

Santiago Canyon College - College Council

MINUTES

November 27, 2018, 1:30 p.m., A-211

**Administrators: John Hernandez, Marilyn Flores, Syed Rizvi, Arleen Satele, Jose Vargas, and Faculty: Michael DeCarbo, Doug Deaver
Darlene Diaz, Joe Geissler (absent), Jolene Shields (absent), Michael Taylor, Classified: Karen Bustamante, Zina Edward, Sheryl Martin,
Ana Garcia (alt), Student: Evan Estrow, Technology: Alfonso Oropeza, EMPC rep: Aaron Voelcker (non-voting member)**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 11-13-18	Approval		Motion to approve (Vargas and Deaver) Marilyn Flores and Syed Rizvi abstain.
2. Professional Development Calendar Spring 2019: Michael DeCarbo	Approval	Michael discussed that this is a first and only reading. John mentioned the convocation speaker has changed. This item will be presented as an approval item.	Motion for a First Reading Deaver and Second by Satele. Amend the agenda to change PDC to approval by Flores. All agreed.
3. Student Success and Equity Committee Revision: Michael DeCarbo	First Reading	Syed discussed that the funding model has changed resulting in the revision of the mission statement, which includes changing the makeup of the committee. Discussion ensued on including non-credit in the language. Input was received to make minor revisions to the responsibilities section to clarify that committee is working within the shared governance structure. Change name to Student Equity and Achievement program was suggested but deemed would lead to further confusion, however, the title was included in the mission..	Motion for a First Reading Rizvi and Second by Deaver.
OLD BUSINESS			
1. Reorganization Request: VSO Student Services Specialist (.475 FTE): Syed Rizvi	Second Reading	Syed discussed the need for a part-time Student Services Specialist in VSO. Funding will be from a grant and BFAP when grant funds expire.	The Second Reading passed without dissent. Sheryl Martin abstained.
2. Reorganization Request: International Student Program (1.0 FTE): Syed Rizvi	Second Reading	Syed discussed the need for a Director as the ISP grows. Presently, the ISP office cannot be sustained without the needed position. Sheryl was concerned that removing the coordinator position would cause elimination of this position. Marilyn informed council there was discussion at the District level to not eliminate positions during a re-org.	The Second Reading passed without dissent. Sheryl Martin abstained.

<p>3. Student Conduct Committee: Michael DeCarbo</p> <p>4. AS Res F2018.05 Recommendation for Suspension of Drop for Non- payment Policy: Michael DeCarbo</p>	<p>Second Reading</p> <p>Information</p>	<p>Michael went over changes between the first and second draft. Marilyn had questions from the initial report. Doug responded that the second draft is more specific to target the goals. It was brought up that Board policies and AR are governed by BOT's. John addressed that he has requested legal to review legality of draft. Michael mentioned the committee is more of an overseer on the student conduct process at SCC.</p> <p>Michael mentioned that data indicates students are only allowed to accrue charges for one semester, in the rare instance two, thus students would not create a mounting balance.</p>	<p>The Second Reading passed without dissent with the understanding that legal will review to determine the legality of the committee.</p> <p>No further report.</p>
COMMITTEE AND COUNCIL UPDATES			
<p>1. Accreditation Update: Marilyn Flores</p> <p>2. Educational Master Plan Committee: Aaron Voelcker</p> <p>3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz</p> <p>4. Planning and Institutional Effectiveness: Michael DeCarbo</p> <p>5. Technology: Alfonso Oropeza</p>		<p>No report.</p> <p>EMPC will be reviewing student success metric data at the next meeting with recommendation of making student success goals in late February.</p> <p>The addition of work experience courses are in child development and bio tech. Child development is coming up with exceptional needs courses.</p> <p>Resource request will be sent out in January.</p> <p>The committee completed their review of the resource request list at last meeting. Student help desk is in works to recruit student ambassadors of help desk; these will be paid positions.</p>	<p>No further report.</p> <p>No further report.</p> <p>No further report.</p> <p>No further report.</p> <p>No further report.</p>

<p>6. Budget/Facilities/Safety: Arleen Satele</p> <p>7. Student Success and Equity Committee: Syed Rizvi</p>	<p>Facilities ranking will be submitted in January. B building refresh is on-going; completion date is December 31, 2018. Subway Wednesday is successful.</p> <p>Committee met on Nov. 26, 2018, discussed GP work groups, and how to motivate campus to participate in GP. John Hernandez, Marilyn Flores, Syed Rizvi, Denise Foley, and Joyce Wagner will be attending the Scaling GP Institute conference this week.</p>	<p>No further report.</p> <p>No further report.</p>
<p>PROGRAM UPDATES</p>		
<p>1. Associated Student Government: Evan Ostrow</p> <p>2. Continuing Education: Jose Vargas</p> <p>3. Classified Advisory Group: Zina Edwards</p>	<p>Students are busy filling out transfer college applications. Meeting with VPSS to look for ways to stay compliant and recruit students to shared governance committees. Evan met with Aaron to discuss the expansion of library hours this semester and spring semester. ASG is preparing for Washington D.C. conference in March 2019. Dec. 3 and 4, 2018 is stress less week with stress relief activities for students.</p> <p>CE was accepted to participate in the 2019 Leadership Institute for California Community College Serving Formerly Incarcerated Students, co-sponsored by the CCCCCO, the Stanford Criminal Justice Center, and Underground Scholars at the UC Berkeley. As of today, projecting 20 LHE below target.</p> <p>Nov 14, 2018 was Classified Hawk's meeting. John discussed Student Centered Funding Formula, and Miguel Luna staged a student support workgroup activity with the attendees.</p>	<p>No further report.</p> <p>No further report.</p> <p>No further report.</p>

<p>4. Student Services: Syed Rizvi</p>	<p>The emphasis is on MIS data. MIS was submitted and SCC looks good on the report as a result of cleaning up numbers to ensure accuracy. Adding two new hourly psychologists paid for by \$74k state grant that SCC received. The new College Promise grant campaign will start in December.</p>	<p>No further report.</p>
<p>5. Administrative Services: Arleen Satele</p>	<p>The state personnel are here this week to inspect the condition of SCC buildings.</p>	<p>No further report.</p>
<p>6. Academic Affairs: Marilyn Flores</p>	<p>As of today fall enrollment is a bit short; spring enrollment is strong. During the spring semester, the library will have extended hours to 8:00 p.m., Monday through Thursday, and will be open on Friday's from 8:00 a.m.-1:00 p.m. An Electronic Media Specialist will be hired to support the website.</p>	<p>No further report.</p>
<p>7. Academic Senate: Michael DeCarbo</p>	<p>SCC events: Mrs. Bob Cratchit's Wild Christmas Binge play, the Art sale starts on November 28-29, 2018. The annual potluck is December 12, 2018 with caroling beginning at 1:15 pm.</p>	<p>No further report.</p>
<p>8. President: John Hernandez</p>	<p>No report.</p>	<p>No further report.</p>
<p>Next meeting: Tuesday, December 11, 2018 (if needed) 1:30 p.m., A-211</p>		

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)