

**Santiago Canyon College - College Council**

**MINUTES**

**May 25, 2021**

**Administrators: Jose Vargas, Syed Rizvi, Arleen Satele, Martin Stringer, Chrissy Gascon and Faculty: Craig Rutan, Phil Crabil, Rosa Salazar de la Torre, Corinna Evett, Sara Gonzalez, Michael Taylor, Classified: Karen Bustamante, Zina Edwards (absent), Sheryl Martin, Ana Garcia, Student: Henry Gardner, Technology: Thurman Brown (non-voting member), EMPC rep: Aaron Voelcker (non-voting member)**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 05-11-21	Approval		Motion to approve: Arleen Satele and Mike Taylor Abstention: Craig Rutan
2. 2021-2022 PIE Resource Request Funding Recommendation: Craig Rutan	Final Reading	Craig presented the details of the Resource Request Funding recommendation from the PIE Committee, noting that nearly everything that is one-time funding was recommended for funding by the Budget Committee.	Motion for Final Reading: Corinna Evett and Syed Rizvi Motion Passed without dissent. Abstentions: Chrissy Gascon and Rosa Salazar de la Torre
3. ISER: Craig Rutan	First Reading	The draft of the Institutional Self-Evaluation Report for re-affirmation of Accreditation and the Quality Focus Essay was reviewed. The report has a few details that are being refined and this is a first-time for a paper-free ISER. The report will be complete before it is submitted to the Board Institutional Effectiveness committee in June 2021.	Motion for a First Reading: Martin Stringer and Corinna Evett
4. AR 4110 Honorary and Posthumous Degrees and Certificates: Craig Rutan	First Reading	AR 4110 was first planned for adoption in 2019. However, there is no record that it went through all required approval steps. This regulation would allow SCC to grant degrees to students that passed away before their completion or academic work.	Motion for a First Reading: Corinna Evett and Mike Taylor Motion to Waive Second Reading: Corinna Evett and Chrissy Gascon passed without dissent. Motion passed without dissent.
5. AR 4232 Pass/No Pass: Craig Rutan	First Reading	Revision has been made to Pass/No Pass policies related to courses for general education and major requirements at CSU's and UC's. Articulation Officers from SCC and SAC have made these recommendations to ensure students are not negatively impacted by choosing Pass/No Pass in courses where they should not.	Motion for a First Reading: Corinna Evett and Chrissy Gascon Motion to Waive Second Reading: Corinna Evett and Chrissy Gascon passed without dissent. Motion passed without dissent.

<b>OLD BUSINESS</b>			
1. Changes to Program Review Timeline: Craig Rutan	Final Reading	No additional information was needed.	All in favor to pass.
2. Changes to Educational Master Plan Timeline: Craig Rutan	Final Reading	No additional information was needed.	All in favor to pass.
3. Grant Authorization: Craig Rutan	Final Reading	No additional information was needed.	All in favor to pass.
4. COVID-19 Update: Jose Vargas	Information	June 15, 2021 the Governor is planning to lessen or eliminate social distancing requirements.	No further report.
5. Guided Pathways: Syed Rizvi, Craig Rutan, and Martin Stringer	Information	Syed reported concern over adopting many of the initiatives funded through GP. Positions and initiatives that have been approved and need to be permanent at some point as funding is running low. Jose reported the proposed May revise budget has additional funds for GP and is hoping SCC can tap into these funds. Craig reported Academic Programs need to research areas outside of STEM that have particular student intervention for implementation. Reorganization of the online catalog as a result of program mapping is being reviewed.	No further report.
<b>COMMITTEE AND COUNCIL UPDATES</b>			
1. Accreditation Update: Aaron Voelcker		Discussion on the Publications timeline was addressed. It was concluded the final product should be printed prior to the Board Institutional Effectiveness Committee meeting.	Aaron will follow up with Publications and inform Jose the outcome. Jose will inform the Chancellor on the status of the report.
2. Educational Master Plan Committee: Aaron Voelcker		Final meeting is May 27, 2021. Hawk's Nest Basic Needs Center and Student Life and Leadership will present their program review. EMPC will vote for new-faculty co-chair. Professor Roberta Tragarz is stepping down.	No further report.

3. Enrollment Management Committee/Curriculum and Instruction Council: Corinna Evett	EMC approved a resolution supporting variety class modalities in the class schedule. CIC had their last meeting for the academic year. Corinna praised CIC team on their work with the on-line catalog. CIC handbook was completed. Corinna indicated this is her last meeting on College Council as CIC chair.	No further report.
4. Planning and Institutional Effectiveness: Craig Rutan	PIE Ranking has been approved. The PIE committee approved sending forward a Title III Stem grant.	No further report.
5. Technology: Thurman Brown	The website is underway; all changes have been agreed upon. Thurman is working with Administrative Services to establish student help-desk. Working on approval for the hi-flex rooms.	No further report.
6. Budget/Facilities/Safety: Arleen Satele	Emergency relief forms will be opening in the summer for students. Budget report was presented and budget is in good standing. Arleen review the HEERF form and reviewed allowable items that can be funded.	No further report.
7. Student Success and Equity Committee: Syed Rizvi	No report.	No further report.
<b>PROGRAM UPDATES</b>		
1. Associated Student Government: Henry Gardner	ASG has finished all meetings and beginning transition process of their officers.	No further report.
2. Continuing Education: Chrissy Gascon	Enrollment is 1,142 FTES; up 17% from last year. Preparation is underway for graduation.	No further report.
3. Classified Advisory Group: Zina Edwards	No report.	No further report.
4. Student Services: Syed Rizvi	No report	No further report.
5. Administrative Services: Arleen Satele	No report.	No further report.

<p>6. Academic Affairs: Martin Stringer</p>	<p>As of today, enrollment is 2,221 FTEs; down 17.6% from last year. Martin went over the fall semester modalities and return to work. Presently, there are 277 classes in some form of face-to-face. Process to hire Dean of AHSS in underway. Visual art show is available online. Honors Program drive-thru ceremony is June 3, 2021 at 6:30 p.m.</p>	<p>No further report.</p>
<p>7. Academic Senate: Craig Rutan</p>	<p>AS is expected to implement a Cultural Curriculum Audit program that was recommended by Curriculum Council. At the June 1 meeting, the senate is expected to adopt recommendations from COVID- 19 Task Force and forward to President that is aligned with EMC about offering a variety of options to students and keeping synchronize remote instruction past the pandemic. Adoption of regular and effective for Distance Education policy and could become policy for both colleges if adopted by SAC. Craig reported the public comments at AS meeting regarding mandate student vaccinations and the comments were against mandating vaccinations.</p>	<p>No further report.</p>
<p>8. Interim President: Jose Vargas</p> <p>Next Zoom meeting: June 8, 2021</p>	<p>Jose discussed the enrollment decline impact to SCC and SAC and the importance of growth to both colleges. Summer will be 4/10 work schedule starting June 7, 2021. The June 8, 2021 College Council meeting will have one item for final review.</p>	<p>No further report.</p>

**Mission Statement:** Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)

**Equity Statement:** Santiago Canyon College is proud to provide a safe and inclusive environment that promotes and establishes respect and dignity, identifies and eliminates barriers to learning, and creates and encourages equitable outcomes for all students. It is a college community enriched and strengthened by individuals with differing ideas, values, beliefs, experiences, and identities. (Approved by College Council, October 13, 2020)