

**Santiago Canyon College - College Council**

**MINUTES**

**September 10, 2019, 1:30 p.m., A-211**

**Administrators: John Hernandez, Marilyn Flores, Syed Rizvi (absent), Arleen Satele, Jose Vargas, and Faculty: Michael DeCarbo, Leonor Aguilar (absent), Doug Deaver, Darlene Diaz, Jolene Shields, Michael Taylor, Classified: Karen Bustamante, Zina Edwards (absent), Sheryl Martin, Ana Garcia (alt), Student: Jio Gallardy, Technology: Alfonso Oropeza (absent), EMPC rep: Aaron Voelcker (non-voting member)**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
<p>1. Approval of Minutes, 08-27-19</p> <p>2. Modifications to the Resource Request Process Flowchart</p> <p>3. Adoption of the 2019-22 SCC GP Work Group Organizational Charge and Chart</p> <p>4. Approval of the “2019 GP Essential Practices: Scale of Adoption Self-Assessment” Document</p>	<p>Approval</p>	<p>Aaron reviewed the resource request process. In the current process, joint chairs create a single prioritized list that is then submitted to PIE and then to the President’s office. PIE determined removal of the joint chair’s prioritization will streamline the process and proposes removal of that step</p> <p>Michael reviewed minor changes and edits to the previous GP organization document. Recommendation for Inquiry Cluster name will be changed to Development Groups.</p> <p>Michael discussed the Guided Pathways Groups met and updated self-assessment for eventual submission to the CCCC. The GP indicated where SCC is and the progress towards achieving the four areas of GP.</p>	<p>Motion to approve: Satele and Flores. All passed in favor.</p> <p>Motion for a First Reading: Flores and Satele motioned to approve.</p> <p>Motion for a First Reading: Satele and Deaver motioned to approve.</p> <p>Motion for a First Reading: Martin and Deaver motioned to approve.</p>
<b>OLD BUSINESS</b>			
<b>COMMITTEE AND COUNCIL UPDATES</b>			
<p>1. Accreditation Update: Marilyn Flores</p>		<p>Marilyn reviewed the ACCJC timeline. The Institutional Self Evaluation Report (ISER) is due August 2, 2021. There will be an ACCJC Invitation Training session on September 20, 2019. John indicated ACCJC team is being proactive and is shifting to early planning and training than previous reviews. ACCJC will also hold a specific training session with the BOT’s in December 2019.</p>	<p>No further report.</p>

2. Educational Master Plan Committee: Aaron Voelcker	Next meeting is September 12, 2019.	No further report.
3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz	EMC meeting is next week. A semi- joint meeting at DO will be held on September 11, 2019. The purpose is to meet with new SAC Dean with goal to review process of moving Administrative Regulations. EMC will be presenting an enrollment tool to assist deans and chairs in determining enrollment projections.	No further report.
4. Planning and Institutional Effectiveness: Michael DeCarbo	PIE committee had a lengthy conversation on the responsibilities of the committee. Discussed need to identify inflation costs on resource requests.	No further report.
5. Technology: Alfonso Oropeza	No report.	No further report.
6. Budget/Facilities/Safety: Arleen Satele	Next meeting is September 16, 2019. Arleen mentioned there is no student on the committee and requested that ASG President Jio Gallardy recruit a student to the committee.	No further report.
7. Student Success and Equity Committee: Syed Rizvi	No report.	No further report.
<b>PROGRAM UPDATES</b>		
1. Guided Pathways: Michael DeCarbo, Marilyn Flores, and Syed Rizvi	Academic group created CAPS (Career Academic Pathways) criteria and how it should be created at SCC. A resolution for Academic Senate to adopt a definition of Student Success will be forthcoming. Planning, Technology and Research will hold first meeting on September 10, 2019. First GP retreat is on September 27, 2019, topic is The Student Journey from Application to First Day of Census. The second retreat is scheduled on	No further report.

<p>2. Associated Student Government: Jio Gallardy</p>	<p>Nov. 15, 2019.</p> <p>Welcome back table on August 26 and 27, 2019 was in place with the goal of recruiting members for ASG. Fall Townhall is September 9 and 10, 2019; Patriot Day is September 11, 2019; Club Rush will be held September 17 and 18, 2019 by ICC.</p>	<p>No further report.</p>
<p>3. Continuing Education: Jose Vargas</p>	<p>All indications are that enrollment is growing steadily. AB 1727 will be voted by the Senate floor this week. If passed, the bill will allow CDCP classes that are offered using a managed enrollment (not open-entry, open-exit) method to claim apportionment using census-based attendance accounting which will help with enrollment.</p>	<p>No further report.</p>
<p>4. Classified Advisory Group: Zina Edwards</p>	<p>No report.</p>	<p>No further report.</p>
<p>5. Student Services: Syed Rizvi</p>	<p>No report.</p>	<p>No further report.</p>
<p>6. Administrative Services: Arleen Satele</p>	<p>3000 Perch survey cards were sent out and 473 survey cards were completed cards. Moonwood Coffee is no longer on campus. Thursday's mystery food truck is Rolling Sushi. Presently, Administrative Services is understaffed in accounting and plant operations, please be patient.</p>	<p>No further report.</p>
<p>7. Academic Affairs: Marilyn Flores</p>	<p>Today FTES is 2,947.83; target is 3,015; 67 FTES short. There is no concern we'll meet our target. Divisions are encouraged to look for enrollment efficiencies.</p>	<p>No further report.</p>
<p>8. Academic Senate: Michael DeCarbo</p>	<p>The PIE process revision resolution was introduced; as well as the two GP resolutions brought for a first reading to this College Council meeting. AS is reviewing proposed</p>	<p>No further report.</p>

