

Santiago Canyon College - College Council

MINUTES

July 24, 2018, 1:30 p.m., E-107

Administrators: John Hernandez (absent), Marilyn Flores, Syed Rizvi, Arleen Satele, Jose Vargas, and Faculty: Michael DeCarbo, Doug Deaver Darlene Diaz, Joe Geissler (absent), Rosa Salazar de la Torre, Mary Mettler (absent), Classified: Zina Edwards (absent), Sheryl Martin (absent), Karen McCoy, Vacant, Student: Evan Estrow, Technology: Alfonso Oropeza, EMPC rep: Aaron Voelcker (non-voting member)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 05-22-18	Approval		Motion to approve (Satele and McCoy)
2. Reorganization Request Distance Ed Specialist: Marilyn Flores	First Reading	Retirement of Bryan Mills in tutoring allows for classified support in Distance Education to address potential liabilities related to ADA accessibility for online instruction. It is recommended that funds from vacated position be used to fund this position. This reorg will result in the restructuring of how tutoring services are offered; they will be sent to various locations (i.e. CAMP, TRIO).	Motion for a First Reading (Rizvi and Satele)
3. Reorganization Request Research Analyst: Marilyn Flores	First Reading	Strong Workforce Program (SWP) requires that we track our students and beyond the current capacity of Institutional Effectiveness & Research. Funding through Strong Workforce.	Motion for a First Reading (Deaver and Rizvi)
4. Reorganization Request Job Developer: Marilyn Flores	First Reading	Strong Workforce Program (SWP) has provided funding for this needed position. The position will develop, deploy, and operate SWP job development which required a full time position.	Motion for a First Reading (Satele and Rizvi)
5. Reorganization Request (2) Custodians (19-hour on-going positions): Arleen Satele	First Reading	With the increased in weekend events for campus and outside activities, the request to hire two part-time custodians will be a cost savings to the college budget. The cost will be partially offset by reducing the amount of overtime paid to other staff that cover the shifts as well as augmentation from rental fees.	Motion for a First Reading (Deaver and Vargas). Motion to waive Second Reading (Satele and Rizvi) passed unanimously. Motion to approve passed unanimously.
6. Guided Pathways Plan Implementation Teams: Michael DeCarbo	First Reading	Michael DeCarbo pulled this item from agenda.	No further report.

OLD BUSINESS			
1. Guided Pathways Update: Michael DeCarbo and Marilyn Flores	Information	A survey was sent to attendees who participated in the GP meeting on June 29, 2018. The survey closes on July 27, 2018.	No further report.
COMMITTEE AND COUNCIL UPDATES			
1. Accreditation Update: Marilyn Flores		Marilyn shared Commission Actions on Institutions from the ACCJC meeting that took place June 6-8, 2018. Marilyn discussed ACCJC correspondence with regards to the Portfolio Model includes the following: A change so no additional costs for the ACCJC VP liaison to accompany peer review team's site visit and/or training, includes travel and logistics; additional VP liaisons may be provided for multi-college districts; recommendation that VP liaisons could provide an "editorial eye" for final reports to edit during next audit, and ACCJC is advising that sites pay for peer reviewer teams on site visit hotel costs and that colleges then attain ACCJC reimbursed as opposed to individual team members.	No further report.
2. Educational Master Plan Committee: Aaron Voelcker		No report	No further report.
3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz		CIC Women's Studies will now be Gender, Sexuality, and Women's Studies (GSWS). MaSH will be moving to non-credit starting intersession 2019. Jose Vargas mentioned this change is helpful to non-credit students. SCC was well represented at the CIC institute on July 12, 2018.	No further report.

<p>4. Planning and Institutional Effectiveness: Michael DeCarbo</p> <p>5. Technology: Alfonso Oropeza</p> <p>6. Budget/Facilities/Safety: Arleen Satele</p> <p>7. Student Success and Equity Committee: Syed Rizvi</p>	<p>An electronic vote for the Truth Initiative Grant must be submitted by July 27, 2018.</p> <p>No report.</p> <p>Budget is being worked out, and we'll know more in August 2018. Facilities: refinishing continues to the A and B buildings. Fourteen bulletin boards were ordered to facilitate posting. Renovating B building classrooms has begun and Roads for ADA compliance are being worked on. D.O. Safety is identifying funds for classroom locks.</p> <p>AB705 implementation of the ESL component has been put on hold for one more year of testing.</p>	<p>No further report.</p> <p>No further report.</p> <p>No further report.</p> <p>No further report.</p>
PROGRAM UPDATES		
<p>1. Associated Student Government: Evan Ostrow</p> <p>2. Continuing Education: Jose Vargas</p> <p>3. Classified Advisory Group: Zina Edwards</p> <p>4. Student Services: Syed Rizvi</p>	<p>Evan Ostrow met with ASG advisor today, and plans to keep council updated on ASG activities.</p> <p>Shift to new funding formula does not apply to noncredit. Two distance education classes were piloted and FTES was comparable to traditional classes. Finished year above target. Presently, there is an increase of 24 FTES over previous year.</p> <p>No report.</p> <p>Comparing enrollment numbers over three years, we are seeing a downward trend. OCTA bus fee contract was passed, Syed thanked Jose Vargas and Aaron Voelcker for their work on this contract.</p>	<p>No further report.</p> <p>No further report.</p> <p>No further report.</p> <p>No further report.</p>

5. Administrative Services: Arleen Satele	No report.	No further report.
6. Academic Affairs: Marilyn Flores	Currently for summer we are at 526 FTES. Presently, our fall FTES is lower than last year due to drop payment rules. Overall, we are above 300 plus FTES with borrowing for 2017-18.	No further report.
7. Academic Senate: Michael DeCarbo	AS has not met. Grant for smoke free campus has been issued; vote is due July 27, 2018.	No further report.
8. President: John Hernandez	No report.	No further report.
Next meeting: Tuesday, August 14, 2018 (if needed) 1:30 p.m., E-107	In lieu of meeting on August 14, 2018 there will be an e-vote for the Second Reading of the Re-organization Requests. Next council meeting is August 28, 2018.	

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)