

Santiago Canyon College - College Council

MINUTES

December 8, 2020, 1:30 p.m.

Administrators: Jose Vargas, Syed Rizvi, Arleen Satele, Martin Stringer, Chrissy Gascon and Faculty: Craig Rutan, Leonor Aguilera, Corinna Evett, Sara Gonzalez, Jolene Shields, Michael Taylor, Classified: Karen Bustamante, Zina Edwards, Sheryl Martin, Ana Garcia (absent), Student: Henry Gardner, Technology: Thurman Brown (non-voting member), EMPC rep: Aaron Voelcker (non-voting member)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 11-24-20	Approval		Henry Gardner requested correction to ASG comments: tribute should be trivia. Motion to approve: Satele and Gardner
2. Reorganization: PT Student Services Specialist: Syed Rizvi	First Reading	Syed described the new SSS TRiO grant that was received for veterans. Changing the equity position (step 10) and begin to reorganize the position from step 10 to 11. This position will be a 19-hour ongoing.	Motion for a First Reading: Martin and Edwards motioned to approve. The cost of the position on the reorg form will be corrected to reflect grade 11.
3. Guided Pathways Scale of Adoption: Craig Rutan	Final Reading	The Chancellor's office requires an annual submit a Scale of Adoption for Guided Pathways. SCC completes a self-evaluation in multiple areas of GP. This report summarizes progress from year to year. The report was prepared by GP leadership and needs to be submitted to Chancellor's office by March 2021.	Motion to Approve Final Reading: Evett and Taylor All passed in favor to move forward.
OLD BUSINESS			
1. EMC Recommendation for Considerations on Class Cancellation: Craig Rutan	Final Reading	Craig presented the recommendation for adoption as approved by the Academic Senate. Craig spoke with President Vargas and understands he has concerns over the document and is not in support of the document and expressed that is within Vargas's purview. The Senate made modifications to the document. Corinna described the clarifications that were made to the document and shared screen the modified document. Discussion ensued on whether financial considerations should be included. Council members introduced possible edits to the document. Corinna reiterated the document is a list of guiding principles prepared by the EMC to assist in class cancellation and highlighted bullet points on the guidelines. Corinna also mentioned the document will be evaluated regularly and document is intended to inspire conversation with administrators and faculty. Ultimately,	Motion to Approve Final Reading: Evett and Gardner Craig motioned for a roll call to move forward with most recent modifications on the recommendation. Results as follows: (3) Abstentions (Edwards, Martin, Bustamante) (7) Yes (Gardner, Aguilera, Evett, Gonzalez, Shields, Taylor, and Rutan) (4) No (Rizvi, Satele, Stringer, Gascon) Motion passed to move forward. Jose mentioned he was not ready to render a decision and will respond to council by the end of next Tuesday, Dec. 15, 2020 with

<p>2. COVID-19 Update: Jose Vargas</p>	<p>Information</p>	<p>class cancellation is under administration purview. Council members continued with discussion on the guiding principles recommendation. Craig mentioned the form would be a component of the enrollment management plan. Jose reviewed the bullet points and asked Corinna to highlight 7 of the 17 bullet points. Jose mentioned these highlighted points should be kept and referred to as best practice. The remaining bullets he considered have merit but warrant further discussion and consideration. Corinna reviewed the form was reviewed and prepared by EMC and approved by AS and will be reviewed regularly. Jose mentioned he cannot support the entire document as is and recommended that the bullet points that need further review be kept in a separate document for follow-up. Craig reported he does not have authority to change the Academic Senate recommendation.</p> <p>Jose reported Orange County is in the most restrictive state three-week stay at home order. Out of caution, SCC staff and faculty should plan to work from home if they are able to. Key essential services will still need to report to work. Jose shared the California government website for COVID-19 to follow the trends of the pandemic. Arleen shared information and testing numbers on COVID testing site at SCC and one extra day of testing will be opening up soon. Jose mentioned Congressman Katie Porter will be visiting SCC testing site on December 17, 2020.</p>	<p>decision and rationale of the decision in writing.</p> <p>No further report.</p>
<p>3. Guided Pathways: Syed Rizvi, Craig Rutan, and Martin Stringer</p>	<p>Information</p>	<p>Craig reported Robert Bustamante made presentation to Academic Senate on student pilot related to pathways that have been developed. No student impact to pathways. Current plan is to bring pathways forward to AS and release to campus community in spring semester. Syed reported Student Services wrapped up focus groups.</p>	<p>No further report.</p>

