

Santiago Canyon College - College Council

MINUTES

March 23, 2021

Administrators: Jose Vargas, Syed Rizvi, Arleen Satele (absent), Martin Stringer, Chrissy Gascon (absent) and Faculty: Craig Rutan (absent), Phil Crabil, Rosa Salazar de la Torre, Corinna Evett, Sara Gonzalez, Michael Taylor, Classified: Karen Bustamante, Zina Edwards, Sheryl Martin (absent), Ana Garcia, Student: Henry Gardner (absent), Technology: Thurman Brown (non-voting member), EMPC rep: Aaron Voelcker (non-voting member)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
<p>1. Approval of Minutes, 03-09-21</p> <p>2. Administrative Regulations: Mike Taylor</p>	<p>Approval</p> <p>Information</p>	<p>Mike presented AR 5055 on Enrollment Priorities. This item went before Academic Senate on March 16, 2021. Mike described the changes to AR 5055. Mike also reviewed BP 5010, Admissions and Current Enrollment. Syed Rizvi mentioned AR 5055 falls under Student Services and described the ACCJC template that shares information on changes and provide recommendations. The Student Services Vice Presidents of both colleges started the change process within their college. Jose asked Mike Taylor if the Academic Senate is interested in reviewing the Student Services Administrative Regulations in this process.</p>	<p>Motion to approve: Syed Rizvi and Aaron Voelcker Abstain: Zina Edwards</p> <p>Mike Taylor will follow-up with Academic Senate President on reviewing the Student Services Administrative Regulations.</p>
OLD BUSINESS			
<p>1. COVID-19 Update: Jose Vargas</p> <p>2. Guided Pathways: Syed Rizvi, Craig Rutan, and Martin Stringer</p>	<p>Information</p> <p>Information</p>	<p>Jose reported in Orange County (OC) vaccinations are about 20% of population; currently OC is in red tier. Jose indicated that SCC will be listening to recommendations from COVID-19 taskforce and make progress to bring back classes while ensuring people’s comfort level on returning to the classroom and in-person student support services.</p> <p>Syed reported Student Services provided the status of the live link on the website. The new Regional GP Pathways Representative has provided good insight on what should be done in the committee. Syed reported the budget ends in 2021/2022 year and there are GP positions that need to be institutionalized. Martin reiterated the</p>	<p>Jose was requested to share the student survey with College Council. On March 24, 2021 the survey was emailed to council members.</p> <p>No further report.</p>

		website discussion centered around having GP in a more prominent position on the main page of the college website. Martin will be working with Denise Foley on GP grant opportunities.	
COMMITTEE AND COUNCIL UPDATES			
1. Accreditation Update: Aaron Voelcker		<p>Aaron reported Standards II & III edits have been moving along. ACCJC meeting was going over virtual visits and we'll learn more on virtual visits in the fall. SCC is in Phase II of the Formative Summit pilot, SCC and SAC are the only multi-college on this pilot. ACCJC annual conference, <i>Partners in Excellence</i>, will be held remotely on April 20-22, 2021.</p> <p>The Board of Institutional Effectiveness committee timeline has been set and Chancellor Martinez has committed to review the Institutional Self Evaluation Report and make recommendation to Board of Trustees. Second Reading and recommendation for ISER at College Council is scheduled for June 8, 2021. The document will then go to the Board of Institutional Effectiveness committee and to Board of Trustees meeting. The due date to send to the commission is August 2, 2021.</p>	Aaron asked if there will be a College Council meeting on June 8, 2021 to prepare for the Second Reading of the ISER.
2. Educational Master Plan Committee: Aaron Voelcker		<p>Program Review timeline was discussed and will be revisited at the March 25, 2021 meeting. Program Review Conversations continue. This week's presentations include Public Works, Library Information Studies, and Cinema Studies. All presentations are posted on the EMPC webpage under Program Review Conversations.</p>	No further report.
3. Enrollment Management Committee/Curriculum and Instruction Council: Corinna Evett		<p>Corinna reported students will be able to use their chosen name listed on Canvas beginning in April 2021. A budget line item for computer replacement was announced. Update on Power BI licensing was provided to EMC. Reviewing various data metrics in order to see how it can be applied to enrollment management.</p>	No further report.

<p>4. Planning and Institutional Effectiveness: Craig Rutan</p> <p>5. Technology: Thurman Brown</p> <p>6. Budget/Facilities/Safety: Arleen Satele</p> <p>7. Student Success and Equity Committee: Syed Rizvi</p>	<p>CIC catalog addendum is available online. Passed changes to AR 4232 Pass/No Pass and awaiting feedback from Santa Ana College. Reviewing the CIC handbook has started. Class cancellation recommendation was discussed to encourage AS President to continue discussions with Interim President. LBCC audit team will be at CIC meeting on March 29, 2021.</p> <p>No report.</p> <p>Hot spots survey has been disseminated. Library laptop loaner program request for more student devices is in progress. Thurman is working with Network Services on virtual desktop and/or virtual applications. Thurman is moving forward to meet with constituent groups on the website redesign.</p> <p>No report.</p> <p>Syed reported committee is working on how to best address equity gaps that are ongoing. Working on collecting data and will review data at next meeting.</p>	<p>No further report.</p> <p>No further report.</p> <p>No further report.</p> <p>No further report.</p>
PROGRAM UPDATES		
<p>1. Associated Student Government: Henry Gardner</p> <p>2. Continuing Education: Chrissy Gascon</p>	<p>Nathan Yi reported ASG is working on internal policies and working to ensure new HEERF funds are being advertised to ASG and student body. Spring Town hall event on April 14, 2021 from 1-5:30 pm will be an opportunity to promote these resources. SS CCC general assembly is this weekend will be available to various regions. SCC delegates will be part of the general assembly.</p> <p>Jim Kennedy reported CE is working on a proposal to best serve students through HEERF allocations. Enrollment is 930 FTES ahead of target for the year. Looking to expand</p>	<p>No further report.</p> <p>No further report.</p>

<p>3. Classified Advisory Group: Zina Edwards</p>	<p>student services that are offered. Survey is out to potential graduates to gauge what interests graduates have to earn their diploma.</p> <p>Next Classified Hawk's meeting is March 24, 2021.</p>	<p>No further report.</p>
<p>4. Student Services: Syed Rizvi</p>	<p>First CARES Act fund is expiring in one month. Second HEERF II will be managed by Vice President Arleen Satele. Working on campus wide events for students to stay in classes. New guidelines have been set up to assist students by using Bank Mobile. Scholarship ceremony will be announced soon. June 3, 2021 is commencement and planning is underway for a drive-through ceremony.</p>	<p>No further report.</p>
<p>5. Administrative Services: Arleen Satele</p>	<p>No report.</p>	<p>No further report.</p>
<p>6. Academic Affairs: Martin Stringer</p>	<p>As of today, FTES is 2,222.12; down 17.2% from last year. Student survey was reviewed and 73% of respondents indicated in the summer they would prefer online courses; 12% F2F courses, 15% open to either format. With regards to fall semester 53% of respondents indicated online would be preferred; 47% respondent would go either format. Dean of AHSS position is being flown and committee membership has been established. Deans are having dialogue with faculty on moving certain departments to other divisions to better benefit students. Discussion on classes being offered and what that would look like in the fall ensued. Jose added if there is a MOU that is entered into between FARSCCD and District that would provide direction for F2F classes. Jose reiterated enrollment is getting worse for SCC and down over 17% for spring; it appears enrollment apportionment is not benefitting from online instruction.</p>	<p>No further report.</p>

