

**Santiago Canyon College - College Council**

**MINUTES**

**October 25, 2016, 1:30 p.m., E-107**

**Administrators: John Hernandez, Ruth Babeshoff, Marilyn Flores, Arleen Satele (absent), Jose Vargas, Vacant Faculty: Michael DeCarbo, Corinna Evett, Joe Geissler, Rudy Frias, Mary Mettler, Joyce Wagner, Melinda Womack (alt)**

**Classified: Zina Edwards (absent), Sheryl Martin (absent), Karen McCoy (absent), Vacant, Student: Esther Chian**

**Technology: Alfonso Oropeza, EMPC rep: Aaron Voelcker (non-voting member)**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 10-11-16  2. Technology for Institutional Effectiveness (TIE) Membership Task Force: Aaron Voelcker  3. Changes to the EAR  4. Grant Schedule	Approval  Second Reading  First Reading  Information	Strike out names, and add 2 classified members who have familiar knowledge of Taskstream.  No questions from council.  John reviewed grant schedule.	Motion to approve (Geissler/Mettler)  Motion to move forward.  Motion to approve (Evett/Flores) and move to second reading.  No further action.
OLD BUSINESS			
1. Annual Committee Evaluation		Michael discussed sending out and tabulating. Marilyn requests that Aaron prepare a Survey Monkey to disseminate to committee chairs and return date would be end of semester, December 9. The council clarified that the survey will be completed at the meeting. John suggested a cover message from him and Michael.	Return date would be December 9. Aaron will prepare Survey Monkey.
COMMITTEE AND COUNCIL UPDATES			
1. Accreditation Update: Marilyn Flores  2. Educational Master Plan Committee: Aaron Voelcker		Sent email to individuals who can contribute to midterm report. First meeting will take place in November and groups will review improvement goals.  The goals are approved. Currently working on defining parties responsible for the goals	No further action.  No further action.

<p>3. Enrollment Management Committee/Curriculum and Instruction Council: Joyce Wagner</p>	<p>Regional Curriculum information meeting held last Saturday.</p>	<p>No further action.</p>
<p>4. Planning and Institutional Effectiveness: Michael DeCarbo</p>	<p>No update.</p>	<p>No further action.</p>
<p>5. Technology: Alfonso Oropeza</p>	<p>Tech committee started to review District Tech Plan. The SCC Technology committee was made aware of the District changes to the tech plan and is currently working on updating the SCC Tech plan. The Tech Plan that gets forward will become a living document due to technology changes/updates. In November, District Tech will review the plan by the third week of November. The plan is to submit the District Tech Plan to the Board in January 2017. First version was presented to TAG earlier this month. SCC Tech committee meets every 3<sup>rd</sup> week Thursday. TAG meets first Thursday of month.</p> <p>Students have problems with Wi-Fi dropping from building to building. Alfonso mentioned starting to update certain areas but not all areas.</p>	<p>Constituents should review DO and SCC tech plan. Full DO Tech Plan copy is in library and SCC Tech plan forthcoming.</p>
<p>6. Budget/Facilities/Safety: Arleen Satele</p>	<p>Absent.</p>	
<p>7. Student Success and Equity Committee: Ruth Babeshoff</p>	<p>Ruth reported three items: 1) Student Equity is sponsoring Peggy McIntosh who will be presenting two S.E.E.D. (Student Equity Education &amp; Dialog) Sessions on Friday, November 4. Session I is for students, faculty, staff, and administrators and Session II is for faculty. 2) Faculty and staff that attended the Pasadena City College Pathways Symposium reported what they learned to the</p>	<p>No further action.</p>

