

Santiago Canyon College - College Council

MINUTES

May 11, 2021

Administrators: Jose Vargas, Syed Rizvi (absent), Arleen Satele, Martin Stringer, Chrissy Gascon and Faculty: Craig Rutan (absent), Phil Crabil, Rosa Salazar de la Torre, Corinna Evett, Sara Gonzalez, Michael Taylor, Classified: Karen Bustamante, Zina Edwards (absent), Sheryl Martin, Ana Garcia, Student: Henry Gardner, Technology: Thurman Brown (non-voting member), EMPC rep: Aaron Voelcker (non-voting member)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 04-27-21	Approval		Motion to approve: Arleen Satele and Chrissy Gascon Abstention: Corinna Evett
2. Changes to Program Review Timeline: Craig Rutan	First Reading	Aaron Voelcker reported the Educational Master Plan Committee forwarded a recommendation to the Academic Senate to move deadline for program review from fall 2021 to spring 2023.	No further report.
3. Changes to Educational Master Plan Timeline: Craig Rutan	First Reading	Aaron Voelcker reviewed the need for the change in the EMP timeline. Goal is to have two program reviews per master plan cycle. This change is a result of the timeline change of the program review timeline. This extends from a six-year cycle to an eight-year cycle.	No further report.
4. Grant Authorization: Craig Rutan	First Reading	This item came through PIE committee and discussion ensued included providing institutionalize position from a grant. PIE voted in favor of authorization of this grant. This is a NSF grant. Jose Vargas also supported the grant.	No further report.
5. Professional Development Calendar: Craig Rutan	Final Reading	Mike Taylor reported there are multiple activities planned in face-to-face format.	Corinna Evett motioned to approve and Sara Gonzalez second the motion. Abstention: Rose de la Torre Motion passed without dissent.
OLD BUSINESS			
1. eLumen Annual Plan: Craig Rutan	Final Reading	The eLumen annual plan will replicate the annual plan portal, Department Planning Portfolio that is archaic. Aaron reviewed the	Corinna Evett motioned to approve and Mike Taylor second the motion. Motion passed without dissent.

<p>2. Resource Request Form: Craig Rutan</p> <p>3. COVID-19 Update: Jose Vargas</p> <p>4. Guided Pathways: Syed Rizvi, Craig Rutan, and Martin Stringer</p>	<p>Final Reading</p> <p>Information</p> <p>Information</p>	<p>Aaron discussed the reiterations to this form and the need to document the information on the pdfs. The PIE committee prepared a form using Microsoft forms; this will add more transparency to resource request process.</p> <p>Jose reported that Orange County is close to moving to yellow tier on May 25, 2021.</p> <p>Martin reported the grant is going through the process to institutionalize positions.</p>	<p>Corinna Evett motioned to approve. Phil Crabill second the motion. Motion passed without dissent.</p> <p>No further report.</p> <p>No further report.</p>
COMMITTEE AND COUNCIL UPDATES			
<p>1. Accreditation Update: Aaron Voelcker</p> <p>2. Educational Master Plan Committee: Aaron Voelcker</p> <p>3. Enrollment Management Committee/Curriculum and Instruction Council: Corinna Evett</p> <p>4. Planning and Institutional Effectiveness: Craig Rutan</p> <p>5. Technology: Thurman Brown</p>	<p>The Institutional Self-Evaluation Report (ISER) will be at the Academic Senate on May 18, 2021 for a First Reading.</p> <p>Next meeting is May 13, 2021.</p> <p>Cultural Curriculum Audit Resolution and related recommendation passed and will move to AS agenda. CIC class capacity task force was passed at the last meeting. The CIC office prepared an operational document of class capacity and be available on the CIC website.</p> <p>Aaron Voelcker reported that recommendation of final ranking to come forward for approval. The personnel requests and technology list is the largest list. Due to personnel requests requiring ongoing funds it is difficult for PIE to recommend going forward unless there is available funding made available.</p> <p>Hot spots program is being worked out. The criteria is home campus is SCC and OEC; minimum 3 units of credit enrollment; noncredit students criteria is actively</p>	<p>No further report.</p> <p>No further report.</p> <p>No further report.</p> <p>No further report.</p> <p>No further report.</p>	

6. Budget/Facilities/Safety: Arleen Satele	attending and enrolled in CDC program. Work plan involves purchasing headsets for staff. Plexi-glass installation on campus is almost done. HEERF funding is underway and faculty and staff are encouraged to apply for COVID-related activities.	No further report.
7. Student Success and Equity Committee: Syed Rizvi	No report.	
PROGRAM UPDATES		
1. Associated Student Government: Henry Gardner	The new Student Trustee will be SCC student Elizabeth Neeley. Elections are underway.	No further report.
2. Continuing Education: Chrissy Gascon	As of May 11, 2021 FTES is 1,096. Increase is due to correspondence classes, inmate education and older adult program. Final approval was received for the Certified Nursing Assistant testing center at CWPC.	No further report.
3. Classified Advisory Group: Zina Edwards	Classified Hawks meeting is May 12, 2021.	No further report.
4. Student Services: Syed Rizvi	No report.	No further report.
5. Administrative Services: Arleen Satele	No report.	No further report.
6. Academic Affairs: Martin Stringer	Overall enrollment is down about 6.6%. Text campaign has gone out to student body. Student survey was submitted as to why they did not return in spring. 30-second marketing commercial on 60 different networks.	No further report.
7. Academic Senate: Craig Rutan	Mike Taylor reported AS approved Professional Development Calendar, implementation of annual plans of e-Lumen, and revision to resource request process.	No further report.
8. Interim President: Jose Vargas	On May 10, 2021 Board of Trustees approved Dr. Pamela Ralston as SCC's next president. Dr. Ralston will begin on August 2, 2021. The Virtual Scholarship ceremony will be	No further report.

<p>Next Zoom meeting: May 25, 2021</p>	<p>held on May 13, 2021. The annual Staff Recognition Ceremony is May 26, 2021. In person commencement will take place on June 14, 2021 at Angel Stadium. Logistics planning is underway for commencement.</p>	
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)

Equity Statement: Santiago Canyon College is proud to provide a safe and inclusive environment that promotes and establishes respect and dignity, identifies and eliminates barriers to learning, and creates and encourages equitable outcomes for all students. It is a college community enriched and strengthened by individuals with differing ideas, values, beliefs, experiences, and identities. (Approved by College Council, October 13, 2020)