

**Santiago Canyon College - College Council**

**MINUTES**

**November 14, 2017, 1:30 p.m., E-107**

**Administrators: John Hernandez, Ruth Babeshoff, Marilyn Flores, Arleen Satele, Jose Vargas, And Faculty: Michael DeCarbo, Doug Deaver  
Darlene Diaz (absent), Joe Geissler, Rosa Salazar de la Torre, Mary Mettler, Joyce Wagner, Classified: Zina Edwards (absent), Sheryl Martin (absent)  
Karen McCoy (absent), Vacant , Student: Edward Hou (absent), Technology: Alfonso Oropeza, EMPC rep: Aaron Voelcker (non-voting member)**

<b>NEW BUSINESS</b>	<b>ACTION</b>	<b>DISCUSSION/COMMENTS</b>	<b>OUTCOME/FOLLOW UP</b>
1. Approval of Minutes, 10-24-17	Approval		Motion to forward (Deaver and Geissler).
2. Reorganization Request Student Services Coordinator (UBMS): Ruth Babeshoff	First Reading	LaKyshia Perez provided an overview of this grant funded position. This position will support grant functions and the six week summer program at CSUF.	Motion for a first (Mettler and Geissler).
3. Reorganization Request Senior Clerk (UBMS): Ruth Babeshoff	First Reading	LaKyshia Perez mentioned the Senior Clerk will assist Upward Bound Math & Science and TRIO grant coordinators.	Motion for a first (Mettler and Geissler).
4. Education Futures Grant: Janis Perry	First Reading	Janis Perry is asking for authorization to continue the Pathways to Teaching Program through the Education Futures grant and will continue the work created by a PTPP that is in the last year of a four year grant.	Motion to approve first reading (Salazar and Satele).
5. Update on OC TPP/PTTP: Janis Perry	Information	Janis Perry presented data and discussed the successful results of the Pathways To Teaching Program (PTPP). Janis went over the career pathways with OUSD.	No further action.
6. Revision to the EMPC Collegial Governance Handbook: Aaron Voelcker and Roberta Tragarz	First Reading	Aaron mentioned revisions were made to the language to facilitate the annual process. The analysis of the summary reports were utilized as a strategic input to the EMP and SCC goal creation.	Motion to approve first reading (Flores and Deaver).
<b>OLD BUSINESS</b>			
1. Draft BSI, SE, SSSP (Credit/Noncredit): Ruth Babeshoff	Second Reading	Ruth mentioned the integrated process for credit and noncredit is the direction the state is moving. The report is ready to go to the BOT on Dec. 4, 2017.	Motion to approve second reading without dissent.

2. Educational Master Plan 2016-2022: Roberta Tragarz and Aaron Voelcker	Second Reading	Aaron mentioned, per Senate input, the document was modified with minor formatting, grammar/syntax corrections and the inclusion of more definitions. It will go to BOT in the near future.	Motion to approve second reading without dissent.
3. Mission Statement: Michael DeCarbo	Second Reading	Joseph Lanning mentioned the mission statement went to the ASG Council and it was approved on Nov. 9, 2017.	Motion to approve second reading without dissent.
<b>COMMITTEE AND COUNCIL UPDATES</b>			
1. Accreditation Update: Marilyn Flores	ACCJC has working group of (Accreditation Liaison Officer) ALO's to review substantive change. ACCJC has created a substantive change inquiry form for colleges to submit questions. ACCJC also updated their manual.	No further action.	
2. Educational Master Plan Committee: Aaron Voelcker	Aaron mentioned the committee had a discussion on panel discussions, and recommends, as it will not impact the accreditation process, that there are no panel discussion until 2018-19. Program Review was also recommended to be delayed.	No further action.	
3. Enrollment Management Committee/Curriculum and Instruction Council: Joyce Wagner	Joyce shared that Curriculum met with apprenticeship group and had good discussion, and will continue to meet.	No further action.	
4. Planning and Institutional Effectiveness: Michael DeCarbo	Michael mentioned the additional money of \$64,500 identified by the budget committee (ending balance to one time dollars) was allocated by PIE. The resource rankings will be used to make recommendations.	No further action.	
5. Technology: Alfonso Oropeza	Alfonso shared the tech committee continues to review the website for possible changes.	No further action.	
6. Budget/Facilities/Safety: Arleen Satele	Arleen reviewed the general fund report. As of today we are at 82% of the budget. For facilities, Arleen mentioned	No further action.	

