

**Santiago Canyon College - College Council**

**MINUTES**

**November 12, 2019, 1:30 p.m., A-211**

**Administrators: John Hernandez, Marilyn Flores, Syed Rizvi, Arleen Satele, Jose Vargas, and Faculty: Michael DeCarbo, Leonor Aguilera, Doug Deaver (absent), Darlene Diaz, Jolene Shields, Michael Taylor, Classified: Karen Bustamante, Zina Edwards (absent), Sheryl Martin, Ana Garcia (alt), Student: Jio Gallardy, Technology: Jorge Forero, EMPC rep: Aaron Voelcker (non-voting member)**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 10-22-19	Approval		Motion to approve Shields and Bustamante
<b>OLD BUSINESS</b>			
1. Summary Reports: Michael DeCarbo	Final Reading	<p>Jorge described the Microsoft Teams platform. It was concluded that because the summary reports should be available to the campus wide audience this platform would not work. Discussion ensued on a repository and Mike Taylor suggested housing the reports on the H drive public folder.</p> <p>College Council will direct PIE to have each Chair submit summary reports within 48 hours of meeting, and a summary template will be included.</p>	All passed without dissent.
<b>COMMITTEE AND COUNCIL UPDATES</b>			
1. Accreditation Update: Marilyn Flores		Liaisons met and the next planning meeting will be on Feb. 21, 2020, 9-11 a.m. to go over all standards and will offer training on collecting and citing evidence.	No further report.
2. Educational Master Plan Committee: Aaron Voelcker		No report.	No further report.
3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz		EMC will meet next week. CIC will be formalizing how to create a new department, programs, or disciplines as per current unwritten practice. Public Works Resolution will be prepared to go through Senate.	No further report.
4. Planning and Institutional Effectiveness: Michael DeCarbo		Review of the SSS-TRiO Teacher Preparation Pathway Grant from Janis Perry.	No further report.

5. Technology: Jorge Forero	Adobe has moved to new licensing model. By the end of November 2019 the old Adobe license will expire.	Jorge will provide link for Adobe documentation.
6. Budget/Facilities/Safety: Arleen Satele	Facilities and Safety sent out requests and will be reviewed next week.	No further report.
7. Student Success and Equity Committee: Syed Rizvi	SS& E reviewing strategic plan.	No further report.
<b>PROGRAM UPDATES</b>		
1. Guided Pathways: Michael DeCarbo, Marilyn Flores, and Syed Rizvi	GP Retreat is November 15, 2019, from 9-12pm. Planning, Technology, and Research will be holding a Starfish demonstration on November 18, 2019. Academic group looked at CAPS and had a robust conversation. Student Services continue to review onboarding processes. Professional Development is planning fall retreats.	No further report.
2. Associated Student Government:	Vendor faire is on Nov. 29, 2019; toy drive is Nov. 18, 2019; upcoming retreat at Irvine Regional Park; Stress Less week is December 2-6, 2019. On November 8, 2019 there was a dual executive meeting.	No further report.
3. Continuing Education: Jose Vargas	No report	No further report.
4. Classified Advisory Group: Zina Edwards	No report	No further report.
5. Student Services: Syed Rizvi	No report	No further report.
6. Administrative Services: Arleen Satele	Thursday is a German mystery truck. Admin. Services plans to add permanent people in 2-3 weeks.	No further report.
7. Academic Affairs: Marilyn Flores	Enrollment target is 3,015; today 3,023 FTES.	No further report.

<p>8. Academic Senate: Michael DeCarbo</p>	<p>Discussion on key distributions procedures. Presentation from Student Life and Leadership (SL&amp;L). Robert Bustamante gave an overview of the efforts and activities through SL&amp;L and ASG. First reading of 100% smoke, tobacco and vape free campus. Signature program STEM will be presenting next week. Nov. 16, 2019 is Holiday Concert Peace!</p>	<p>No further report.</p>
<p>9. President: John Hernandez</p>	<p>No report.</p>	<p>No further report.</p>
<p>Next meeting: Tuesday, November 26, 2019, A-211</p>		

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)