

**Santiago Canyon College - College Council**

**MINUTES**

**May 10, 2022**

**Administrators: Pamela Ralston, Melba Castro , Marilyn Flores, Jim Kennedy (absent), Arleen Satele, Chrissy Gascon,**

**Faculty: Craig Rutan, Phil Crabil, Rosa Salazar de la Torre (absent), Darlene Diaz, Sara Gonzalez, Michael Taylor,**

**Classified: Zina Edwards, Sheryl Martin, Ana Garcia, Student: Elisabeth Neely (absent),**

**Technology: Thurman Brown (non-voting member), EMPC rep: Aaron Voelcker (non-voting member)**

<b>OLD BUSINESS</b>			
1. Approval of Minutes, 04-26-22	Approval		Motion to approve: Sara Gonzalez and Marilyn Flores Abstain: Chrissy Gascon, Sheryl Martin, and Zina Edwards
<b>NEW BUSINESS</b>			
1. Educational Master Plan (EMP): Marilyn Flores	Informational <del>First Reading</del>	The EMP committee was tasked to revisit the EMP that will end at the end of this academic year. Goals are under development for the next EMP. VPAA Flores went to President's Cabinet and requested a consulting firm who would come to SCC and do an external and internal scan along with meeting with planning groups and various constituencies groups to assist in the development of the EMP. SCC is collaborating with the District, that is developing its next strategic plan, to use a single consulting firm. This RFP will include scope and services of work to be done.	Correction to agenda this is an Informational item. No further report.
<b>COMMITTEE AND COUNCIL UPDATES</b>			
1. Accreditation Update: Aaron Voelcker		No report. Craig Rutan reminded the commission meeting is on June 2, 2022.	No further report.
2. Educational Master Plan Committee: Aaron Voelcker		The committee continues to work on revisions of program review. The template will come to Academic Senate in the fall.	No further report.
3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz		CIC continues with course reviews. EMC continues with coaching and the committee has positive feedback on the coaching assistance. Catalog deadline is May 13, 2022.	No further report.

4. Planning and Institutional Effectiveness: Craig Rutan	Committee reviewed the proposal for the Title V grant and moved forward to Academic Senate next week. Discussion on minor modification to resource request process. Faculty hiring requests cannot go through resource request process. Faculty hiring requests must go through Academic Senate and cannot use the resource request process that goes through PIE.	No further report.
5. Technology: Thurman Brown	A VDI demonstration was presented. ITS is looking for volunteers to test VDI and provide feedback.	No further report.
6. Budget/Facilities/Safety: Arleen Satele	Facilities and Safety committee along with President Ralston hosted the Facilities Masterplan Townhall at 3pm for the campus and 6pm for the community on May 9, 2022. Budget still remains positive. Air purifiers have been delivered to campus and information was provided on how to obtain air purifier if needed.	No further report.
7. Student Success and Equity Committee: Melba Castro	Faculty co-chair, Rachel Petrocelli, is stepping down to take a sabbatical leave. Faculty replacements are being recruited to serve on the committee. State has released data for new equity plans.	No further report.
<b>PROGRAM UPDATES</b>		
1. Associated Student Government: Elisabeth Neely	No report.	No further report.
2. Continuing Education: Chrissy Gascon	As of today, 1,044.4 FTES; close to goal of 1155 FTES.	No further report.
3. Classified Advisory Group: Zina Edwards	May 15-21, 2022 is classified school employee week. May 20, 2022 will be a classified luncheon in Strenger Plaza.	No further report.
4. Student Services: Melba Castro	As of May 10, 2022 registration is open and all students have access to register in courses in summer and fall. A mailer is going out this week in the local area. May 11, 2022 is Asian American and Pacific Islander event on campus. Submittal of Title V grant is underway.	No further report.

5. Administrative Services: Arleen Satele	No report.	No further report.
6. Academic Affairs: Marilyn Flores	FTES is almost on target. It is anticipated opening registration to an earlier date will help with enrollment.	No further report.
7. Academic Senate: Craig Rutan	AS retreat will be held in August 2022 and is being planned for an in-person event. The Senate adopted the new DE handbook. Discussions on remote teaching certification being allowed for online live classes in Fall 2022 are taking place. Consensus has not been reached with Santa Ana College regarding what training requirements for these courses and additional time is needed that does not disadvantage faculty at either campus.	No further report.
8. President: Pamela Ralston	<p>SCC staff and students participated in the Orange May Parade on May 7, 2022. This was a successful event. Commencement planning is underway and will be on campus on June 3, 2022.</p> <p>Service Recognition ceremony is on May 17, 2022.</p> <p>IEPI project is underway and work will focus on two pieces of the Quality Focus Essay.</p> <p>On May 12, 2022, SCC will be recognized as the 2022 Champion for Excelling in Equitable Course Placement in both Campus wide and Latinx English. President Ralston will be in attendance to receive this honorable recognition. The recognition event will take place in Los Angeles, CA.</p>	No further report.
Next meeting will occur via Zoom: May 24, 2022		

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)

Equity Statement: Santiago Canyon College is proud to provide a safe and inclusive environment that promotes and establishes respect and dignity, identifies and eliminates barriers to learning, and creates and encourages equitable outcomes for all students. It is a college community enriched and strengthened by individuals with differing ideas, values, beliefs, experiences, and identities.  
(Approved by College Council, October 13, 2020)