

**Santiago Canyon College - College Council**

**MINUTES**

**October 22, 2019, 1:30 p.m., A-211**

**Administrators: John Hernandez, Marilyn Flores, Syed Rizvi, Arleen Satele, Jose Vargas, and Faculty: Michael DeCarbo, Leonor Aguilera, Doug Deaver, Darlene Diaz, Jolene Shields, Michael Taylor, Classified: Karen Bustamante, Zina Edwards, Sheryl Martin, Ana Garcia (alt), Student: Jio Gallardy, Technology: Alfonso Oropeza (absent), Jorge Forero, EMPC rep: Aaron Voelcker (non-voting member)**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 10-08-19	Approval		Motion to approve: Vargas and Martin
2. Distance Education Proposed Meeting Time – 2 <sup>nd</sup> Monday of Month, 3:00-4:30 p.m.: Michael DeCarbo	First Reading	As a result of the committee not being able to connect for their meeting online. The committee is proposing to change the time to 3:00pm – 4:30pm on the second Monday of the Month.	Motion for a First Reading: Flores and Taylor. Motion to waive Second Reading: Martin and Vargas passed without dissent. Motion passed without dissent.
3. Summary Reports: Michael DeCarbo	First Reading	Michael discussed the Purpose of the Summary (snapshot) Reports from the Academic Senate is to streamline college governance committee summaries. John described the usefulness of these reports as a way to share what committees are doing. Discussion ensued on the repository method to use for access to these reports. IT proposed Microsoft Teams document.	Motion for a First Reading: Satele and Shields.  Jorge Forero will prepare an overview of how Microsoft Teams works.
4. Distance Education Revision: Michael DeCarbo	First Reading	DE requests to include responsibilities that reflect current practice, to remove the meeting time and strike PROGRAM from the name.	Motion for a First Reading: Flores and Satele. Motion to waive Second Reading: Flores and Vargas passed without dissent. Motion passed without dissent.
5. PIE Revision: Michael DeCarbo	First Reading	The PIE revision would be more inclusive of student voices, and revise membership to reflect Dean of Institutional Effectiveness, Library & Learning Support Services.	Motion for a First Reading: Deaver and Vargas. Motion to waive Second Reading: Satele and Flores passed without dissent. Motion passed without dissent.

6. Request for Authorization to Apply for a Grant: Veterans SSS (TRiO) Program: Joseph Alonzo	First Reading	Jose described the purpose of the grant 25 percent of the Director position will be shifted to this grant from SEAP. Required additional personnel will be supported by the grant. This item passed through PIE and Academic Senate.	Motion for a First Reading: Bustamante and Shields. Motion to waive Second Reading: Flores and Satele passed without dissent. Motion passed without dissent.
<b>OLD BUSINESS</b>			
1. College Mission Statement Cycle of Review: Aaron Voelcker	Final Reading	<p>Michael and Aaron described the mission statement timeline to be more aligned with the Educational Master Plan cycle. The proposal is to move to a three-year cycle.</p> <p>Michael noted there is a typo (comma missing) in the Mission Statement.</p>	All in favor to pass.
2. Student Success Definition: Michael DeCarbo	Final Reading	<p>Jolene Shields offered suggestions to alter the Student Success Definition. Discussion ensued on interpreting definition and bullets vs. numbers. Vote was in favor of bullets and updated description as follows:</p> <p>Santiago Canyon College views student success as student retention, academic achievement, educational attainment, or personal development through higher education.</p> <p>To help students achieve their educational aims in a holistic way—and in accordance with the Santiago Canyon College institutional learning outcomes of Learn, Communicate, Act, and Think—SCC upholds the following principles:</p> <ul style="list-style-type: none"> <li>• Personal Awareness, Reflection, and Validation</li> <li>• Academic Flexibility and Student Autonomy</li> <li>• Social Interaction through Community Building</li> </ul>	All in favor to pass.

<b>COMMITTEE AND COUNCIL UPDATES</b>		
1. Accreditation Update: Marilyn Flores	Schedule a meeting with liaisons to begin working on ISER. Next step is to review Standards.	No further report.
2. Educational Master Plan Committee: Aaron Voelcker	Aaron shared there will be training sessions with e-Lumen using a demo video. E-Lumen developed an annual plan template formerly known as DPP. Committee members will review video and provide feedback.	No further report.
3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz	CIC received approval for the Challenge Form and is working on updates to the catalog. There are two remaining CIC District meetings this fall. EMC is creating a document for best practices and strategies for adding classes and building schedules.	No further report.
4. Planning and Institutional Effectiveness: Michael DeCarbo	No report.	No further report.
5. Technology: Alfonso Oropeza	No report.	No further report.
6. Budget/Facilities/Safety: Arleen Satele	Perch update: Jersey Mikes will be served on campus Tuesday, Wednesday, and Thursday; Valentino's pizza is back. Administrative Services vacancies should be on board next month.	No further report.
7. Student Success and Equity Committee: Syed Rizvi	No report.	No further report.
<b>PROGRAM UPDATES</b>		
1. Guided Pathways: Michael DeCarbo, Marilyn Flores, and Syed Rizvi	Academic Group is in the final refinement of CAPS to be forwarded to joint chairs for review. Planning, Tech & Research is developing a rubric and talking with other institutions for input on Starfish. Professional	No further report.

	Development group is working with Sean Peppin from the Chancellor's office to look for speakers. Leadership team meets on November 1, 2019.	
2. Associated Student Government:	ASG is working on preparing advocacy goals. Chipotle fundraiser is on November 8, 2019 and vendor fair is on November 20, 2019	No further report.
3. Continuing Education: Jose Vargas	No report.	No further report.
4. Classified Advisory Group: Zina Edwards	Next Hawk's meeting is November 14, 2019.	No further report.
5. Student Services: Syed Rizvi	Nov. 7, 2019 is the dedication for the Heinsbergen Alcove on the second floor of the library.	No further report.
6. Administrative Services: Arleen Satele	No report.	No further report.
7. Academic Affairs: Marilyn Flores	Enrollment target is 3,015; today 3,043 FTES. Marilyn will be adjusting the projection to 3,100 FTES.	No further report.
8. Academic Senate: Michael DeCarbo	Presentation from Continuing Education Signature Program - ESL. Beth Hoffman discussed the results of the RSCCD Smoking Assessment in conjunction with the Truth Initiative. Discussion on Tenure Taskforce Summary was presented.	No further report.
9. President: John Hernandez	Dreamer Conference on October 19, 2019 was successful. There were four breakout sessions and the largest was for parents in Spanish. The conference was a positive event with plentiful volunteers. Thank you to those who attended the October 14, 2019	No further report.

<p>Next meeting: Tuesday, November 12, 2019, A-211</p>	<p>BOT meeting at SCC. Ivan Zambrano spoke on behalf of the classified. October 28, 2019 SAC will be hosting the BOT meeting.</p> <p>Chancellor Martinez and the Board President is asking the board to take a vote on the bond. Seeking approval for a \$496 million bond, \$46 million will be set aside to leverage a public private facilities partnership. President's Circle Reception is on October 24, 2019 for a group of donors who provide funds to unrestricted account.</p>	
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)