		Martin had no report.	
COMMITTEE AND COUNCIL UPDATES			
1. Accreditation Update: Aaron Voelcker		Next deadline is December 11, 2020. The accreditation team has provided feedback to the authors of each standard. After December 11 th , Aaron will be reviewing where we are and if there are any gaps to address.	No further report.
2. Educational Master Plan Committee: Aaron Voelcker		Final meeting is December 10, 2020 with several conversations going on for Program Review. Earth Science, Education/Pathways to Teaching, Modern Languages, Political Science and Performing Arts will be presenting. Program Reviews can be found on EMC webpage.	No further report.
3. Enrollment Management Committee/Curriculum and Instruction Council: Corinna Evett		No report.	No further report.
4. Planning and Institutional Effectiveness: Craig Rutan		PIE has approved modifications to Resource Request form and looking to have form available as a web document. The annual plan template was discussed and how previous department planning portfolio archives its year and e-Lumen does not have this archive capability. Working on how best to implement annual plans in e-Lumen so as not to lose the history from year to year.	No further report.
5. Technology: Thurman Brown		100 laptops have been ordered and waiting for delivery. Chromebooks order for non-credit is also on order. Starting December 14, 2020 the library will begin the laptop return program.	No further report.
6. Budget/Facilities/Safety: Arleen Satele		The parking ticket kiosks are being replaced. Starting December 14, 2020 construction is underway for ADA	No further report.

7. Student Success and Equity Committee: Syed Rizvi	<p>directional signage. Arleen added the bookstore is starting to return book rentals and buyback books.</p> <p>Starting to work on a survey to seek and understand how COVID-19 financial hardships and parenthood have impacted students academic participation. The data gathered will be used to boost instruction and programs that supports SCC student body.</p>	No further report.
PROGRAM UPDATES		
1. Associated Student Government: Henry Gardner	<p>Stress Less Week and Warm Coffee Hot Topics were held recently. ASG will be sending 1-2 resolutions to the student senate for the California Community College General Assembly. ASG members will be attending CCC workshops over break in January 2021.</p> <p>Student survey was completed. Henry reviewed some of the highlights of the survey. Henry will provide a copy of the survey results to Jose Vargas and Esther Odegard.</p>	No further report.
2. Continuing Education: Chrissy Gascon	<p>FTES is close to target; currently at 662 FTES earned for fall and target is 688. Spring FTES is up to 103 FTES.</p>	No further report.
3. Classified Advisory Group: Zina Edwards	<p>No report.</p>	No further report.
4. Student Services: Syed Rizvi	<p>Restructuring going on in Student Services. An update will come later.</p>	No further report.
5. Administrative Services: Arleen Satele	<p>No report.</p>	No further report.
6. Academic Affairs: Martin Stringer	<p>Enrollment is down about 10% from semester target. Intersession and spring is being looked at the teaching modality. Athletic classes are scheduled and can be moved outdoors. During Intersession there are eight survey classes scheduled which are essential occupations. Intersession is slightly down about 9% from this time last year. Martin reviewed highlights of the faculty survey</p>	No further report.

<p>7. Academic Senate: Craig Rutan</p> <p>8. Interim President: Jose Vargas</p> <p>Next Zoom meeting: February 9, 2021 or sooner, if needed.</p>	<p>with regard to the forthcoming semesters and COVID climate and if OWL technology would help faculty feel more secure in returning to campus or working in a blended environment. Canvassed how comfortable do you feel returning to campus; 25% were comfortable and 75% were not. Faculty gave clear and thoughtful responses to the questions.</p> <p>No report. AS spring retreat is in February 2021.</p> <p>No report.</p>	<p>No further report.</p> <p>No further report.</p>
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)

Equity Statement: Santiago Canyon College is proud to provide a safe and inclusive environment that promotes and establishes respect and dignity, identifies and eliminates barriers to learning, and creates and encourages equitable outcomes for all students. It is a college community enriched and strengthened by individuals with differing ideas, values, beliefs, experiences, and identities. (Approved by College Council, October 13, 2020)