

Rancho Santiago Community College District
BOARD POLICY
Chapter 7
Human Resources

BP 7005 Personnel Files

Reference(s):

Education Code 87031
Labor Code Section 1198.5
Accreditation Standard IIIA,3,b

Rancho Santiago Community College District shall keep personnel files on all current and former employees.

All personnel files are confidential and are available for review only to those persons having legal right or authorization to inspect.

Revised: October 28, 2013 (Previously BP4110)