

Santiago Canyon College - College Council

MINUTES

November 10, 2020, 1:30 p.m.

Administrators: Jose Vargas, Syed Rizvi, Arleen Satele, Martin Stringer, and Faculty: Craig Rutan, Leonor Aguilera, Corinna Evett, Sara Gonzalez, Jolene Shields, Michael Taylor, Classified: Karen Bustamante, Zina Edwards, Sheryl Martin, Ana Garcia, Student: Henry Gardner, Technology: Thurman Brown (non-voting member), EMPC rep: Aaron Voelcker (non-voting member)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
<p>1. Approval of Minutes, 10-13-20</p> <p>2. Proposed Changes to Student Conduct Committee Handbook Revision: Craig Rutan</p> <p>3. BP and AR 4235: Craig Rutan</p>	<p>Approval</p> <p>Final Reading</p> <p>First Reading</p>	<p>Craig described newly revised Credit for Prior Learning every college has been directed to modify board policy by December for submittal to CA Chancellor’s Office by Board President and AS Presidents. Craig also reported recommendation from Articulation Officer’s has been incorporated. Additional details will be added in the college catalog. Adoption is expected next week at Senate. Craig feels confident that this will be submitted to December 14, 2020 Board meeting for adoption.</p>	<p>Motion to approve: Satele and Gardner All passed in favor.</p> <p>Motion to adopt Student Conduct Committee Handbook revisions: Gonzalez and Evett. All approved motion.</p> <p>Motion for a First Reading: Evett and Edwards motioned to approve.</p>
OLD BUSINESS			
<p>1. COVID-19</p>	<p>Information</p>	<p>Jose reported Orange County is still in red. Arleen shared starting November 12, 2020 SCC will be a testing site for COVID-19 for all Orange County residents. There will be a registration link available on the SCC website. Jose encouraged Council members to pass on this COVID testing information.</p>	<p>No further report.</p>
COMMITTEE AND COUNCIL UPDATES			
<p>1. Accreditation Update: Aaron Voelcker</p>		<p>Accreditation leads for the Standards will be providing feedback to teams by November 13, 2020. This will allow for adjustment to be incorporated to a final draft by the</p>	<p>No further report.</p>

	<p>end of the semester. The end goal is to have a close to final document by December 11, 2020. Aaron also described this new formative accreditation process and the last site visit of the ACCJC. Changes in the ACCJC include more feedback in the process.</p>	
<p>2. Educational Master Plan Committee: Aaron Voelcker</p>	<p>Aaron reviewed the connection with EMPC and accreditation process and the important components of the EMP and how it ties to resource allocation. At the last EMPC meeting six programs presented (Communications, Chemistry, ESL, English, Fine Arts, and Water Science). Program Review conversations are on EMPC website.</p>	<p>No further report.</p>
<p>3. Enrollment Management Committee/Curriculum and Instruction Council: Corinna Evett</p>	<p>Corinna thanked everyone for support of being selected as distinguished faculty recognition at the Board of Trustees on November 9, 2020. CIC: the fall Academic Senate plenary session was last week and was very inspiring. Corinna attended breakout sessions on how to equitize curriculum. EMC is finishing recommendation on class cancellation guiding principles. This item is going forward to Academic Senate for resolution.</p>	<p>No further report.</p>
<p>4. Planning and Institutional Effectiveness: Craig Rutan</p>	<p>Working on revising institution set standards and goals for ACCJC. Going to make institutional effort to increase course success rate beyond our current institutional high of 71.5% and attempt to reach 74% as institution. Taskforce proposed changes to Resource Request Allocation form; the form is under review.</p>	<p>No further report.</p>
<p>5. Technology: Thurman Brown</p>	<p>ITS is working on credit and noncredit Adobe sections for students in spring. During the Classified Hawk's Open Forum on November 5, 2020 Jose and Sheryl used the OWL platform for the Zoom meeting. A purchase</p>	<p>No further report.</p>

<p>6. Budget/Facilities/Safety: Arleen Satele</p> <p>7. Student Success and Equity Committee: Syed Rizvi</p>	<p>requisition was submitted to purchase 100 new devices for the spring distribution of loaner laptop program. Aaron Voelcker is working on a campaign to bring back loaners for cleanup and redistribute as needed. Aaron will work with Chrissy Gascon and Thurman Brown to modify criteria for noncredit as a result of having challenges to confirm noncredit students attending positive attendance classes and other MIS issues.</p> <p>Installation of plexi-glass in ongoing. Budget is pending for January proposals.</p> <p>No report.</p>	<p>No further report.</p> <p>No further report.</p>
PROGRAM UPDATES		
<p>1. Guided Pathways: Syed Rizvi, Craig Rutan, and Martin Stringer</p> <p>2. Associated Student Government: Henry Gardner</p>	<p>This item will move to Old Business category. Student Services is conducting one on one interview with students, should be completed by Nov. 13, 2020. Academic Programs group will be meeting on Nov. 17, 2020 to discuss the survey results related to what fields will be available for the program maps for faculty to put on front page.</p> <p>On October 23, 2020 ASG activity on Warm Coffee Hot Topics with Associate Dean Loretta Jordan, who provided resources for quarantine and depression risk behavior on topics that students are affected by today. On November 6, 2020 Henry and former ASG Vice President facilitated a resolution workshop for students to learn about the student advocacy process. A student survey will be going out in November to survey student's needs and recent fire impacts. Student elections will be coming up soon.</p>	<p>No further report.</p> <p>No further report.</p>

<p>3. Continuing Education: Chrissy Gascon</p>	<p>Certified Nursing Assistant students assisted at the Nov. 9, 2020 BOT meeting. The Pilot Program new assignments were announced. Received approval for \$125k Behavior Technician grant for someone to work in the job development and outreach and funding part-time counselor. Also working with Taller San Jose Hope Builders for students to be trained as Behavior Technicians. Consortia grant for DE; it's in the approval stage and is in PIE. FTES is on target, and positive attendance is increasing.</p>	<p>No further report.</p>
<p>4. Classified Advisory Group: Zina Edwards</p>	<p>Sheryl reported on Nov. 5, 2020 Jose Vargas held Open Forum to go over worksite plans and return to work with classified. The forum was well received.</p>	<p>No further report.</p>
<p>5. Student Services: Syed Rizvi</p>	<p>The CARES Act Funds will be utilized for Athletics program in the spring semester for COVID testing. Syed reported Joseph Alonzo will be keeping Student Equity in his new assignment. Syed thanked Karen Bustamante for a good job done at the golf tournament. The Golf Tournament grossed over \$40K. Foundation Board member Betty Valencia secured a van donated by Chapman University for the Foundation and it will be donated to food pantry and Basic Needs Center purposes.</p>	<p>No further report.</p>
<p>6. Administrative Services: Arleen Satele</p>	<p>No report.</p>	<p>No further report.</p>
<p>7. Academic Affairs: Martin Stringer</p>	<p>Enrollment is down about 10%; positive attendance is also down. There are four face-to-face classes taking place and are progressing well. Presently there are 65 classes scheduled to operate in some form of a face-to face format with social distancing and the safety measures taking place. Athletics will be taking place in the spring looking at three community college sports seasons with safety protocols in place. There is a faculty survey going out to solicit feedback on</p>	<p>No further report.</p>

