

**Santiago Canyon College - College Council**

**MINUTES**

**March 22, 2022**

**Administrators: Pamela Ralston, Melba Castro, Marilyn Flores (absent), Jim Kennedy (absent), Arleen Satele, Chrissy Gascon,**

**Faculty: Craig Rutan, Phil Crabil, Rosa Salazar de la Torre (absent), Darlene Diaz, Sara Gonzalez, Michael Taylor,**

**Classified: Zina Edwards, Sheryl Martin, Ana Garcia (absent), Student: Elisabeth Neely (absent),**

**Technology: Thurman Brown (non-voting member) (absent), EMPC rep: Aaron Voelcker (non-voting member)**

<b>OLD BUSINESS</b>			
1. Approval of Minutes, 03-08-22	Approval		Motion to approve: Sheryl Martin and Zina Edwards Abstain: Jolene Shields
<b>NEW BUSINESS</b>			
1. Student Services - EOP&S Reorg: Melba Castro	First Reading	Melba Castro presented the reorg to take two part-time Counseling Assistant positions in EOP&S and use those positions funding to create a full-time EOP&S Specialist that is an existing position. The job duties of the Counseling Assistants will be absorbed by the Specialist position. Discussion ensued on the grade of the position. Loretta Jordan will discuss with EOP&S Manager Nena Baldizon-Rios and review job description and reassess the position if necessary.	Second Reading will take place on April 12, 2022.
<b>COMMITTEE AND COUNCIL UPDATES</b>			
1. Accreditation Update: Aaron Voelcker		SCC received confidential draft team report. The turnaround time to review is three business days and now waiting for the commission to meet to receive final status update in early July 2022. Annual report is due April 8, 2022.	No further report.
2. Educational Master Plan Committee: Aaron Voelcker		Evaluating program review template to determine whether questions are relevant. The committee is considering restructuring the way the information is presented. For any adjustments made to program review there will be training provided in fall 2022.	No further report.

<p>3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz</p>	<p>The Plan D presentation was March 11, 2022 and will be back for discussion on April 18, 2022. Enrollment Management: Darlene Diaz and Aaron Voelcker met with their coach and will work with on goals workshop. The coach recommended a student voice to be included in the Enrollment Management committee. EMC Chairs will work on obtaining student input. President Ralston suggested to reaching out to Division Deans to assist with contacting their program leaders for student connections.</p>	<p>No further report.</p>
<p>4. Planning and Institutional Effectiveness: Craig Rutan</p>	<p>The committee has completed their review and ranking of the Resource Allocation requests. Review of over 80 allocation requests took place and 40 of these requests were personnel. Craig Rutan expressed concern that no personnel has been hired since the inception of the allocation process. Colleagues have reported this activity is futile. Discussion ensued regarding using ongoing funds for personnel hiring and the complexity to identify available ongoing funds.</p>	<p>No further report.</p>
<p>5. Technology: Thurman Brown</p>	<p>No report.</p>	<p>No further report.</p>
<p>6. Budget/Facilities/Safety: Arleen Satele</p>	<p>Facilities Master Plan update is moving forward. SCC has Basic Needs Center funding by HEERF and reviewing space for a permanent location. Jovannys Mejia presented there were over 2,000 recipients the first month of the semester.</p>	<p>No further report.</p>
<p>7. Student Success and Equity Committee: Melba Castro</p>	<p>The committee is meeting on March 28, 2022. Sub-group of this committee are looking at organizational structure in the committee. Recommendation to dissolve current status of the committee and morph with Guided Pathways. A presentation on ODEI will take place at next meeting.</p>	<p>No further report.</p>

PROGRAM UPDATES		
1. Associated Student Government: Elisabeth Neely	No report.	No further report.
2. Continuing Education: Chrissy Gascon	Attended the regional OC Economic and Stakeholder meeting on March 22, 2022. The goal of the meeting is to collaborate with various agencies including community colleges and continuing education throughout Orange County. The group is also looking to attract innovative employers to the area. FTES is 927 and on target to meet goals for this semester.	No further report.
3. Classified Advisory Group: Zina Edwards	Working on a survey for classified members regarding the mask mandate. Current MOU is until June 30, 2022.	No further report.
4. Student Services: Melba Castro	Student Services is working on bring the different services back to campus. On March 17, 2022 International Student Program celebrated the Holi festival which resulted in a good turnout. March 28, 2022 is Cesar Chavez awareness day. Supporting enrollment efforts in collaboration with Academic Affairs. Also, ongoing support of HEERF disbursement for students.	No further report.
5. Administrative Services: Arleen Satele	Earth Day activities begin April 18, 2022. Earth Fest is April 21, 2022. Administrative Services is working with ASG to have weeklong activities.	No further report.
6. Academic Affairs: Marilyn Flores	No report.	No further report.

<p>7. Academic Senate: Craig Rutan</p>	<p>Special thank you to everyone who attended Leonor Aguilera Faculty Excellence lecture. Nominees for Faculty Excellence is underway and results of the winners should be in May 2022. Some faculty have concerns of not having a forum available to discuss all issues openly. Senate vacancies in the two largest divisions Mathematics &amp; Sciences and Arts, Humanities and Social Sciences have not been able to fill senate vacancies. The Academic Senate is working to bring people back together in a positive way. Plenary Session is April 7-8, 2022. Mike Taylor provided an update on the Collegial Governance Taskforce. There have been scheduling challenges with this taskforce. Marilyn Flores is now co-chair of the taskforce. The next meeting is scheduled April 14, 2022.</p>	<p>Esther Odegard will look into obtaining Zoom link of Leonor's Aguilera Faculty Excellence presentation to share with council members.</p>
<p>8. President: Pamela Ralston</p> <p>Next meeting will occur via Zoom: April 12, 2022</p>	<p>President Ralston our campus will get through these challenging times. It is important that we work to return to campus to serve our students in a meaningful way. President Ralston attended the El Modena Resource Center. The goal is to reach out and serve the community who live in El Modena neighborhood. The RSCCD Board have been holding discussions on a bond. The bond would help bring students together and serve our community. On April 11, 2022 the board meeting will be on campus. There will be a reception prior to the board meeting to honor four faculty who have received tenure. In May we will be recognizing the classified who do important work. Commencement is June 3, 2022 and will be held on campus and will be for credit and noncredit students. Fall convocation planning is underway.</p>	<p>No further report.</p>

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**Mission Statement:** Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)

**Equity Statement:** Santiago Canyon College is proud to provide a safe and inclusive environment that promotes and establishes respect and dignity, identifies and eliminates barriers to learning, and creates and encourages equitable outcomes for all students. It is a college community enriched and strengthened by individuals with differing ideas, values, beliefs, experiences, and identities. (Approved by College Council, October 13, 2020)