

Santiago Canyon College - College Council

MINUTES

October 13, 2020, 1:30 p.m.

Administrators: Jose Vargas, Syed Rizvi, Arleen Satele, Martin Stringer, and Faculty: Craig Rutan, Leonor Aguilera, Corinna Evett, Sara Gonzalez, Jolene Shields (absent), Michael Taylor, Classified: Karen Bustamante, Zina Edwards (absent), Sheryl Martin, Ana Garcia, Student: Henry Gardner, Technology: Thurman Brown (non-voting member), EMPC rep: Aaron Voelcker (non-voting member)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 9-22-20	Approval		Motion to approve: Evett and Satele Henry Gardner abstains. All passed in favor.
OLD BUSINESS			
1. COVID-19	Information	Jose reported that Orange County has not moved out of the Red tier. Jose and cabinet had a virtual meeting with Orange County Health Care Agency representative on October 13, 2020 to look into providing on-site testing for SCC students, faculty, and staff. Faculty offices are accessible, and Jose encourages employees to get tested before returning to work.	No further report.
2. Reorganization Request: Veterans Service Office (1) FTE: Syed Rizvi	Approval	No further discussion was presented.	Motion to approve was forwarded. All passed in favor.
3. Santiago Canyon College Equity Statement: Jose Vargas	Approval	Corinna Evett motions for consideration of friendly amendment to modify “different” to “differing” in the statement	Motion to accept modification of the document to replace “different” with “differing” was by Evett and Rizvi. Motion carried unanimously with no abstentions. Evett and Rizvi moved to adopt the perfected equity statement and the motion was approved unanimously without abstentions.
COMMITTEE AND COUNCIL UPDATES			
1. Accreditation Update: Aaron Voelcker		Accreditation training to take place on October 16, 2020 from 1-4pm with Dr. Catherine Webb, ACCJC Staff Liaison assigned to SCC.	No further report.

<p>2. Educational Master Plan Committee: Aaron Voelcker</p>	<p>EMPC is continuing with program review conversations. Program Review Conversation summaries are available on the EMPC website.</p>	<p>No further report.</p>
<p>3. Enrollment Management Committee/Curriculum and Instruction Council: Corinna Evett</p>	<p>EMC no update. Corinna reported there is conversation on BP 4235 revisions and AR 4235. Solicited feedback from Brian Sos, CIC Chair for Santa Ana College (SAC). SCC and SAC CIC are working together to revise BP 4235 and AR 4235.</p>	<p>No further report.</p>
<p>4. Planning and Institutional Effectiveness: Craig Rutan</p>	<p>Taskforce work is underway to propose revisions to the Resource Allocation Process. Reviewing changes to forms which are normally distributed in the spring. Discussion on moving department planning portfolio into e-Lumen. Aaron Voelcker reported conversation on institution set standards, required to be submitted to ACCJC annually, taking place.</p>	<p>No further report.</p>
<p>5. Technology: Thurman Brown</p>	<p>ITS is researching hybrid solutions to allow in person lectures taking place in the classroom to be shared with students using Zoom. The Owl platform will be demonstrated onsite as part of a classroom setup. Thurman reported re-evaluating loaner laptop program, and Aaron Voelcker's team will review laptops needed to be returned.</p>	<p>No further report.</p>
<p>6. Budget/Facilities/Safety: Arleen Satele</p>	<p>The budget was adopted by the Board on October 12, 2020. With the funding uncertainty for the current budget year, we will not know if the budget will need significant adjustments until the Governor shares his budget report in January. Arleen reported list of number of classes available and their capacity. October 19, 2020 second 8-</p>	<p>No further report.</p>

<p>7. Student Success and Equity Committee: Syed Rizvi</p>	<p>week face-to-face classes are scheduled to begin. Effective October 19, 2020 campus will be open and faculty and staff on campus will not need approval to be on campus. Email Ambar Nakagami to inform her that you are on campus. Bookstore will be opened 9:00 a.m. – 3:00 p.m. Monday – Thursday, and 8:00 a.m. – 12:00 p.m. on Friday. Mike Taylor asked to reconsider increasing the capacity to (16) for labs in the SC buildings on the first floor.</p> <p>Meeting was held on September 28, 2020. Tiffany Gause is serving as co-chair. SCC has joined USC’s California Community College Racial Equity Leadership Alliance. Discussion on anti-racist survey with list of trainings ensued. Syed reported the need to show measurable results in activities to have reasonable equity throughout campus.</p>	<p>No further report.</p>
<p>PROGRAM UPDATES</p>		
<p>1. Guided Pathways: Syed Rizvi, Craig Rutan, and Martin Stringer</p>	<p>Student Services conducting student surveys. Academic Program approved Program Map Template Survey to go out to faculty. Continue review of Scale of Adoption to meet deadline submission.</p>	<p>No further report.</p>
<p>2. Associated Student Government: Henry Gardner</p>	<p>Completed voter information week; ASG 101 training was held in a virtual setting. Helpful Hawk recipients were completed today and announcements will go out soon.</p>	<p>No further report.</p>
<p>3. Continuing Education: Chrissy Gascon</p>	<p>Enrollment is higher than this time last year due to increase in Distance Education courses. Opening 6-8 new sections.</p>	<p>No further report.</p>
<p>4. Classified Advisory Group: Zina Edwards</p>	<p>Classified Hawk’s virtual meeting is on October 15, 2020. Sheryl Martin has received a lot of inquiries about reassignments. Jose reported that SCC is overstaffed and</p>	<p>No further report.</p>

<p>5. Student Services: Syed Rizvi</p> <p>6. Administrative Services: Arleen Satele</p> <p>7. Academic Affairs: Martin Stringer</p> <p>8. Academic Senate: Craig Rutan</p> <p>9. Interim President: Jose Vargas</p> <p>Next Zoom meeting: October 27, 2020</p>	<p>looking for ways to restructure.</p> <p>No update.</p> <p>No update.</p> <p>Enrollment is down 10.11% from this time last year. Classes have been added for second 8-weeks beginning October 19, 2020. Athletic guidelines are being reviewed extensively. Review of remote blend or hybrid modality and online teaching certification is underway for the spring.</p> <p>AS approved the Equity Statement at the October 6, 2020 meeting. Adopted the standard syllabus statement for face-to-face instruction. Remote Blended modality was further discussed. Concerns about the training requirements for remote blended instruction were raised by the Distance Education coordinator. Craig reported it is unclear whether AS wants to impose additional training requirements on adjunct faculty.</p> <p>Jose thanked Karen Bustamante on the Hawk's Golf Tournament held on October 9, 2020. There were 74 golfers and \$13,700 was raised for the Hawk's Nest Food Pantry and the Basic Needs Center.</p>	<p>No further report.</p>
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)