

**Santiago Canyon College - College Council**

**MINUTES**

**February 9, 2021, 1:30 p.m.**

**Administrators: Jose Vargas, Syed Rizvi, Arleen Satele, Martin Stringer, Chrissy Gascon and Faculty: Craig Rutan, Phil Crabil, Rosa Salazar de la Torre, Corinna Evett, Sara Gonzalez, Michael Taylor, Classified: Karen Bustamante, Zina Edwards, Sheryl Martin, Ana Garcia, Student: Henry Gardner, Technology: Thurman Brown (non-voting member), EMPC rep: Aaron Voelcker (non-voting member)**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
<p>1. Approval of Minutes, 12-08-20</p> <p>2. Collegial Governance Framework Review: Aaron Voelcker</p>	<p>Approval</p> <p>Informational</p>	<p>Aaron reviewed the collegial governance framework format and the various communication channels represented on the chart. Craig mentioned challenges to the framework has not always reflected all practices due to the chart's business and in part of the various subsidiary committees that go up the chain of the framework. Aaron expressed the SCC's local governance practices may not be in alignment with what is represented in the collegial governance handbook. Craig reported reviewing the governance framework is a worthwhile endeavor, and a look at whether all governance committees are needed. Jose concurred the framework does warrant a regular review to be aligned with existing operations and recommended the need to review the framework at the beginning of each academic year to ensure the framework represents the best needs for the campus. Jose noted it's been six years since the last review.</p>	<p>Motion to approve: Arleen Satele and Henry Gardner Abstain: Phil Crabil, Zina Edwards, and Rosa Salazar de la Torre</p> <p>No further report.</p>
OLD BUSINESS			
<p>1. Reorganization: PT Student Services Specialist: Syed Rizvi</p> <p>2. COVID-19 Update: Jose Vargas</p>	<p>Withdrawn</p> <p>Information</p>	<p>No report.</p> <p>Jose reported the Orange County Dept. of Education oversees the vaccines for educators. Presently, the vaccine is targeted for late February/early March for distribution to educators. Martin communicated to Henry Gardner that students will be provided with accommodation waiver for their needs in</p>	<p>No further report.</p> <p>No further report.</p>

<p>3. Guided Pathways: Syed Rizvi, Craig Rutan, and Martin Stringer</p>	<p>Information</p>	<p>face to face environment. Jose stressed the need for COVID safety measures.</p> <p>Martin reported GP is planning to go to Board with the Scales of Adoption summary; and is waiting to see if SAC plans to go forward with a joint-submittal of the summary to the Board.</p>	<p>No further report.</p>
<p><b>COMMITTEE AND COUNCIL UPDATES</b></p>			
<p>1. Accreditation Update: Aaron Voelcker</p>		<p>Aaron reported the documentation that was received by the standard teams is being reviewed. What remains is to write an introduction and eligibility requirements. Professor Tragarz will be editor of ISER this year. A Quality Focused Essay (QFE) still needs to be addressed. Aaron described the QFE as an essay on a college wide initiative in support of student success. Aaron will prepare a draft of the survey for College Council input and then send out the survey to the campus for QFE input.</p>	<p>No further report.</p>
<p>2. Educational Master Plan Committee: Aaron Voelcker</p>		<p>No report.</p>	<p>No further report.</p>
<p>3. Enrollment Management Committee/Curriculum and Instruction Council: Corinna Evett</p>		<p>EMC has no report. CIC had conversations on equity studies and where it should be placed on GE. Corinna is looking into equitizing curriculum which includes a curriculum audit. Corinna referenced the Long Beach City College curriculum audit program that appears to be an exceptional program. Corinna is reaching out to appropriate SCC staff involved with equity to start this curriculum discussion and hopes to invite LBCC CIC personnel to discuss what the program entails.</p>	<p>No further report.</p>
<p>4. Planning and Institutional Effectiveness: Craig Rutan</p>		<p>No report. Next meeting is March 3, 2021.</p>	<p>No further report.</p>

5. Technology: Thurman Brown	Laptops that were ordered in the fall semester have been delivered. More laptops are earmarked to be ordered for the laptop loaner program. ITS is looking for hot spots to provide to students and how to administer the program. Thurman will also inquire on hot spots for staff. Two chemistry faculty have reached out to set up OWLS in the classroom.	No further report.
6. Budget/Facilities/Safety: Arleen Satele	Facilities is researching electronic lockers for students. Arleen informed College Council that there are weekly meetings with Facilities, Safety, and ITS to address campus needs in a proactive manner. Administrative Services continues to look at the safety needs for return of students and staff. Budget outlook is positive.	No further report.
7. Student Success and Equity Committee: Syed Rizvi	No report.	No further report.
<b>PROGRAM UPDATES</b>		
1. Associated Student Government: Henry Gardner	Welcome back week for students has started. Information sessions for students interested in student leadership will be taking place soon. Black history month events are ongoing this month. ICC is doing club rush in March. Henry reported the mini student survey on commencement with the following results: (3) students interested in intermediary drive-thru, (1) student interested in hybrid class, and (7) students interested in virtual. Students remain cautious of what an in-person commencement would look like.	No further report.
2. Continuing Education: Chrissy Gascon	FTES is 847 up from last week with continued growth. Jose reported for fall, RSCCD is the largest FTES producing noncredit district in the state. Chrissy added noncredit is fortunate to have so many faculty who are fully certified for remote learning.	No further report.

3. Classified Advisory Group: Zina Edwards	Jose reported he wants to have monthly forums for staff and faculty to be used as another platform to disseminate information.  No report.	No further report.
4. Student Services: Syed Rizvi	No report.	No further report.
5. Administrative Services: Arleen Satele	No report.	No further report.
6. Academic Affairs: Martin Stringer	Enrollment is down 16.33% down from same time last year. Disciplines that are most impacted include mathematics, kinesiology and AHSS disciplines. Faculty and staff are working hard to provide courses in various modalities. The F2F classes are primarily kinesiology, however, we do have classes in biology, chemistry, and essential occupation courses. SCC was recently informed from the State extending deadline of pass/no pass deadlines.	No further report.
7. Academic Senate: Craig Rutan	Spring retreat was held on February 3, 2021. Discussion occurred on importance of learning and pronouncing names and correct use of pronouns. Discussion began on the development of an anti-racist statement. Craig reported there was concern raised around the college getting a reputation on class cancelations and students going elsewhere. There was also discussion on current signature programs at SCC that do not make it easy to market the college.	No further report.
8. Interim President: Jose Vargas	Student centered funding formula is generating more dollars. The District hired a consultant to perform a right-sizing study to assess the level of staffing and expenditures compared to our size. As soon as the study is complete Jose will share the results with the college community. SCC will continue on maintaining efficient classes for the spring	No further report.

<p>Next Zoom meeting: February 23, 2021</p>	<p>semester and will focus on marketing efforts for the fall semester. Jose shared the COLA being proposed in the Governor's budget is tied to SCC's demonstration that we are closing achievement gaps among disproportionate student groups.</p> <p>SCC received accolades by College Choice that places SCC in top 1%. Esther will send the Top 1% image that can be used in faculty and staff email signature as advertising (optional). Additional CARES funding is on its way and is targeted for students.</p>	
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)

Equity Statement: Santiago Canyon College is proud to provide a safe and inclusive environment that promotes and establishes respect and dignity, identifies and eliminates barriers to learning, and creates and encourages equitable outcomes for all students. It is a college community enriched and strengthened by individuals with differing ideas, values, beliefs, experiences, and identities. (Approved by College Council, October 13, 2020)