

Santiago Canyon College - College Council

MINUTES

November 13, 2018, 1:30 p.m., A-211

**Administrators: John Hernandez, Marilyn Flores (absent), Syed Rizvi (absent), Arleen Satele, Jose Vargas, and Faculty: Michael DeCarbo, Doug Deaver
Darlene Diaz, Joe Geissler, Jolene Shields, Michael Taylor, Classified: Karen Bustamante, Zina Edwards (absent), Sheryl Martin,
Ana Garcia (alt), Student: Evan Estrow, Technology: Alfonso Oropeza, EMPC rep: Aaron Voelcker (non-voting member)**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 10-23-18	Approval		Motion to approve (Geissler and Deaver)
2. Reorganization Request: VSO Student Services Specialist (.475 FTE): Sheena Tran	First Reading	Sheena Tran discussed the need for a part-time VSO. This position would be for mentorship. It will assist with providing day-to-day logistics surrounding the intake and processing of veterans' benefits documentation as well as outreach. Funding will be from a grant and BFAP when grant funds expire.	Motion for a First Reading Geissler and Second by Vargas.
3. Reorganization Request: International Student Program (1.0 FTE): John Hernandez	First Reading	John (filling in for Syed Rizvi) discussed the International Student Office is a large source of revenue for the college. SCC has 129 international students. The program is self-sufficient. With the retirement of the coordinator, redirect the dollars and pay differential for this Director position for continued growth of the program. The coordinator position will remain vacant and once the program reaches 250 students or \$2.0 million in revenue, the coordinator position will be re-opened.	Motion for a First Reading Deaver and second by Jose Vargas.
4. 2018-19 Funding for Prioritized College Needs: John Hernandez	Information	John reviewed the dissemination history of the prioritization list. Along with an email memo on October 31, 2018 he sent notification to PIE co-chairs to share as an informational item. Darlene Diaz requested greater transparency in the rationale for funding decisions.	No further report.
5. RSCCD Grant Schedule: John Hernandez	Information	John expressed this is information only.	No further report.
6. AS Res F2018.05 Recommendation for Suspension of Drop for Non-	Information	Darlene discussed EMC reviewed the Drop for Non-payment Policy, and the concern that students faced by being dropped for non-payment. Michael mentioned this	No further report.

payment Policy: Michael DeCarbo		resolution to suspend the Drop for Non-payment Policy will go to District Council if passed in Senate November 20, 2018. Evan mentioned in ASG they also supported the faculty recommendation for the suspension of Drop for Nonpayment Policy.	
7. Student Conduct Committee: Michael DeCarbo	First Reading	Michael reviewed the task force committee inception. Doug Deaver discussed how research was done on student discipline process, and reported its finding to the Academic Senate. Michael reviewed the make-up of the committee noting some suggested changes and added that maintaining a website and providing trainings would be added to the responsibilities; this will have a Second Reading in Senate on November 20, 2018.	Motion for a First Reading Vargas and Second by Satele.
OLD BUSINESS			
1. Revised "Apply for Grant" form: Michael DeCarbo	Second Reading	Michael reiterated the new form streamlines the grant process.	Motion to approve the Second Reading passed without dissent.
2. Reorganization Request: (2) Student Services Specialists (.475 FTE): Syed Rizvi	Second Reading	John discussed the need for permanent staff at regional high schools to recruit students. These positions are categorically funded.	Motion to approve the Second Reading passed without dissent. Sheryl Martin abstains.
COMMITTEE AND COUNCIL UPDATES			
1. Accreditation Update: Marilyn Flores		No report.	No further report.
2. Educational Master Plan Committee: Aaron Voelcker		Aaron reviewed the Vision for Success Goals chart, and described mapping the current goals to the Vision for Success. This information was shared with Planning and Institutional Effectiveness committee last week.	No further report.
3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz		Darlene announced that e-Lumen training took place on November 7 and 8, 2018. The next training will take place at the end of November and mid-December. Math	No further report.

<p>4. Planning and Institutional Effectiveness: Michael DeCarbo</p> <p>5. Technology: Alfonso Oropeza</p> <p>6. Budget/Facilities/Safety: Arleen Satele</p> <p>7. Student Success and Equity Committee: Syed Rizvi</p>	<p>proficiency for Plan A is going through to AS to ensure it is AB705 compliant. Movie and film is now titled Cine.</p> <p>Conversation about the prioritization funds allocated was discussed regarding processes in the future. Discussion on Vision for Success goals ensued. Process for reporting on movement towards EMP goals occurred.</p> <p>Tech committee has not met. All members have received Resource Request Prioritization list and it is being reviewed.</p> <p>Arleen reviewed the budget. John mentioned the dollars used for calculation is from 16/17 FY data, thus, there may be a shift; our college reserve is stable and the Budget committee voted to increase it to 3%. Building B refresh is undergoing. Ann Kelly is on a leave of absence, and Nadine Selby is interim help. Toshi Sweeney is replacing Nadine in AHSS Division office. November 14, 2018 is sandwich Wednesday from Subway.</p> <p>No Report</p>	<p>No further report.</p> <p>No further report.</p> <p>No further report.</p>
PROGRAM UPDATES		
<p>1. Associated Student Government: Evan Ostrow</p>	<p>Evan reported on October 24, 2018 was Vendor and Resource faire. October 25, 2018 was Unity Day; students stood together to end bullying.</p> <p>October 26-28, 2018 Evan was at a student conference with student representatives from across CCC system. ASG hosted BOT reception on October 29, 2018. A push for voting through a grant from Band of Voters is underway.</p> <p>November 2, 2018 was the last day of Student Leadership Institute. On Nov. 6, 2018 (election day) Party for the Polls was set-up to bring awareness that SCC was a polling</p>	<p>No further report.</p>

	place. November 13 and 14, 2018 is ASG town hall. On Dec. 5, 2018 ICC is putting on fall fest. ASG is having difficulty identifying students to attend shared governance meetings.	
2. Continuing Education: Jose Vargas	As of November 13, 2018 enrollment is slightly lagging compared to same time last year.	No further report.
3. Classified Advisory Group: Zina Edwards	The next Classified Hawks meeting is November 14, 2018 in E-203.	No further report.
4. Student Services: Syed Rizvi	No report.	No further report.
5. Administrative Services: Arleen Satele	No report.	No further report.
6. Academic Affairs: Marilyn Flores	No report.	No further report.
7. Academic Senate: Michael DeCarbo	Vice Chancellor Tracie Green attended and answered questions. Dean Von Lawson talked about the apprenticeship program. First readings of the Drop for Non-payment Policy and Student Conduct Committee resolutions were heard.	No further report.
8. President: John Hernandez	John reviewed the Vision for Success Goal Setting 2018-19 chart from the Chancellor's office. John went over the timeline of the chart and where SCC needs to be at the end of spring 2019. EMPC will be involved to start the process for SCC to be in compliance. This is in line with statewide initiatives that are occurring simultaneously. John thanked the Men's soccer team and students from students Veterans Club who volunteered at the Field of Valor on November 10, 2018. SCC received a \$5000 grant from Community Foundation of Orange that will go to scholarships. The legislature set aside \$10 million for	No further report.

<p>Next meeting: Tuesday, November 27, 2018 1:30 p.m., A-211</p>	<p>mental health services. SCC received notification of \$74,000 for mental health services. The Hawk's Nest Food Pantry received \$72,000 from state funding under the Hunger Free Campus Initiative.</p>	
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)