

**Santiago Canyon College - College Council**

**MINUTES**

**March 9, 2021**

**Administrators: Jose Vargas, Syed Rizvi (absent), Arleen Satele, Martin Stringer, Chrissy Gascon and Faculty: Craig Rutan, Phil Crabil, Rosa Salazar de la Torre, Corinna Evett, Sara Gonzalez, Michael Taylor, Classified: Karen Bustamante, Zina Edwards (absent), Sheryl Martin, Ana Garcia, Student: Henry Gardner (absent), Technology: Thurman Brown (non-voting member), EMPC rep: Aaron Voelcker (non-voting member)**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 03-02-21	Approval		Motion to approve: Craig Rutan and Arleen Satele
<b>OLD BUSINESS</b>			
1. COVID-19 Update: Jose Vargas	Information	OUSD had available vaccines for SCC faculty and staff on March 7, 2021 and an email was sent out to campus community from the President's office.	No further report.
2. Guided Pathways: Syed Rizvi, Craig Rutan, and Martin Stringer	Information	AS has approved the SCC Pathways and to implement the GP website and publish the pathways. Scale of Adoption has been submitted. Next step is launching of the website.	No further report.
<b>COMMITTEE AND COUNCIL UPDATES</b>			
1. Accreditation Update: Aaron Voelcker		Feedback for some of the standards has been distributed. Updates are due on March 19, 2021. Aaron met with Dr. Webb from ACCJC on March 8, 2021. Dr. Webb provided information on the formative process focusing on Standard I and the provision of evidence. Aaron presented the results of the Quality Focus Essay (QFE) topics survey; includes strategies for improvement as it relates to Equity. Aaron discussed the importance of identifying the QFE topic. Craig and Jose agreed the topics should be moved forward. Corinna requested faculty have input for a topic recommendation.	No further report.
2. Educational Master Plan Committee: Aaron Voelcker		Aaron reported the committee discussed the environmental scan for next reiteration of Educational Master Plan. EMPC discussed how to structure next	No further report.

	<p>Program Review cycle. The committee decided on a Program Review forum; an all college event where programs can present their program. Details are being worked out. Craig raised concerns about going through the program review cycle coinciding with accreditation site visit. Craig suggested to look at an adjustment of the program review forum. Aaron indicated he would report back to EMPC to discuss the timeline further.</p>	
<p>3. Enrollment Management Committee/Curriculum and Instruction Council: Corinna Evett</p>	<p>EMC has no report. Class capacity task force convened and Regina Lamourelle and Nidzara Pecenkovic are coordinating the task force and will have recommendations to CIC of class caps at the April 19, 2021 meeting. March 29, 2021 meeting will be dedicated to LBCC curriculum audit team presentation. Disciplines who wish to cross list course with Ethnic Studies should reach out to Ethnic Studies faculty Erika Gutierrez for review of required competencies.</p>	<p>No further report.</p>
<p>4. Planning and Institutional Effectiveness: Craig Rutan</p>	<p>Agreement on proceeding with the annual plan was reached. A template is available that will submit the annual plan and maintain a record. Resource Request has been distributed to PIE members for review and ranking. Rankings will be due prior to Budget Committee in April 2021.</p>	<p>No further report.</p>
<p>5. Technology: Thurman Brown</p>	<p>On March 4, 2021, 430 devices were ordered for SCC and Continuing Education. ITS is working on a standard classroom mediation package that is the most cost-effective manner for the college. Thurman inquired about the process for implementing the website redesign. Craig informed Thurman the last web re-design started in the Website Committee and went up through Technology Committee, College Council, and Academic Senate. Moving to SharePoint 2019. Hot spots are still being reviewed.</p>	<p>No further report.</p>

<p>6. Budget/Facilities/Safety: Arleen Satele</p>	<p>HEERF II update: Student portions criteria for dissemination is being worked out. Priority is to provide funds for the students. SCC is required home school and each student's financial situation will be evaluated. Facilities are being reviewed and installation of plexi-glass continues. Technology items are being reviewed and a centralized list is being composed.</p>	<p>No further report.</p>
<p>7. Student Success and Equity Committee: Syed Rizvi</p>	<p>No report.</p>	<p>No further report.</p>
<p><b>PROGRAM UPDATES</b></p>		
<p>1. Associated Student Government: Henry Gardner</p>	<p>Nathan Yi, ASG Vice President filled in for Henry Gardner. ASG is holding a Spring Town Hall virtual event. Nathan Yi and Henry Gardner have been in contact with Dean Aaron Voelcker regarding student representation on the accreditation process. Black History month events was a success. Officer applications have opened up as of March 8, 2021.</p>	<p>No further report.</p>
<p>2. Continuing Education: Chrissy Gascon</p>	<p>As of today, FTES update is 872.68, slowly moving up. Positive impact in the online hybrid census based FTES.</p>	<p>No further report.</p>
<p>3. Classified Advisory Group: Zina Edwards</p>	<p>Sheryl reported next Hawk's meeting is March 18, 2021.</p>	<p>No further report.</p>
<p>4. Student Services: Syed Rizvi</p>	<p>No report.</p>	<p>No further report.</p>
<p>5. Administrative Services: Arleen Satele</p>	<p>No report.</p>	<p>No further report.</p>
<p>6. Academic Affairs: Martin Stringer</p>	<p>As of today, enrollment is down 17%; FTES is 2209.81. A Kinesiology class was added and is being taught in the atrium. SCC is at 46 face-to-face classes. Researching the purchase of live models of the planetarium system through various grants.</p>	<p>No further report.</p>