7. Student Success and Equity Committee: Ruth Babeshoff	<p>the S trailer has been removed. Public Safety moved out of the library into the U village. Spring 2019 is the estimated date for Public Safety to have its permanent location complete.</p> <p>No report.</p>	No further action.
<b>PROGRAM UPDATES</b>		
1. Associated Student Government: Ed Hou	Joseph Lanning shared ASG events: Stress less week; Guided Pathways scheduled in March. ASG currently working with Karen Bustamante (Foundation) on enhancing events.	No further action.
2. Continuing Education: Jose Vargas	Enrollment is on track.	No further action.
3. Classified Advisory Group: Zina Edwards	John mentioned there was a Classified Hawks Advisory Group meeting on Nov. 9, 2017. At the meeting discussion on mailchimp was ensued. Chancellor Rodriguez was also in attendance to share his background at the meeting.	No further action.
4. Student Services: Ruth Babeshoff	Ruth mentioned new initiatives were in works. SB85 is a new community college completion grant for students already receiving Cal grant, this is tied to students receiving educational plans. The ad hoc marketing task force will submit a request for funding through enrollment management.	No further action.
5. Administrative Services: Arleen Satele	Arleen mentioned Joe Tran is retiring on 12/30/17, and Victoria Williams is retiring Jan. 30, 2017. Auxiliary services packet is being prepared. Ruth asked what the process was to hang banners. Arleen replied they are working on a process to hang banners.	No further action.

<p>6. Academic Affairs: Marilyn Flores</p>	<p>Marilyn reported that Hunger Free Campus donated funds to the Hawk's Nest Food Pantry. #SCC Unites will continue to operate with Professor Siddiqui as the point person. At the Board of Trustee meeting on Nov. 13, 2017 Unity Middle College High School presented information their charter school. One credit class will be offered at Unity MCHS in the spring 2018. Reyes Vazquez, Curriculum Specialist will be transferring to SAC. Janell McWilliams is retiring at the end of the year.</p>	<p>No further action.</p>
<p>7. Academic Senate: Michael DeCarbo</p>	<p>Plenary occurred on Nov 2-4, 2017. Discussion on Guided Pathways was a major topic. The proposed (FLOW) 115<sup>th</sup> online community college, raised concerns with the rigor and student success. Academic Senate had a conversation on how to make syllabi ADA accessible. The Robotics competition group is no longer competing. SCC events:  Nov. 18, 2017 - Home for the Holidays  Dec. 3-10, 2017 – A Christmas Carol performance  Dec. 13, 2017 – Holiday campus potluck 12-2 p.m.</p>	<p>No further action.</p>
<p>8. President: John Hernandez</p>	<p>Adult Block Education Grant has been entered into partnership with Dept. of Rehab. Our students will be able to apply for services. CE is an approved partner with Goodwill Industries; this will allow individuals to enroll in CTE. Model United Nations walked away with 9 awards at MUN in NY. Frederick Douglass Sculpture Installation had a good turnout, and John thanked Dr. West and SCC Student Brooklyn Gomez. Healthcare Industry Roundtable was on Nov. 9, 2017. At the roundtable the group had an opportunity to hear from industry representatives. We have a couple of programs that industry reps are interested in (CHOC and Goodwill Industry). Our newest sports program is Men's Basketball and they are off to a good streak. The 2016-2017 annual report will be online</p>	<p>No further action.</p>

Next meeting: Tuesday, November 28, 1:30 p.m.,  
E-107

soon.

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)