

Santiago Canyon College - College Council

MINUTES

August 25 2020, 1:30 p.m.

Administrators: Jose Vargas, Syed Rizvi, Arleen Satele, Martin Stringer, and Faculty: Craig Rutan, Leonor Aguilera, Corinna Evett, Sara Gonzalez, Jolene Shields, Michael Taylor, Classified: Karen Bustamante, Zina Edwards, Sheryl Martin, Ana Garcia, Student: Henry Gardner, Technology: Thurman Brown (non-voting member), EMPC rep: Aaron Voelcker (non-voting member)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Introductions 2. Approval of Minutes, 5-26-20	Approval	Interim President Jose Vargas welcomed all new members.	No further report. Motion to approve: Rizvi and Gardner Abstain: Craig Rutan, Zina Edwards, Corinna Evett, Henry Gardner, and Martin Stringer.
OLD BUSINESS			
1. COVID-19	Information	Jose reported Orange County was removed from the State’s watch list and will need to stay off for 14 days before it can proceed with the reopening of certain sectors such as education, salons, and gyms.	No further report.
COMMITTEE AND COUNCIL UPDATES			
1. Accreditation Update: Aaron Voelcker 2. Educational Master Plan Committee: Aaron Voelcker 3. Enrollment Management Committee/Curriculum and Instruction Council: Corinna Evett	Aaron discussed the ACCJC reported on the status of colleges who have been approved at the June 10-12, 2020. September 15, 2020 is the deadline for the first round of writing support documents for SCC’s Self-Evaluation report. First meeting is September 10, 2020. EMC will explore and look into classroom efficiencies, and report to Academic Senate and College Council. CIC Tech first meeting is August 31, 2020. Waiting to hear more information from Chancellor’s office for spring Distance Education (DE) addendum. If DE addendum is needed submittal date is by September 25, 2020.	No further report. No further report. No further report.	

4. Planning and Institutional Effectiveness: Craig Rutan	First meeting is September 2, 2020. PIE will be revising Resource Request Process for 2021-2022.	No further report.
5. Technology: Thurman Brown	ITS continues to support campus with loaner laptop program.	No further report.
6. Budget/Facilities/Safety: Arleen Satele	Budget is in a flux with the state imposed 1% deficit factor. The budget assumptions for 2020-21 assume a 2 % deficit factor, which was encouraged by the CCCCO. College will need to adjust \$862,094. Arleen will continue to monitor budget closely. Administrative Services staff working hard to prepare campus with plexiglass and signs. PPE forms have been sent to managers for input.	No further report.
7. Student Success and Equity Committee: Syed Rizvi	Melissa Govea will join Tiffany Gause as Equity co-coordinator for a two-year term. Equity will be looking at measuring activities and projects and their impact on students.	No further report.
PROGRAM UPDATES		
1. Guided Pathways: Craig Rutan, Martin Stringer, and Syed Rizvi	The Leadership team met last week. Presently, the Guided Pathways website is being worked on. Academic Programs group will meet on September 15, 2020. Student Services cohort will work on collecting student voices to sample the GP website and the draft SCC Pathways.	No further report.
2. Associated Student Government: Henry Gardner	Convocation presentation by guest speaker Dr. Wood was very beneficial. ASG recently met with student advisors. ASG Senate will send out student survey to assess student needs. Welcome back video will be sent to students. Virtual club rush is scheduled for the week of September 21, 2020. Helpful Hawks is starting up.	No further report.
3. Continuing Education: Chrissy Gascon	Enrollment is positive. First week CE report 278 FTES; an increase of 252 FTES from last year. Increase resulted	No further report.

	<p>from the DE classes being offered. SCC and SAC noncredit entered into pilot program for efficiencies. Jim Kennedy reported that students will stay connected with their respective colleges. Suggestions to pilot program could be emailed to continuing_education@rscsd.edu.</p>	
4. Classified Advisory Group: Zina Edwards	No report.	No further report.
5. Student Services: Syed Rizvi	<p>Hawks Nest Food Pantry had 10 openings over the summer with an average of 270 students. During the fall semester HNFP plans for a weekly food distribution. Financial Aid has been processing checks to students from the CARES Act Funds. Additional laptops are on order and students will need a minimum of 6 units to qualify for laptop loaner. Early Welcome was a success with counselors meeting with students on an individual (remote) basis. Other Student Services offices are open by appointment only.</p>	No further report.
6. Administrative Services: Arleen Satele	Report provided earlier.	No further report.
7. Academic Affairs: Martin Stringer	<p>Academic Affairs division is looking for enrollment efficiencies. Working toward offering four outdoor classes in the second 8-weeks of the fall semester. Ensuring the Return to work Plan is adhered for safe risk reduction.</p>	
8. Academic Senate: Craig Rutan	<p>AS retreat was on August 19, 2020. Reviewed the Return to Work Plan and budget. Presentation of roles of AS in collegial governance.</p>	No further report.
9. Interim President: Jose Vargas	<p>Jose thanked all constituencies groups for their participation.</p>	No further report.
Next Zoom meeting: September 8, 2020		

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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)