

Santiago Canyon College - College Council

MINUTES

August 24, 2021

Administrators: Pamela Ralston, Arleen Satele, Martin Stringer, Jose Vargas, Chrissy Gascon and Faculty: Craig Rutan,

Phil Crabil, Rosa Salazar de la Torre, Darlene Diaz, Sara Gonzalez, Michael Taylor, Classified:

Zina Edwards (absent), Sheryl Martin, Ana Garcia, Student: Elisabeth Neely (absent),

Technology: Thurman Brown (non-voting member), EMPC rep: Aaron Voelcker (non-voting member)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 08-24-21	Approval		Motion to approve: Jose Vargas and Arleen Satele Abstentions: Sara Gonzalez and Darlene Diaz
OLD BUSINESS			
1. COVID-19 Update: Arleen Satele	Information	Arleen reported SCC is offering free testing on campus seven days a week. Registration is available on the SCC website.	Arleen will follow-up on off-site facilities ventilation.
2. Return to Work: Arleen Satele	Information	Arleen reviewed the Return-to-Work presentation that was shown at convocation on August 20, 2021. President Ralston emphasized all faculty and staff who needs sanitizing stations or plexiglass should send requests to Ambar Nakagami from Administrative Services.	
3. Guided Pathways: Craig Rutan, Martin Stringer, and Jose Vargas	Information	No report.	
COMMITTEE AND COUNCIL UPDATES			
1. Accreditation Update: Aaron Voelcker		Aaron reviewed the ISER timeline. On September 2, 2021 ISER Review Team receives training to begin the review process. Meet and Greet event is planned for October 6, 2021. ISER review will be finalized on October 7, 2021. Site visit is week of March 7, 2022.	President Ralston will check to see if an afternoon Meet and Greet is feasible.
2. Educational Master Plan Committee: Aaron Voelcker		No report. New faculty co-chair, Cale Cramer is working on finalizing the environmental scan for the next Educational Master Plan.	
3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz		Co-chairs Aaron Voelcker and Darlene Diaz will be meeting to plan the agenda for the first meeting. Darlene reported	President Ralston would like to attend an EMC meeting.

<p>4. Planning and Institutional Effectiveness: Craig Rutan</p> <p>5. Technology: Thurman Brown</p> <p>6. Budget/Facilities/Safety: Arleen Satele</p> <p>7. Student Success and Equity Committee: Jose Vargas</p>	<p>CIC will begin meeting in September. The new resource allocation process will require all requests to use the new form that will automatically download data to the committee's site in Teams.</p> <p>Thurman reported that moving the college to standardized printers are underway. The equipment will be leased and will save the college money. The website redesign is being reviewed by committees. OEC website redesign is also in process. Student hotspots are available.</p> <p>HEERF funding is available and HEERF III has been extended to May 2023. Administrative Services continues to accept HEERF requests. Facilities Committee are accepting suggestions for the master plan update.</p> <p>No report.</p>	
PROGRAM UPDATES		
<p>1. Associated Student Government: Elisabeth Neely</p> <p>2. Continuing Education: Chrissy Gascon</p> <p>3. Classified Advisory Group: Zina Edwards</p> <p>4. Student Services: Jose Vargas</p>	<p>Elisabeth Neely was not present. Elisabeth reported she will not be able to attend Council meetings due to a class conflict and is actively looking for a substitute.</p> <p>Due to a strong marketing campaign this past week FTES has increased.</p> <p>No report.</p> <p>LaKyshia Perez reported the SCC marketing campaign is underway. The campaign is emphasizing brand recognition and target groups. The marketing team is collaborating with cashier's office to review student debt and provide assistance when possible. Hawk Stop is underway and provides a one stop enrollment for students. Jose Vargas reported in-person services have returned. There is also a \$200 vaccine incentive program for students who have received vaccination.</p>	

<p>5. Administrative Services: Arleen Satele</p>	<p>No report.</p>	
<p>6. Academic Affairs: Martin Stringer</p>	<p>There have been positive strides in enrollment due to outreach taking place and the recent marketing campaign. Apprenticeship program has recently enrolled 3,000 students. SCC Apprenticeship Trusts is the largest in the state. Martin reported Geography Department will be housed in Mathematics & Sciences Division. Education Department will be moved to Business & Career Education Division. Craig asked if organization charts have been prepared with these changes.</p>	
<p>7. Academic Senate: Craig Rutan</p>	<p>Academic Senate (AS) Retreat was held on August 18, 2021. The first senate meeting is scheduled on September 7, 2021 and will discuss AS work that needs to be completed. Trustee David Crockett will attend the first meeting.</p>	
<p>8. President: Pamela Ralston</p>	<p>President Ralston is actively touring the campus and assessing office space. The campus tour showed the need for a bond to improve facilities. Plans to discuss with Academic Senate President and Vice President on how we will need to present and connect with the community to pass a bond.</p>	
<p>Next hybrid meeting: September 14, 2021</p>		

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)

Equity Statement: Santiago Canyon College is proud to provide a safe and inclusive environment that promotes and establishes respect and dignity, identifies and eliminates barriers to learning, and creates and encourages equitable outcomes for all students. It is a college community enriched and strengthened by individuals with differing ideas, values, beliefs, experiences, and identities. (Approved by College Council, October 13, 2020)