

Santiago Canyon College - College Council

MINUTES

December 10, 2019, 1:30 p.m., A-211

Administrators: John Hernandez (absent), Marilyn Flores , Syed Rizvi (absent), Arleen Satele, Jose Vargas, and Faculty: Michael DeCarbo, Leonor Aguilera, Doug Deaver, Darlene Diaz , Jolene Shields (absent), Michael Taylor, Classified: Karen Bustamante, Zina Edwards,

Sheryl Martin, Ana Garcia (alt - absent), Student: Jio Gallardy (absent),

Technology: Jorge Forero (non-voting member), EMPC rep: Aaron Voelcker (non-voting member)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 11-26-19	Approval		Motion to approve: Satele and Deaver
2. CIC Handbook Revision: Michael DeCarbo	First Reading		Motion for First Reading: Taylor & Deaver Motion to Waive Second Reading: Martin and Edwards passed without dissent. Motion passed without dissent.
3. Honors Handbook Revision: Michael DeCarbo	First Reading	Minor changes.	Motion for First Reading: Taylor & Diaz Motion to Waive Second Reading: Diaz and Taylor passed without dissent. Motion passed without dissent.
4. Formation of New Department Public Works: Michael DeCarbo	First Reading	There is now work enough regarding scheduling, etc. to warrant the creation of a unique department with chair responsibilities. Additionally, this change is needed to facilitate adding more courses. Public Works funding requirements are tied to supporting the development of new curriculum.	Motion for First Reading: Diaz and Deaver Motion to Waive Second Reading: Edwards and Diaz passed without dissent. Motion passed without dissent.
OLD BUSINESS			
1. Smoke-Free Campus Resolution: Beth Hoffman	Final Reading	Beth Hoffman was present to answer any questions.	Motion for Final Reading: Rizvi and Satele Motion passed without dissent.
2. Process for Final Reading consideration of: Collegial Governance Committee Handbook, Grants, and Professional Development: Michael DeCarbo	Final Reading	No questions from the floor.	Motion for Final Reading: Diaz and Taylor All passed without dissent.

COMMITTEE AND COUNCIL UPDATES		
1. Accreditation Update: Marilyn Flores	Save the date for next meeting: Feb 21, 2020 from 11am-1 pm. Information on standards has been sent out to the teams.	No further report.
2. Educational Master Plan Committee: Aaron Voelcker	Aaron created a video on DPP and it will be reviewed at the December 12, 2019 meeting. Based on feedback Aaron will fine streamline e-Lumen training. Included on the agenda is how to handle the quantity of Program Reviews.	No further report.
3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz	Ana Garcia is on maternity leave and Reyes Vazquez is at SCC one day a week to fill in for Ana.	No further report.
4. Planning and Institutional Effectiveness: Michael DeCarbo	At next PIE meeting there will be a reminder of summary reports. Resource Request Prioritization is underway and will come to council in spring.	No further report.
5. Technology: Jorge Forero	WebAdvisor will end September 2020. Self Service will begin in summer 2020 replacing WebAdvisor. Council members raised concern about the timeline. Jorge mentioned he is gathering information of concerns.	No further report.
6. Budget/Facilities/Safety: Arleen Satele	Arleen went over the budget report. New hire Emmanuel Huipe has started in Administrative Services. On Dec. 18, 2019 the City of Orange Fire Dept., Police and Homeland Security will be performing a mock active shooter drill. Parking lots 4, 5, and 6 will not be available; time is from 6am-2pm. A campus wide email will be going out with information. Thursday's Mystery truck is Salvadorean cuisine.	No further report.
7. Student Success and Equity Committee: Syed Rizvi	No report.	No further report.

PROGRAM UPDATES		
1. Guided Pathways: Michael DeCarbo, Marilyn Flores, and Syed Rizvi	GP Academic cluster has not met. Leadership team met on December 6, 2019. Approved long term budget for counseling to go out go to high schools starting in spring. Professional Development is focusing on tailored work groups to work on specific tasks.	No further report.
2. Associated Student Government:	Jio sent an ASG activity report that will be included in minutes.	No further report.
3. Continuing Education: Jose Vargas	Fall semester ends Dec. 21, 2019 and new semester starts January 13, 2020.	No further report.
4. Classified Advisory Group: Zina Edwards	No report.	No further report.
5. Student Services: Syed Rizvi	No report.	No further report.
6. Administrative Services: Arleen Satele	No report.	No further report.
7. Academic Affairs: Marilyn Flores	December 10, 2019 is the Fall Showcase with a fundraiser for the food pantry. Debbie Brooks retirement party is December 11, 2019.	No further report.
8. Academic Senate: Michael DeCarbo	Chancellor Martinez attended the December 3, 2019 meeting and his candor was appreciated. December 11, 2019 is holiday campus potluck. March 13, 2020 is Community Science Night.	No further report.
9. President: John Hernandez	No report	No further report.
Next meeting: Tuesday, February 11, 2020, A-211		

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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)