

Santiago Canyon College - College Council

MINUTES

April 10, 2018, 1:30 p.m., E-107

Administrators: John Hernandez, Marilyn Flores, Syed Rizvi, Arleen Satele, Jose Vargas, and Faculty: Michael DeCarbo, Doug Deaver

Darlene Diaz, Joe Geissler, Rosa Salazar de la Torre, Mary Mettler, Classified: Zina Edwards, Sheryl Martin,

Karen McCoy (absent), Vacant, Student: Edward Hou, Technology: Alfonso Oropeza (absent), EMPC rep: Aaron Voelcker (non-voting member)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 03-27-18	Approval		Motion to forward (Joe Geissler and Doug Deaver)
2. Reorganization Request Student Activities Specialist: Syed Rizvi	First Reading	Syed Rizvi described the critical need for additional support in the Office of Student Life & Leadership; indicating the constant programs and events which are coordinated from this area. Ed Hou also supported the need for this position to provide the needed support to all the ASG activities.	Motion for a First Reading (Zina Edwards and Mary Mettler). Zina Edwards and Marilyn Flores moved to waive second reading. All in favor of waiving second reading. Re-org passed with one abstention from Ed Hou.
OLD BUSINESS			
1. Guided Pathways Update: Michael DeCarbo and Marilyn Flores	Information	Michael announced a GP conference that will be held April 27, 2018; five SCC members may attend. On May 11, 2018 there will be an Academic Senate State GP conference.	No further action.
COMMITTEE AND COUNCIL UPDATES			
1. Accreditation Update: Marilyn Flores		Marilyn mentioned there were two minor policy changes to ACCJC dealing with Contractual Relationships with Non-regionally Accredited Organizations and minor edits on policy on Substantive Change.	No further action.
2. Educational Master Plan Committee: Aaron Voelcker		Committee has not met. Scheduled to vote for new program/service area review template.	No further action.
3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz		EMC has not met. CIC reviewed Administrator Procedure (AP) 4023 explaining credit hours and how hours are distributed. On April 16, 2018 AP 4023 will be presented at CIC. E-Lumen will be attending CIC meeting in the near	No further action.

<p>4. Planning and Institutional Effectiveness: Michael DeCarbo</p> <p>5. Technology: Alfonso Oropeza</p> <p>6. Budget/Facilities/Safety: Arleen Satele</p> <p>7. Student Success and Equity Committee: Syed Rizvi</p>	<p>future to demonstrate curriculum software.</p> <p>PIE met and reviewed the rank requests, and made minor changes. The resource request survey will be deployed soon.</p> <p>Tech committee has not met. Target dates for Sharepoint 2016 website will need to be rescheduled.</p> <p>Waiting on the State for the new budget formula. For tentative budget current funding formula will be used.</p> <p>Facilities and Safety: magnetic strips have been installed to assist with locking doors. John mentioned that the Building Captain list was reviewed at president's cabinet April 10, with the intent of updating as needed.</p> <p>Next meeting is on April 24, 2018.</p>	<p>No further action.</p> <p>No further action.</p> <p>No further action.</p> <p>No further action.</p>
<p>PROGRAM UPDATES</p>		
<p>1. Associated Student Government: Ed Hou</p> <p>2. Continuing Education: Jose Vargas</p> <p>3. Classified Advisory Group: Zina Edwards</p> <p>4. Student Services: Syed Rizvi</p>	<p>ASG is opening <i>The Hawk</i> a student run newsletter. Anyone can submit an article for review by ASG. ASG Elections will be occurring in the next few weeks.</p> <p>OEC/ASG will be selling tickets for gift baskets at Earth Day. CE enrollment is on target.</p> <p>The next Classified Hawk's meeting is on May 3, 2018. April 13, 2018 is the deadline to submit classified nominations for distinguished full-time, part-time and spirit awards.</p> <p>Block grant will occur for SSSP, BSI, and Student Equity;</p>	<p>No further action.</p> <p>No further action.</p> <p>No further action.</p> <p>No further action.</p>

	<p>more details in July 2018. Esther Meade has been hired as International Student Program Specialist.</p>	
<p>5. Administrative Services: Arleen Satele</p>	<p>Custodian Ruben Stewart resigned effective April 13, 2018; Earth Day is April 19, 2018, and will include a Farmers' Market. Landscaping project is taking place in the Walk of Champions, and U Village to include more water efficient plants.</p>	<p>No further action.</p>
<p>6. Academic Affairs: Marilyn Flores</p>	<p>Marilyn and SAC counterpart have been reviewing academic board policies per the guidelines of the CCC. Marilyn will be attending the CIO Regional meeting in San Francisco on April 11 – 13, 2018. As of today enrollment is 2,749 FTES, target is 2,814 FTES. Expecting additional FTES through positive attendance classes.</p>	<p>No further action.</p>
<p>7. Academic Senate: Michael DeCarbo</p>	<p>Academic Regulations (AR) will be reviewed in the coming weeks. Michael DeCarbo and Michael Taylor will be attending spring plenary next week.</p>	<p>No further action.</p>
<p>8. President: John Hernandez</p>	<p>An email was sent to Management Council and Classified Staff to encourage them to complete the Great Colleges to Work for survey. John reported to the Board on April 9, 2018 that SCC has been designated a Military Friendly School. The Research Symposium is April 13, 2018. SCC received notification for Strong Workforce data and will be featured at the annual conference. Athletics updates: women's softball is in 3rd place in OEC. Men's basketball player, Rodney Henderson signed on to CSUN. Upcoming events: Dolores Huerta installation on April 23, 2018; Dolores Huerta will be in attendance.</p>	<p>No further action.</p>

Next meeting: Tuesday, April 24, 2018, 1:30 p.m., E-107		
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)