

Santiago Canyon College - College Council

MINUTES

May 8, 2018, 1:30 p.m., E-107

**Administrators: John Hernandez, Marilyn Flores, Syed Rizvi, Arleen Satele, Jose Vargas, and Faculty: Michael DeCarbo, Doug Deaver
Darlene Diaz, Joe Geissler, Rosa Salazar de la Torre, Mary Mettler, Classified: Zina Edwards, Sheryl Martin,
Karen McCoy (absent), Vacant, Student: Edward Hou, Technology: Alfonso Oropeza, EMPC rep: Aaron Voelcker (non-voting member)**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 04-24-18	Approval		Motion to approve (Geissler and Deaver)
2. IEPI PRT Technology for Institutional Effectiveness Task Force Software Recommendation: Aaron Voelcker	First Reading	Aaron reviewed how the rubric to evaluate the software was prepared. Demo participants were asked to complete surveys. Participants were asked to rate each vendor. Based on the product demonstration rubric scores, TIE Task Force Product Preference Survey results, member institution reference feedback, and two year analysis, it is recommended that SCC select eLumen as its preferred software solution. Aaron also conducted reference checks on both vendors.	Motion for a First Reading (Flores and Rizvi). Motion was moved to approve the IEPI aspect and wait for more research to be done on curriculum.
3. Program/Service Area Review Template: Aaron Voelcker	First Reading	Aaron discussed the accreditation standard for program and service areas program reviews. As a result, EMP created and presents this Hybrid Program Review report.	Motion for a First Reading (Geissler and Vargas).
4. Reorganization Request – SCC Foundation Int. Clerk: Syed Rizvi	First Reading	Syed discussed the rational for hiring a part time Intermediate Clerk for the SCC Foundation Office. The position has been reviewed with the Executive Foundation Board. The Foundation will fund the position.	Motion for a First Reading (Geissler and Edwards). Motion to waive the second reading (Vargas and Flores) passed without dissent.
OLD BUSINESS			
1. Guided Pathways Update: Michael DeCarbo and Marilyn Flores	Information	An informal team attended the GP Conference on April 27, 2018 in Irvine. Continued discussion on GP ensued.	No further action.

COMMITTEE AND COUNCIL UPDATES		
1. Accreditation Update: Marilyn Flores	No report.	No further action.
2. Educational Master Plan Committee: Aaron Voelcker	At the last meeting the final review of the template was completed.	No further action.
3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz	CIC meets next week.	No further action.
4. Planning and Institutional Effectiveness: Michael DeCarbo	Comments from the annual PIE process survey were reviewed; no changes will be done at this time.	No further action.
5. Technology: Alfonso Oropeza	TAG meeting discussed that it would be optimal for both colleges to share software vendors (i.e. curriculum, SLO reporting); discussion will continue.	No further action.
6. Budget/Facilities/Safety: Arleen Satele	Budget is still unknown; waiting for governors May revise. Facilities: a co-chair seat vacant. On June 4, 2018 construction will begin in the D building. ADA projects will also be underway. Safety: 49 door magnets need to be installed, and a lock down drill is being planned during the fall semester.	No further action.
7. Student Success and Equity Committee: Syed Rizvi	No updates.	No further action.
PROGRAM UPDATES		
1. Associated Student Government: Ed Hou	ASG held elections for 2018-2019 incoming board. On the election ballot there was a survey asking if students would support referendum for student funded OCTA bus pass, 65% were in favor. A referendum will now be held in May.	No further action.
2. Continuing Education: Jose Vargas	Enrollment is on track. OEC commencement will be held on May 24, 2018 at 6 pm in Strenger Plaza.	No further action.

<p>3. Classified Advisory Group: Zina Edwards</p>	<p>Classified Hawks meeting was on May 3, 2018. Professional Development survey was reviewed by Dean Martin Stringer. Discussion on the increasing participation for classified employee of the year was discussed. Potential classified staff meeting to be held in June, 2018 to review selection process and criteria for classified awards.</p>	<p>No further action.</p>
<p>4. Student Services: Syed Rizvi</p>	<p>Research is being completed to discuss what bus passes will cover.</p>	<p>No further action.</p>
<p>5. Administrative Services: Arleen Satele</p>	<p>No report.</p>	<p>No further action.</p>
<p>6. Academic Affairs: Marilyn Flores</p>	<p>A second Umoja discussion took place on May 4, 2018; the meeting was facilitated by Professor Don Ajene Wilcoxson.</p>	<p>No further action.</p>
<p>7. Academic Senate: Michael DeCarbo</p>	<p>AS unanimously passed a resolution for Professional Day for Classified Staff. SCC was admitted to Online Education Initiative Exchange. AS examined 50 pages of AR's and Board policies.</p>	<p>No further action.</p>
<p>8. President: John Hernandez</p>	<p>The next BOT meeting is on May 14, 2018. Strong Workforce Initiative Marketing campaign will be presented. CCC Chancellor Oakley has released funding formula recommendations.</p>	<p>No further action.</p>
<p>Next meeting: Tuesday, May 22 , 1:30 p.m., E-107</p>		

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)