	SS&EC and got feedback and support to their plan for expanding Discover SCC. 3) Sergio Rodriguez demonstrated the Mobile APP that is set to launch in January.	
<b>PROGRAM UPDATES</b>		
1. Associated Student Government: Esther Chian	<p>ASG sponsored a student voter registration event occurred on 10/19. Spanish heritage month celebration was 10/19. This past weekend ASG attended CCCSA Leadership Development Conference. Members attended workshops geared toward student government. On 11/2, Day of Dead event will be held at Strenger Plaza.</p> <p>Second student trustee candidate withdrew. Esther Chian qualifies for candidacy. As student trustee Esther hopes to maintain both roles, ASG President, and Student Trustee.</p>	No further action.
2. Continuing Education: Jose Vargas	<p>Jose mentioned the exterior signage of the College Workforce Preparation Center was just installed and looks great. IT needs to mediate classrooms. ESL-FTES is down; will look at possibilities to why enrollment is down. Four recently hired faculty coordinators, funded through the Adult Education Block Grant (AEBG), will initially assist with meeting the objectives of the AEBG. As objectives are met and the project evolves, the duties these coordinators will also evolve.</p>	No further action.
3. Classified Advisory Group: Zina Edwards	Absent.	
4. Student Services: Ruth Babeshoff	Ruth reported several items: 1) New SS guide was passed around from Student Services. 2) Friday, 12/2 is the annual high school counselor breakfast. This will be more of an upscale event, which will include opening the art gallery to enable the Counselors to see more of our	No further action.

<p>5. Administrative Services: Arleen Satele</p> <p>6. Academic Affairs: Marilyn Flores</p> <p>7. Academic Senate: Michael DeCarbo</p>	<p>campus, and develop deeper relationships with counselors. 3) Transfer center will have a fair on 11/2.</p> <p>Ruth also mentioned she and Marilyn attended the Region 8 CSSO/CIO Joint Meeting at LBCCC. There was a Q &amp; A session with Incoming Chancellor Oakley (currently LBCC President). The presentation highlighted discussion of instruction and SS working together. The need to integrate and leverage all resources to impact student success and reduce barriers coming from high school.</p> <p>Updates on Common Assessments and pilot programs were discussed.</p> <p>Absent.</p> <p>Our target FTES 3141 today 2988. Short by 113 FTES. Continue to work with division deans to recapture FTES. John discussed ways to avoid going into stabilization, i.e. borrow from summer.</p> <p>Last night's BOT presentation was well received. Joyce Wagner was thanked for leadership and work in providing data.</p> <p>Michael discussed several items: Committee cleanup, EAR changes, budget changes and merging of facilities and safety committee. Moving to Canvas was approved and a Canvas taskforce is being considered. Changes to the Academic renewal policy were adopted to be more aligned with other colleges.</p> <p>College events: Several performances of Bah, Humbug (Scrooge performance) from SCC Theatre Dept. will take</p>	<p>No further action.</p> <p>No further action.</p>
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<p>8. Interim President: John Hernandez</p>	<p>place in D-121.  11/19/16 Season of Hope  3/24/17 CSN  Teacher of the year dinner is tonight.  Signature programs passed last year will be invited to present at Senate.</p> <p>Senate prioritized 30 faculty positions. At present, SCC will move forward with four positions: 1) Anthropology 2) Math 3) Biology 4) English HR will advertise positions prior to holidays.</p> <p>Bellevue University Open House is 10/27. During the fall 2015 the board ratified partnership with Bellevue. Fully accredited online program, the college only works with students who have associates degree. Offers online program for students and SCC employees.</p> <p>Proyecta 100,000 Program invited (47) students from Mexico. Students are involved in a 4 week intense ESL program.</p> <p>City of Orange Mayor's Breakfast was last week. John had opportunity to meet Lisa Ohlund of East O.C. Water District and she spoke highly of our water program. Food pantry at BOT was well represented by Beth Hoffman, Tiffany Gause, and Denise Foley. The pantry will provide another opportunity to meet nutritional needs of our students.</p> <p>John shared RSCCD was awarded another Green Community College award for energy efficiencies at SCC. Women's soccer still going strong; 14-0-1 record. Corinna mentioned on 10/27 there will be Rocky Horror Picture Show.</p>	<p>No further action.</p>
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Next meeting: Tuesday, November 8, 2016, 1:30 p.m., E-107		
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)