

Santiago Canyon College - College Council

MINUTES

May 12, 2020, 1:30 p.m.

Administrators: John Hernandez, Marilyn Flores, Syed Rizvi, Arleen Satele, Jose Vargas, and Faculty: Michael DeCarbo, Leonor Aguilera, Doug Deaver, Rosa Dela Torre, Darlene Diaz, Jolene Shields (absent), Michael Taylor, Classified: Karen Bustamante, Zina Edwards, Sheryl Martin, Ana Garcia, Student: Jio Gallardy, Technology: Thurman Brown (non-voting member), EMPC rep: Aaron Voelcker (non-voting member)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
<p>1. Approval of Minutes, 4-28-20</p> <p>2. Commencement Student Survey: John Hernandez</p>	<p>Approval</p> <p>Information</p>	<p>Aaron Volcker reviewed the commencement student survey that was sent to 1,346 students with 686 responses. Aaron noted students preferred a ceremony that their family could attend. Discussion ensued on various options for a virtual commencement in this environment; acknowledging the difficulty to predict when a next larger gather could take place.</p>	<p>Motion to approve: Edwards and Flores</p> <p>Council supported to combine 2020 commencement and the spring 2021 commencement.</p> <p>Motion to combine spring 2020 commencement with the spring 2021 commencement and to create a celebratory video to be distributed to the 2020 graduates: Marilyn Flores and Doug Deaver</p> <p>Motion to waive the Second Reading: Diaz and Edwards passed without dissent</p> <p>President Hernandez will meet with Mary Law to create a <i>congratulatory video</i> that would include names of graduates in alpha order, the valedictorian, and BOT President.</p> <p>Motion passed without dissent</p>
OLD BUSINESS			
<p>1. COVID-19 & TRI Update</p>	<p>Information</p>	<p>Academic Senate passed Blanket Distance Education Addendum to be used during the current and any future emergency. Three Emergency Course Descriptions were created: Online (fully online course) Remote Live (courses are held virtually during regularly scheduled times) Remote Blended (a combination of Online and Remote Live).. Initial conversation in senate indicates a preference to start and end the fall semester via remote instruction with the exception of some classes. Faculty are flexible</p>	<p>No further report.</p>

		<p>but safety is first concern. Leonor shared Pass/No Pass deadline vetted through CIC and Academic Senate with a May 29th deadline. Students have been sent an email. WiFi is available to students in parking lot 6 but they must remain in cars; turnout thus far has been low. Arleen mentioned there is a centralized list of faculty and staff who plan to be on campus. Marilyn Flores is working on Distance Education Addendum and is working with Jose Vargas on correspondence education. In Continuing Education, Jose mentioned 22 FT and PT are fully certified to teach online, 54 FT and PT are eligible to teach Distance Education classes. In credit 249 combined FT and PT completed online certificates; 129 FT and PT are in progress for completion; 108 FT and PT will complete and be ready to teach in the fall. President Hernandez mentioned this was the first week of CARES disbursement. CAREs Act did not include funding for Dreamers. The next HNFP distribution is May 14, 2020 in parking lot #2. To volunteer email Joseph Alonzo. SCC Foundation is grateful for the donation from ASG of \$13,350 to Hawk's Nest Food Pantry and Student Emergency Fund and \$12,000 support of ASG endowed scholarship fund. Marilyn provided information from the May 6, 2020 Ad Hoc Committee Taskforce with the objective to provide re-entry options.</p>	
COMMITTEE AND COUNCIL UPDATES			
1. Accreditation Update: Marilyn Flores		Liaison leaders are reviewing information submitted on MS Teams. Next step is to provide evidence and then move from evidence to narrative.	No further report.
2. Educational Master Plan Committee: Aaron		EMPC meeting is scheduled on May 28, 2020. Chairs are	No further report.

Voelcker	working on a remote program review.	
3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz	CIC is working on catalog language on Pass/No Pass. Distance Education committee members will be reviewing e-Lumen. EMC will meet on May 20, 2020. President Hernandez mentioned Early Welcome numbers look encouraging for enrollment.	No further report.
4. Planning and Institutional Effectiveness: Michael DeCarbo	Prioritization list was submitted to Budget Committee for review. The recommended list will be presented at College Council meeting on May 26, 2020.	No further report.
5. Technology: Thurman Brown	TAG meeting reviewed updating standards on desktops for increase performance. ITS is monitoring inventory of laptop loaners.	No further report.
6. Budget/Facilities/Safety: Arleen Satele	Budget Committee reviewed prioritization list and forward to PIE committee. Facilities is working on signage across the college.	No further report.
7. Student Success and Equity Committee: Syed Rizvi	No report.	No further report.
PROGRAM UPDATES		
1. Guided Pathways: Michael DeCarbo, Marilyn Flores, and Syed Rizvi	Academic Group will meet on May 13, 2020. Survey concluded last week and will be introduced at Academic Senate's next meeting. Planning Technology and Research will meet on May 19, 2020 working on Ellucian demo.	No further report.
2. Associated Student Government: Jio Gallardy	Applications for student office due May 13, 2020. New student trustee is Mariano Cuellar.	No further report.
3. Continuing Education: Jose Vargas	CE enrollment report was in good growth mode prior to COVID-19. As of today, end of the year is 30 FTES below target.	No further report.

4. Classified Advisory Group: Zina Edwards	Next virtual Hawk's meeting is May 20, 2020. Classified survey was sent out for the Ad Hoc Taskforce committee.	No further report.
5. Student Services: Syed Rizvi	SS offices are very busy; including assessing budgets and working through categorical budgets.	No further report.
6. Administrative Services: Arleen Satele	Cashier's office busy working on parking refunds. Preparation is underway for the end of the semester bookstore book buyback and rentals. Students will be able to drive up to curb for the buybacks. ITS is testing laptops for drive-by service.	No further report.
7. Academic Affairs: Marilyn Flores	As of today, fall is at 670 FTES and summer is 70 FTES. Early Welcome is doing very well.	No further report.
8. Academic Senate: Michael DeCarbo	Report is under COVID-19.	No further report.
9. President: John Hernandez	President Hernandez participated in a roundtable with higher education leaders hosted by Congresswomen Katie Porter. From the Chancellor's office budget impact is still a concern and more information will be given at the August 15, 2020 revise. However, the Governor's May Revise to be released on May 14, 2020.	No further report.
Next meeting: Tuesday, May 26, 2020, Zoom meeting		

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)