

Santiago Canyon College - College Council

MINUTES

October 23, 2018, 1:30 p.m., A-211

**Administrators: John Hernandez, Marilyn Flores, Syed Rizvi, Arleen Satele (absent), Jose Vargas, and Faculty: Michael DeCarbo, Doug Deaver
Darlene Diaz, Joe Geissler, Jolene Shields, Michael Taylor, Classified: Karen Bustamante, Zina Edwards, Sheryl Martin,
Ana Garcia (alt), Student: Evan Estrow, Technology: Alfonso Oropeza, EMPC rep: Aaron Voelcker (non-voting member)**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 10-09-18	Approval		Motion to approve (Deaver and Rizvi)
2. Student Discipline Committee Task Force Report: Michael DeCarbo	Information	<p>Doug Deaver discussed the development of The Student Discipline Task Force (SDTF). SDTF has been tasked to research the current student discipline process and to report its finding to the Academic Senate. Concerns with the Student Discipline Process were raised. Faculty surveys and interviews were conducted regarding the student discipline process. Four faculty members were present to describe their experience with the student discipline process. Michael DeCarbo added this as an informational item, however, a senate resolution to create a Student Conduct Committee will be heard at the Academic Senate and if approved forwarded to College Council.</p>	Informational item.
3. Revised "Apply for Grant" form: Michael DeCarbo	First Reading	<p>Michael described the new form streamlines the grant process. The form has come out of PIE as a recommendation and will have a second reading in the Academic Senate on November 6, 2018.</p>	Motion for a First Reading Geissler and Second by Flores.
4. Reorganization Request: (2) Student Services Specialists (.475): Syed Rizvi	First Reading	<p>Syed identified these two positions as a need for permanent positions, as a result of using short term employees to support college outreach services. This outreach effort has proven effective by the increased number of college applications and financial aid applications. These are delineated in SSSP plan. There will be no impact to general funds.</p>	Motion for a First Reading Vargas, and Second by Deaver.
OLD BUSINESS			

Guided Pathways	Information	Academic Senate forwarded ranked list of candidates to President Hernandez. President Hernandez will be sending out the announcement of GP Project Facilitators assignment.	Announcement by President of two GP Project Facilitators.
COMMITTEE AND COUNCIL UPDATES			
1. Accreditation Update: Marilyn Flores	Timeline for ACCJC will arrive soon.	No further report.	
2. Educational Master Plan Committee: Aaron Voelcker	Rebranding Department Plan Portfolio took place. New name is Annual Plan.	No further report.	
3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz	Joint Technical CIC meeting met and agreed to meet every couple of months. EMC reviewed goals and discussed student success scorecard. Moved forward to identify predictors of student success. Would like to build list of student attributes of good predictors of success. e-Lumen training has been postponed.	No further report.	
4. Planning and Institutional Effectiveness: Michael DeCarbo	Committee will be meeting November 7, 2018.	No further report.	
5. Technology: Alfonso Oropeza	Finalized the responsibilities and mission of the committee; the new version reflecting changes will be forwarded to AS. Computers in the library had experienced printing issues. ITS resolved them by replacing a malfunctioning HP printer driver with a Microsoft postscript printer driver. It is possible ITS missed fixing a few PC's, but now they can be immediately fixed as soon as they are reported.	No further report.	
6. Budget/Facilities/Safety: Arleen Satele	No report	No further report.	
7. Student Success and Equity Committee: Syed Rizvi	There is a new mission statement with 11 items of responsibilities. The committee make up is changing, including adding four students to the committee. The results will be forwarded to AS. Michael DeCarbo	No further report.	

	proposed that we have a blanket resolution to cover all minor changes to Committee Governance Handbook descriptions; once are all received by the Senate Executive Board a resolution will be written.	
PROGRAM UPDATES		
1. Associated Student Government: Evan Ostrow	Evan thanked Facilities for cleaning up the campus after the winds on October 14, 2018. ASG is hearing a second reading on a resolution for student leaders to pay ASG fees. ASG attended a conference on October 13, 2018. It was an opportunity to network and engage with a variety of students to expand activities. Office of Student Life has been impacted with an increase in clubs and thus their staffing needs have also increased. Undocumented Student Week of Action started on October 15, 2018. October 18, 2018 was the Women's march directed to increase vote. On October 24, 2018 is vendor faire to sell their goods to students. October 25, 2018 is Unity day is to address anti-bullying. There is a Halloween department decorating contest sponsored by ASG. Nov. 1 st is Dia de los Muertos event.	No further report.
2. Continuing Education: Jose Vargas	As of October 23, 2018 enrollment is 10 FTES below same period as last fall.	No further report.
3. Classified Advisory Group: Zina Edwards	On October 11, 2018 President Classified Hawk's Advisory met, and President Hernandez talked about the Student Centered Funding Formula (SCFF).	No further report.
4. Student Services: Syed Rizvi	Working on MIS data submission, there are some challenges. Reviewing project lists and identified pitfalls with MIS submissions. Batches have not been previously submitted and this is being addressed.	No further report.
5. Administrative Services: Arleen Satele	No report.	No further report.

<p>6. Academic Affairs: Marilyn Flores</p>	<p>As of October 23, 2018, enrollment is 2,988 FTES; target is 3,041 short 53 FTES. Confidence is high the target will be met with the addition of cosmetology and late start classes.</p>	<p>No further report.</p>
<p>7. Academic Senate: Michael DeCarbo</p>	<p>First reading of the Apply for Grant revision resolution. Adult High School Diplomas presentation from Jolene Shields. Conversation of class size took place. Quick preparation for fall plenary November 1-3, 2018. Please attend BOT meeting at SCC on October 29, 2018.</p>	<p>No further report.</p>
<p>8. President: John Hernandez</p>	<p>October 29, 2018 is the BOT meeting at SCC. Option for public comment to share information. Real Estate Program will make presentation, and at the Board's request the Student Health Center. ASG is hosting the BOT reception at the Art Gallery. Classified Hawks meeting took place on Oct. 11, 2018; reviewed Student Centered Funding Formula. Next Classified Hawks meeting is scheduled for Nov. 14, 2018.</p>	<p>No further report.</p>
<p>Next meeting: Tuesday, November 13, 2018 1:30 p.m., A-211</p>		

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)