time TBD, in SC-132** **Business, 10:00 a.m.-noon in B-106** **Chemistry, 2:30 p.m.-4:00 p.m. in SC-211** **Counseling, 9:00 a.m.-1:00 p.m. in E-107** **DSPS, Time and Room TBD** **Earth Sciences Department, 9:00 a.m.-11:00 a.m. in SC-206** **Economics, Anthropology, and Geography 10:00 a.m.-noon in H-228** **History, 2:00 p.m.-3:00 p.m. in H-315** **Kinesiology, 9:00 a.m. in G-206-10** **Library and Information Studies, 11:00 a.m.-3:00 p.m. in L-108** **Modern Languages, 11:00 a.m.-1:00 p.m. in H-231** **Philosophy, 1:00 p.m.-2:30 p.m. in H-215.** **Psychology, 1:00 p.m.-2:30 p.m. in H-322** **Physics, Physical Science, and Engineering, Time and Room TBD** **Political Science, 10:00 a.m.-noon in H-316** **Sociology, Women's Studies, and Ethnic Studies, 10:00 a.m.-11:30 a.m. in H-314**
9:30 a.m.-11:00 a.m.	**Institutional Effectiveness, Library and Learning Support Services (IELLSS) Division Meeting: All IELLSS Division Faculty and Staff (Lorenzo A. Ramirez Library)**

1:00 p.m.-2:30 p.m.	**Title IX: 37 Words That Are Changing Colleges (with Jean Pryor Estevez, District Administrator for Institutional Equity, Compliance, and Title IX—in H-126)** Have you been watching the changing landscape of Title IX and wondering how it is impacting colleges and universities? Are you curious about Title IX at SCC? Would you like to know how to support our students and employees in an informed manner? If you answered "yes" to these questions, then please attend "Title IX: 37 Words That Are Changing Colleges." This session will provide you with a detailed overview of Title IX around the nation and at SCC.
3:00 p.m.-3:45 p.m.	**Arts, Humanities, and Social Sciences Division Department Chair Meeting (in H-113)**
3:00 p.m.-4:30 p.m.	**Mathematics and Sciences Division Department Chair and Coordinators Meeting (in SC-111)**
4:00 p.m.-5:30 p.m.	**Arts, Humanities, and Social Sciences Division Meeting for Full time and Adjunct Faculty Members (in H-106)**
5:30 p.m.-7:00 p.m.	**Division and Department Meetings for Adjunct Faculty: Arts, Humanities, and Social Sciences Division** Department meetings and locations will be announced at the Division meeting.
5:30 p.m.-6:30 p.m.	**Mathematics and Sciences Division Meeting for Full time and Adjunct Faculty Members (in Room SC-105)** Department meetings and locations will be announced at the Division meeting.
Friday, February 7, 2020 (Common Day)	
8:30 a.m.-10:00 a.m.	**English Department Meeting (in H-206)**
9:00 a.m.-10:00 a.m.	**Communication Department Meeting (in H-312)**
8:30 a.m.-10:00 a.m.	**Math Department Meeting (in D-206)**
10:30 a.m.-noon	**SCC Faculty and Staff Convocation (in H-106 with President John Hernandez)**
1:00 p.m.-4:00 p.m.	**eLumen Training: SLO Assessment for Instructional Faculty (with Aaron Voelcker in L-219)** This session is designed specifically for instructional faculty who participate in the assessment of student learning outcomes (SLOs). Training will include an overview of the outcomes assessment module within eLumen and step-by-step instruction on how to report outcomes assessment results in both aggregate and student-by-student form. **Please RSVP to voelcker_aaron@sccollege.edu to reserve a space in this session.**