

Santiago Canyon College - College Council

MINUTES

April 28, 2020, 1:30 p.m.

Administrators: John Hernandez, Marilyn Flores, Syed Rizvi, Arleen Satele, Jose Vargas, and Faculty: Michael DeCarbo, Leonor Aguilera, Doug Deaver, Rosa Dela Torre, Darlene Diaz, Jolene Shields (absent), Michael Taylor, Classified: Karen Bustamante, Zina Edwards, Sheryl Martin, Ana Garcia, Student: Jio Gallardy, Technology: Thurman Brown (non-voting member), EMPC rep: Aaron Voelcker (non-voting member)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 4-14-20	Approval		Motion to approve: Martin and Satele
2. Emergency Schedule District Education Course Description Proposal April 20, 2020: Michael DeCarbo	Information	As a result of COVID-19 and having to transition to a remote format using various technologies Michael presented the need for course descriptions (Online, Schedule Remote Instruction and Combined Online Instruction) so that all students and faculty know the expectations of courses. Marilyn added that summer registration begins May 1, 2020 and descriptions should be added to enable students in their registration decision.	No further report.
3. Signature Programs Process: Michael DeCarbo	Information	Michael presented the history of the Signature Programs that started in 2013 at the request of former SCC President John Weispfenning. Academic Senate believes the Signature Programs are lagging with no real resources or funding. Conversation ensued regarding the viability of the programs.	Michael DeCarbo motioned for an Ad Hoc Committee to review the Signature Programs and Zina Edwards second the motion. President Hernandez will appoint members to taskforce. Taskforce will provide recommendation in December 2020.
OLD BUSINESS			
1. Resolution SP2014.9: Support of the ASG of SCC Trustee Representative Change: Michael DeCarbo	Final Reading	Jio briefed council that ASG affirmed Resolution XVIII at the March 26, 2020 meeting and that one overly ambitious ASG member bypassed procedure. Jio advocated the need for each college to have their own student trustee. This would allow for fair representation of SCC students at the District level. Jio indicated Santa Ana College (SAC) is open to the idea of a trustee representation for each college and will bring it to SAC ASG Senate. President Hernandez mentioned RSCCD Board will not consider the resolution until both colleges agree to the recommendation. Michael requested an addition to the ASG Constitution Bylaw to state that if an SCC Trustee is	Motion passed to support the ASG Resolution XVIII with no opposes and no abstains.

<p>2. COVID-19 & TRI Update</p>	<p>Information</p>	<p>not elected ASG President would serve as Student Trustee.</p> <p>Academic Senate created a Temporary Blanket Distance Education Addendum in the event of an emergency. This will be valid during any designated emergency period. Review of AR Pass/No Pass and EW (excused withdrawal) continues.</p> <p>Rosa Dela Torre expressed Continuing Education students lack WiFi and other resources. Darlene Diaz mentioned Joanne Armstrong, CE Dean of Instruction is looking at correspondence education.</p> <p>President Hernandez indicated SCC continues with distribution of loaner laptops to students, faculty, and staff. The Hawk's Nest Food Pantry (HNFP) will have another food distribution on April 30, 2020 in parking lot 2. Volunteers are to contact Joseph Alonzo.</p> <p>As a result of the student survey a Pilot Drive-in WiFi Program will take place in parking lot #6 starting May 4, 2020, hours Monday – Thursday 7:30am-9pm and Fridays 7:30am – 12pm. Social Distance will be implemented and campus facilities will be closed.</p> <p>Decision was made to refund students for parking at 65% rate. At the April 13, 2020 BOT meeting Trustees were asked about health fee reimbursement. Health fee is in the Ed Code and services are still rendered.</p> <p>A student survey on commencement ceremony will close on May 1, 2020. Exploring postponement or virtual celebration. Doug Deaver informed council the valedictorian selection is April 30, 2020. Doug was informed the selected student will speak in whatever format commencement takes place.</p> <p>Syed indicated students will receive notification on CARES Act disbursement starting May 7, 2020.</p> <p>SCC is also researching fiscal impacts of COVID-19 to apply for FEMA reimbursements.</p>	<p>No further report.</p>
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COMMITTEE AND COUNCIL UPDATES		
1. Accreditation Update: Marilyn Flores	Tri-Chairs and supporters are setting up Microsoft Teams. Due date for what type of evidence is being looked at is May 8, 2020. Providing evidence is due June 5, 2020.	No further report.
2. Educational Master Plan Committee: Aaron Voelcker	No updates.	No further report.
3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz	CIC is reviewing reading proficiency proposed by SAC. Marilyn expressed concern discipline experts were not included. Academic Renewal 4240 is being reviewed and multi-college task force is set up to agree on language.	Regarding AR 4240 Marilyn Flores will confer with SAC counterpart before submittal to President Hernandez.
4. Planning and Institutional Effectiveness: Michael DeCarbo	Resource Ranking list has been forwarded to budget committee for review.	No further report.
5. Technology: Thurman Brown	ITS is in the testing phase of incoming office call to be received on computer and cell phone.	No further report.
6. Budget/Facilities/Safety: Arleen Satele	Arleen reviewed budget report that shows SCC is close to target as of today. There have been additional expenses incurred due to COVID-19.	No further report.
7. Student Success and Equity Committee: Syed Rizvi	Reviewing guidelines of CARES Act and disclosures of AB1805.	No further report.
PROGRAM UPDATES		
1. Guided Pathways: Michael DeCarbo, Marilyn Flores, and Syed Rizvi	Leadership meeting is on May 1, 2020. GP Academic Group deployed survey for academic cluster feedback. Student Services sub-group will meet next week on how to collect student voices.	No further report.
2. Associated Student Government: Jio Gallardy	No additional report.	No further report.

3. Continuing Education: Jose Vargas	Spring semester ends May 23, 2020 and summer begins May 25, 2020. CE is looking at correspondence courses. NC faculty are being proactive to finish DE certification.	No further report.
4. Classified Advisory Group: Zina Edwards	President Hernandez conducted a Zoom Hawk Meeting on April 23, 2020. It was well attended with 63 participants.	No further report.
5. Student Services: Syed Rizvi	No report.	No further report.
6. Administrative Services: Arleen Satele	No report.	No further report.
7. Academic Affairs: Marilyn Flores	FTES is short of target.	No further report.
8. Academic Senate: Michael DeCarbo	Portions of BP 5500 are being considered as part of the Student Conduct Posting	No further report.
9. President: John Hernandez	President Hernandez indicated there is not a good sense of the current revenue. Keeping a close watch for potential recession. During March 13 – April 24, 2020 there were 714 drop seats due to early withdrawals. Summer will be a good indicator to see how enrollment fares compared to other summers. John thanked everyone for their contribution in this environment.	No further report.
Next meeting: Tuesday, May 12, 2020, Zoom meeting		

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)