

Santiago Canyon College - College Council

MINUTES

April 24, 2018, 1:30 p.m., E-107

**Administrators: John Hernandez, Marilyn Flores, Syed Rizvi, Arleen Satele, Jose Vargas, and Faculty: Michael DeCarbo, Doug Deaver
Darlene Diaz, Joe Geissler, Rosa Salazar de la Torre (absent), Mary Mettler, Classified: Zina Edwards, Sheryl Martin,
Karen McCoy, Vacant, Student: Edward Hou, Technology: Alfonso Oropeza, EMPC rep: Aaron Voelcker (non-voting member)**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 04-10-18	Approval		Motion to forward (Zina Edwards and Doug Deaver) with one abstention from Karen McCoy.
2. PIE Resource Request: Aaron Voelcker	First Reading	Aaron reviewed the 2018-2019 resource ranking recommendation from the PIE Committee and mentioned the budget committee, through its analysis, found some items that were miss categorized and could be moved to instructional equipment and instructional supplies. Aaron mentioned that the funds available to allocate are lottery and IELM. Both of these funding sources are restricted to instructional items. John mentioned the items that are currently unable to fund are still being presented. If an item did not get funded this year, departments need to resubmit the request the following year.	Joe Geissler and Karen McCoy move to forward PIE resource request. Motion to waive the second reading (Doug Deaver/Marilyn Flores) passed without dissent. The recommendation was approved without dissent.
OLD BUSINESS			
1. Guided Pathways Update: Michael DeCarbo and Marilyn Flores	Information	There will be a GP informal meeting today to discuss results of the student focus group and explore the creation of a formal group. On April 27, 2018 a team of five will be attending a GP conference in Irvine. Library reps will be attending a GP librarian conference on April 26, 2018 in Ontario, CA.	No further action.
COMMITTEE AND COUNCIL UPDATES			
1. Accreditation Update: Marilyn Flores		No report.	No further action.
2. Educational Master Plan Committee: Aaron Voelcker		EMP is developing recommendation language to go to Academic Senate for consideration to adjust program	No further action.

<p>3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz</p>	<p>review schedule from fall to spring semester, as well as updated program review template; both items should be arriving to council in the next few weeks.</p> <p>EMC met and reviewed data of Distance Education (DE) staff to faculty/staff ratio to SACs DE program. Discussion ensued about having sufficient support for the DE program. CIC looked at Admin. Regulation 4023 and it will go to AS for review and then to College Council.</p>	<p>No further action.</p>
<p>4. Planning and Institutional Effectiveness: Michael DeCarbo</p>	<p>PIE Survey was sent out.</p>	<p>No further action.</p>
<p>5. Technology: Alfonso Oropeza</p>	<p>Waiting for contract to be approved for access to Blackboard; pending a response from state on OEI initiative. Tech newsletter was sent out. The SCC website went live with SharePoint 2016 on April 23, 2018.</p>	<p>No further action.</p>
<p>6. Budget/Facilities/Safety: Arleen Satele</p>	<p>Arleen reviewed budget, and today SCC is on target. Budget is still unknown for next year. Facilities: D fan coil replacements will start after commencement and relocations are scheduled to take place. ADA path and trails will need to be bid again.</p>	<p>No further action.</p>
<p>7. Student Success and Equity Committee: Syed Rizvi</p>	<p>Demonstration on a new texting module is underway. Discussion on the need for additional Instructional Assistants, and centralization of the tutoring center was discussed.</p>	<p>No further action.</p>
<p>PROGRAM UPDATES</p>		
<p>1. Associated Student Government: Ed Hou</p>	<p>Christian Vargas from ASG was present. Elections for upcoming ASG board begin on April 25-26, 2018. Earth Day was a success. Clothesline project is underway</p>	<p>No further action.</p>

E-107		
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)