

Santiago Canyon College - College Council

MINUTES

April 27, 2021

Administrators: Jose Vargas, Syed Rizvi, Arleen Satele, Martin Stringer, Chrissy Gascon and Faculty: Craig Rutan, Phil Crabil, Rosa Salazar de la Torre, Corinna Evett (absent), Sara Gonzalez, Michael Taylor, Classified: Karen Bustamante, Zina Edwards (absent), Sheryl Martin, Ana Garcia, Student: Henry Gardner, Technology: Thurman Brown (non-voting member), EMPC rep: Aaron Voelcker (non-voting member)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 04-13-21	Approval		Motion to approve: Arleen Satele and Chrissy Gascon
2. eLumen Annual Plan: Craig Rutan	First Reading	This plan is to replace the antiquated technology of the Department Planning Portfolio. This will integrate the yearly annual plans into the eLumen system to be able to feed into the program review templates. The plan will assist to track the information on a year to year basis; since eLumen does not maintain history of plans.	No further report.
3. Resource Request Form: Craig Rutan	First Reading	PIE committee’s task force updated the Resource Allocation Request form to include the minimum amount of information that is necessary and convert form to online form. This will streamline the process. All future resource requests will need to be submitted in the web document and submissions using previous versions of the resource request form will not be accepted.	No further report.
OLD BUSINESS			
1. COVID-19 Update: Jose Vargas	Information	Jose reported vaccine’s eligibility are wider. Cal States and CSU’s are going to mandate all employees be vaccinated and students must be vaccinated for in-person classes for fall semester. Community colleges will decide on a district by district basis if this decision is rolled over to community colleges. RSCCD has started this discussion with the Board. Craig mentioned the vaccine does not have full FDA approval and the RSCCD Board would need to decide by July to enforce this requirement for the fall semester.	No further report.
2. Guided Pathways: Syed Rizvi, Craig Rutan, and Martin Stringer	Information	Student Services discussed the permanency of all expenditures in GP activities. Academic Programs have been in discussion about	No further report.

		<p>program plans and Pillar 4. Craig discussed concern over AB 928 (Berman) and if it passes GP will likely end because it places every transfer seeking student into an ADT pathway upon entry into college.</p> <p>Martin reported the pursuit of a NSF grant to fund GP and institutionalize positions is underway</p>	
<p>COMMITTEE AND COUNCIL UPDATES</p>			
<p>1. Accreditation Update: Aaron Voelcker</p>		<p>The groups working on Quality Focus Essay are making progress and the deadline to have the activities write-up is April 30, 2021 to submit to the editor. The QFE comes at the end of the ISER. Internal scan data is close to completion.</p>	<p>No further report.</p>
<p>2. Educational Master Plan Committee: Aaron Voelcker</p>		<p>Discussion on adjusting the program review deadline. The current plan is for fall 2021 and the committee is going to recommend to Academic Senate that Program Review move to spring 2023. A second recommendation is going forward is to adjust master plan timeline from a six-year cycle to an eight-year cycle. If approved, Program Review would be done once every four years.</p>	<p>No further report.</p>
<p>3. Enrollment Management Committee/Curriculum and Instruction Council: Corinna Evett</p>		<p>CIC has no report. EMC: Aaron reported, Director LaKyshia Perez presented a marketing update. Discussion on identifying metrics and data points that will be helpful for faculty and dept. chairs for review of enrollment management. Over the summer, Aaron will work with office of Institutional Effectiveness & Research to see what data points can be collected for this information.</p> <p>Two items came forward from EMC to bring forward to Administration: Consideration for posting class schedule earlier and to look at centralizing scheduling due to the SRP and other re-orgs the college is facing based on reduced staffing. Craig mentioned second SRP was</p>	<p>No further report.</p>

<p>4. Planning and Institutional Effectiveness: Craig Rutan</p>	<p>approved on April 26, 2021.</p> <p>Next week, PIE committee will receive recommendations from the Budget committee and formalize recommendation of Resource Allocations to submit to College Council. The NSF grant discussed previously by Martin, is also under review.</p>	<p>No further report.</p>
<p>5. Technology: Thurman Brown</p>	<p>Thurman presented the website re-design at Academic Senate. Thurman will go back to AS to present final re-design and then it will go to College Council for approval. Jesse Gonzalez sent out inquiry on who is responsible for obtaining information on students who qualify for hot spots. Thurman discussed the emergency broadband fund and how it is intended for people who are disadvantaged.</p>	<p>No further report.</p>
<p>6. Budget/Facilities/Safety: Arleen Satele</p>	<p>Arleen reviewed the general fund budget. Budget committee approved and allocated what was submitted for Lottery and HEERF funding. Still waiting on allocation of HEERF III.</p> <p>Facilities is underway with a Facilities Master Plan update. A mask and magnet letter campaign will be sent to all students by the end of this week.</p>	<p>No further report.</p>
<p>7. Student Success and Equity Committee: Syed Rizvi</p>	<p>Committee met on April 26, 2021 and a task force was formed to review the current project assessment form for input.</p>	<p>No further report.</p>
<p>PROGRAM UPDATES</p>		
<p>1. Associated Student Government: Henry Gardner</p>	<p>Student Trustee elections continue and SCC will have a Student Trustee on the Board next year. ASG general elections are also underway ballots open May 10, 2021. Inter Club Council will have cabinet elections on May 5, 2021. Henry's term date has been extended to June 20, 2021.</p>	<p>No further report.</p>

2. Continuing Education: Chrissy Gascon	As of April 26, 2021, FTES is 1,014, a 27% increase from last year. Currently, CE is preparing for summer. Registration opens May 3, 2021.	No further report.
3. Classified Advisory Group: Zina Edwards	No report.	No further report.
4. Student Services: Syed Rizvi	Preparing for in-person commencement; students are able to register until May 14, 2021. Early Welcome week has started this week.	No further report.
5. Administrative Services: Arleen Satele	Staff are preparing for summer and fall. Customize plexi-glass is being installed for staff and faculty areas. Sanitization areas have been set-up throughout campus.	No further report.
6. Academic Affairs: Martin Stringer	Enrollment is down about 17%. Martin reviewed the student survey in response to BOT enrollment on decrease in enrollment from fall to spring. A text campaign has gone out too all students in addition to an advertising campaign.	No further report.
7. Academic Senate: Craig Rutan	Darlene Diaz was elected as CIC chair effective July 1, 2021. Tara Kubicka-Miller to replace Randy Scott as Secretary Treasurer. Craig will be scheduling to meet with President Vargas and others to discuss class cancelation criteria.	No further report.
8. Interim President: Jose Vargas	Commencement ceremony planning is underway. The ceremony will combine credit and noncredit. Both classes of 2020 and 2021 will be invited. It's important that everyone RSVP including faculty and staff for social distancing protocols. Jose reviewed the P2 enrollment chart for community colleges of the state. Overall, SCC has done well.	No further report.

Next Zoom meeting: May 11, 2021		
---------------------------------	--	--

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)

Equity Statement: Santiago Canyon College is proud to provide a safe and inclusive environment that promotes and establishes respect and dignity, identifies and eliminates barriers to learning, and creates and encourages equitable outcomes for all students. It is a college community enriched and strengthened by individuals with differing ideas, values, beliefs, experiences, and identities. (Approved by College Council, October 13, 2020)