

Santiago Canyon College - College Council

MINUTES

April 23, 2019, 1:30 p.m., A-211

Administrators: John Hernandez, Marilyn Flores, Syed Rizvi, Arleen Satele, Jose Vargas, and Faculty: Michael DeCarbo, Emma Breeden, Darlene Diaz, Jolene Shields, Michael Taylor, Lana Wong (absent), Classified: Karen Bustamante, Zina Edwards (absent), Sheryl Martin, Ana Garcia (alt), Student: Evan Estrow, Technology: Alfonso Oropeza , EMPC rep: Aaron Voelcker (non-voting member)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 03-26-19	Approval		Motion to approve (Martin and Satele) All passed in favor.
2. Enrollment Management Plan: Michael DeCarbo	First Reading	Michael reviewed the updated EMP and described the goal is to have it implemented in the fall 2019. Marilyn requested a summary of changes.	Motion for a First Reading: Taylor and Breeden motioned to approve.
3. PIE Recommendations 2019-2020: Michael DeCarbo and Aaron Voelcker	Final Reading	Michael reviewed the recommended items, and described how it was first decided to fund Instructional Technology and then Instructional equipment. Lottery funds were able to cover all the supplies.	All in favor of accepting items.
4. Authorization to Apply for Grant: CVC-OEI Improving Online CTE Pathways: Michael DeCarbo	Final Reading	Prof. Daniel Oase presented and described how the CCC office has the grant available for credit and noncredit to apply for a grant for the CVC-OEI Improving Online CTE Pathways. This item has gone through PIE and AS.	All passed without dissent.
OLD BUSINESS			
COMMITTEE AND COUNCIL UPDATES			
1. Accreditation Update: Marilyn Flores		Marilyn attended ACCJC last week and was previewed of the accreditation process. The ACCJC's goal is to streamline the accreditation process.	No further report.
2. Educational Master Plan Committee: Aaron Voelcker		No meeting.	No further report.

<p>3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz</p>	<p>CI approved first courses in e-Lumen; training in curriculum is currently on-going. Marilyn mentioned AB705 impacts all disciplines as Math and English courses are requisites to other courses. Marilyn gave special acknowledgement to Aaron, Darlene, and Ana for the completion of the e-Lumen migration.</p>	<p>No further report.</p>
<p>4. Planning and Institutional Effectiveness: Michael DeCarbo</p>	<p>Michael reported that ILM funding was reviewed and should General Funds become available ranked items will be moved forward. Syed questioned and it was confirmed that the rankings at PIE were recommendations for ILM funding. Marilyn recommended that this item be reviewed again by PIE to ensure the process is a more holistic approach in providing recommendations for funding. Michael mentioned that the rankings were recommendations provided flexibility and transparency. The topic of general funds would be discussed at the next PIE meeting.</p>	<p>No further report.</p>
<p>5. Technology: Alfonso Oropeza</p>	<p>Discussion of the student help desk pilot funding of \$8,000 ensued. Alfonso mentioned the allocated funds were not enough to cover the student help desk position, and the Tech Committee was looking for other funding sources. Marilyn is concerned that the funds will expire on June 30, 2019, and that the approach taken was at full scale versus a pilot to meet the immediate needs of students.</p>	<p>No further report.</p>
<p>6. Budget/Facilities/Safety: Arleen Satele</p>	<p>Earth Day was April 18, 2019. Special acknowledgement to ASG for their support. John commended Arleen Satele for her energy in putting this event together. Arleen reviewed water filling stations locations.</p>	<p>No further report.</p>

<p>7. Student Success and Equity Committee: Syed Rizvi</p>	<p>FRC budget may have shortfall for SCC; John discussed the P1 and P2 budget that he previously reviewed. A revised state memo will be arriving soon along with the May revise. Any shortfall will impact the one time funding requests.</p> <p>The meeting was held on April 22, 2019, and resulted in a new Equity Plan 2019-2022 that is under review and will go to AS. Vision for Success goals were reviewed. Discussion on developing a student resource list that will be available to students will be forthcoming.</p>	<p>No further report.</p>
<p>PROGRAM UPDATES</p>		
<p>1. Guided Pathways: Michael DeCarbo, Marilyn Flores, and Syed Rizvi</p> <p>2. Associated Student Government: Evan Ostrow</p>	<p>Syed conducted first student survey (233 surveys) as a way to gather student voices. Syed is reaching out to student groups. Michael mentioned Academic cluster is defining student success, as is the Student Success and Equity Committee. Career and Academic Pathways (CAPS) rubric will be on the next agenda. Planning, Technology and Research group is coming up with a data set to determine what type of data is critical for student input. Each inquiry cluster completed self-assessment and leadership team will review.</p> <p>On April 4, 2019, Townhall was held and Program leads reviewed various services offered to students. April 2 and 3, 2019, ASG hosted advisor luncheon. Earth Day was April 18, 2019, ASG and 13 clubs participated in the event. May 1 and 2, 2019 ASG will be conducting elections. May 15, 2019 is Student Lounge Awareness celebration in Strenger Plaza. ASG passed an initiative to continue to request extending library hours on a semester basis. Former ASG President Ed Ho reviewed this initiative. Ed</p>	<p>No further report.</p> <p>No further report.</p>

<p>3. Continuing Education: Jose Vargas</p> <p>4. Classified Advisory Group: Zina Edwards</p> <p>5. Student Services: Syed Rizvi</p> <p>6. Administrative Services: Arleen Satele</p> <p>7. Academic Affairs: Marilyn Flores</p>	<p>discussed that extended library hours should be part of the ongoing budget; student representative is needed for ongoing library advocacy and a method to meet with administrators should be in place; ABE - Advocates for Better Learning Environments goal is to find permanent committee to gather data and present to admin. Aaron mentioned he plans to review library gate counts and data.</p> <p>As of today, CE will be short of spring target by approximately 40 FTES. CE target is 1152 and Jose is projecting that CE will end the semester at around 1110 FTES.</p> <p>Classified staff meeting took place on April 18, 2019. John mentioned an activity looking at campus ethos and validation of staff was held. Classified staff were engaged and made a list of suggestions in ways they can assist students.</p> <p>Golf tournament is April 26, 2019; 91 golfers have registered. There will be a video on Guardian Scholars presented at the golf tournament. The Scholarship ceremony will be held at the gymnasium this year.</p> <p>Perch is doing well. Admin. Services is piloting a food truck on Monday's, and Taco Thursday from Taqueria Deanda.</p> <p>As of today, about 20-30 FTES from credit target of which is expected to be meet and exceed based on unreported PAC FTES. Vagina Monologues are on April 24 and 25, 2019. Student Research symposium is on April 26, 2019.</p>	<p>No further report.</p> <p>No further report.</p> <p>No further report.</p> <p>No further report.</p>
--	---	---

