

Santiago Canyon College - College Council

MINUTES

May 22, 2018, 1:30 p.m., E-107

**Administrators: John Hernandez, Marilyn Flores, Syed Rizvi, Arleen Satele, Jose Vargas, and Faculty: Michael DeCarbo, Doug Deaver
Darlene Diaz, Joe Geissler, Rosa Salazar de la Torre, Mary Mettler, Classified: Zina Edwards, Sheryl Martin,
Karen McCoy, Vacant, Student: Edward Hou (absent), Technology: Alfonso Oropeza, EMPC rep: Aaron Voelcker (non-voting member)**

| NEW BUSINESS | ACTION | DISCUSSION/COMMENTS | OUTCOME/FOLLOW UP |
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| 1. Approval of Minutes, 05-08-18 | Approval | | Motion to approve (Deaver and Vargas) |
| 2. Professional Development Calendar: Michael DeCarbo | First (only) Reading | Zina suggested offering a workshop on creating web pages for classified professional development. | Motion to approve (Geissler and Edwards) passed unanimously. |
| 3. Moving Program Review from Fall to Spring: Michael DeCarbo | First Reading | Aaron discussed the rationale for the program review move to the spring semester included the full calendar in the fall semester, including faculty evaluations and resource requests that needed to be completed. | Motion to approve (Geissler and Mettler). Motion to waive Second Reading (Mettler and Diaz) passed unanimously. Motion to approve passed unanimously. |
| 4. RSCCD Grant Schedule: John Hernandez | Information | John reviewed the grant schedule. Marilyn mentioned the National Endowment comes out every year, and we are looking for non-traditional applications to fund programs. | No further action. |
| OLD BUSINESS | | | |
| 1. IEPI PRT Technology for Institutional Effectiveness Task Force Software Recommendation: Aaron Voelcker | Second Reading | Senate approved resolution last week; CIC approved moving to curriculum with eLumen. Aaron had one additional reference check to complete but has found no concerns. | Motion passed unanimously. |
| 2. Program/Service Area Review Template: Aaron Voelcker | Second Reading | Roberta Tragarz was present to address any questions or concerns. Everyone at Academic Senate was pleased with the Hybrid Program Review report. | Motion passed unanimously. |
| 3. Guided Pathways Update: Michael DeCarbo and Marilyn Flores | Information | A campus-wide email was sent on May 16, 2018 to invite participants to become members of GP exploration group. A total of 48 members of faculty, staff, administrators and students responded with interest. Budget was received, | No further action. |

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| | | it's a five year budget. First year budget allocation is \$197,000. | |
| COMMITTEE AND COUNCIL UPDATES | | | |
| 1. Accreditation Update: Marilyn Flores | | No report. | No further action. |
| 2. Educational Master Plan Committee: Aaron Voelcker | | No report. | No further action. |
| 3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz | | Agreement on CTAS language. Working on obtaining language for the CTAP. CIC and EMC annual survey was completed. | No further action. |
| 4. Planning and Institutional Effectiveness: Michael DeCarbo | | No report. | No further action. |
| 5. Technology: Alfonso Oropeza | | Technology met last week. Announcement on BlackBoard will no longer be live after June 4, 2018. Process of reviewing online faculty evaluation continues. No discussion on soft roll out of Student Portal. | No further action. |
| 6. Budget/Facilities/Safety: Arleen Satele | | No report | No further action. |
| 7. Student Success and Equity Committee: Syed Rizvi | | Summer math academy running from 9am-4pm. English Department drafted module tool and created a student survey to assess student experience in the Writing Center. | No further action. |
| PROGRAM UPDATES | | | |
| 1. Associated Student Government: Ed Hou | | No report. | No further action. |
| 2. Continuing Education: Jose Vargas | | Commencement is on May 24, 2018 in Strenger Plaza. | No further action. |
| 3. Classified Advisory Group: Zina Edwards | | Classified Appreciation Luncheon was held on May 16, 2018. | No further action. |
| 4. Student Services: Syed Rizvi | | Concerns about the block grant funding will be addressed over the summer; Student Services Retreat will be July 17, 2018 for managers to address this matter. John | No further action. |

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| <p>5. Administrative Services: Arleen Satele</p> | <p>commented on the three day drop policy being reinstated in the fall semester. The texting module will remind students if they have not made payments. Concern about Early Welcome registration in math classes was discussed. A discussion on AB 705 and where students are placed ensued.</p> <p>No report.</p> | <p>No further action.</p> |
| <p>6. Academic Affairs: Marilyn Flores</p> | <p>Enrollment's new borrowing target is: 425 FTES. Summer pre-enrollment is 252.98 FTES. Presently, fall is at 685 FTES; Early Welcome is helping drive this number. Educator Recognition Ceremony at UCI will honor Ann Cass, Rick Adams and Anson Lui.</p> | <p>No further action.</p> |
| <p>7. Academic Senate: Michael DeCarbo</p> | <p>Educational Master Planning Document and Professional Development Calendar approved. Program review moved to spring.</p> | <p>No further action.</p> |
| <p>8. President: John Hernandez</p> | <p>Proposed Funding Formula news from the Senate Budget Subcommittee rejected the Governors formula. Proposing to use funds for increase in base allocation. Today Senate Finance Subcommittee is meeting to review. PIE recommendations memo was emailed to campus. Two student athletes honored by OEC. Taylor Asciak starter on the women's soccer team and AJ Garrity men's basketball team captain.</p> <p>Donor Reception and Scholarship ceremony was well attended followed by the Art show. Annual staff recognition is on May 30, 2018 at 2pm in H-106.</p> | <p>No further action.</p> |

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| Next meeting: Tuesday, June 26, 2018 (if needed), Tuesday, July 24, 2018 (if needed) 1:30 p.m., E-107 | | |
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)