

**Santiago Canyon College - College Council**

**MINUTES**

**October 25, 2022**

**Administrators: Enrique Perez, Melba Castro, Arleen Satele (absent), Jose Vargas, Aaron Voelcker**

**Faculty: Craig Rutan, Phil Crabil (absent), Rosa Salazar de la Torre, Darlene Diaz, Alana Gates (absent), Michael Taylor,**

**Classified: Zina Edwards (absent), Ana Garcia (absent), Sheryl Martin, Chony Ramirez (absent), Roxzel Soto Tellez (absent) (alternate),**

**Student: Michael Green, Technology: Derrick Chan (non-voting member), EMPC rep: (non-voting member)**

OLD BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
<p>1. Approval of Minutes, 10-11-22</p> <p>2. Approval of 2022-25 SCC Student Equity Plan: Melba Castro</p>	<p>Approval</p> <p>Final Reading</p>	<p>Dr. Castro reviewed the background on the Student Equity Plan. Joseph Alonzo reported there were no major updates to the plan as it was being reviewed. Craig Rutan expressed concern that both colleges must submit their plans to the Board for approval at the November 14, 2022 meeting.</p>	<p>Motion to approve: Mike Taylor and Rosa Salazar de la Torre Abstain: Sheryl Martin</p> <p>Motion for a Final Reading: Sheryl Martin and Aaron Voelcker.</p> <p>All passed in favor of Final Reading.</p>
NEW BUSINESS			
<p>1. Enrollment Management Committee Revision: Craig Rutan</p> <p>2. M &amp; S Reorg. - Senior Clerk: Aaron Voelcker</p>	<p>Final Reading</p> <p>First Reading</p>	<p>Darlene Diaz reviewed changes were needed to be more proactive and strategic in our enrollment management processes. Membership change to include the addition of Public Information Officer.</p> <p>Aaron Voelcker reviewed this position is currently a 20 hour a week position. People and Culture would not allow hiring of a 20 hour a week position and requested this position be changed to 19 hours a week.</p>	<p>Motion for a Final Reading: Darlene Diaz and Aaron Voelcker</p> <p>Motion for amendment to add (1) additional faculty to Continuing Education membership: Craig Rutan and Darlene Diaz All passed in favor of Final Reading.</p> <p>Motion for a First Reading: Aaron Voelcker and Darlene Diaz</p> <p>Motion for a substitute motion to waive the Second Reading and consider for adoption the Senior Clerk position: Darlene Diaz and Chrissy Gascon</p> <p>Motion for Approval: Passed Oppose: Sheryl Martin Abstention: Rosa Salazar de la Torre</p>

3. SCC Web Project Update: Derrick Chan	Information	Amanda Carpenter presented the website redesign. Website launch is estimated at the beginning of the spring semester. Feedback was provided to Ms. Carpenter. Mr. Perez asked to test the website on OUSD students. Mr. Green would also like to include ASG to provide feedback on the redesign.	Ms. Carpenter will reach out to Jennifer Hoeger from Continuing Education on syncing Continuing Education and SCC websites.
<b>COMMITTEE AND COUNCIL UPDATES</b>			
1. Accreditation Update: Aaron Voelcker	No update.	No further report.	
2. Educational Master Plan Committee: Aaron Voelcker	No update.	No further report.	
3. Enrollment Management Committee/Curriculum and Instruction Council: Darlene Diaz	No update.	No further report.	
4. Planning and Institutional Effectiveness: Craig Rutan	No update.	No further report.	
5. Technology: Derrick Chan	No update.	No further report.	
6. Budget/Facilities/Safety: Arleen Satele	No update.	No further report.	
7. Student Success and Equity Committee: Melba Castro	Equity plan is moving forward.	No further report.	
<b>PROGRAM UPDATES</b>			
1. Associated Student Government: Michael Green	ASG has the following events planned: Oct. 27, 2022 Halloween Movie Night activities; Nov. 2, 2022 Día de los Muertos; Nov. 15 Native American Heritage month.	No further report.	
2. Continuing Education: Jose Vargas	No report.	No further report.	
3. Classified Advisory Group: Zina Edwards	No report.	No further report.	

4. Student Services: Melba Castro	Caring Campus will be launched this week. This is funded by the CCC Chancellor's office. Caring Campus provides training to campuses on using simple strategies to reach out to students.	No further report.
5. Administrative Services: Arleen Satele	No report.	No further report.
6. Academic Affairs: Aaron Voelcker	FTES is 2,399.6; down a bit from last week due to late start classes and fraudulent enrollment. Intersession registration starts November 7, 2022.	No further report.
7. Academic Senate: Craig Rutan	Concerns on accessibility and online courses. Infrastructure will be needed to continue the increase in online course offerings. Academic Senate will meet fully in-person on November 1, 2022.	No further report.
8. Int. President: Enrique Perez	Two townhall meetings are scheduled on October 27, 2022. Voices of our Community Podcast is underway.	No further report.
Next meeting: November 8, 2022 in E-107		

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates, and degrees that are accessible, applicable, and engaging. (Approved by RSCCD Board of Trustees, 12-04-17)

Equity Statement: Santiago Canyon College is proud to provide a safe and inclusive environment that promotes and establishes respect and dignity, identifies and eliminates barriers to learning, and creates and encourages equitable outcomes for all students. It is a college community enriched and strengthened by individuals with differing ideas, values, beliefs, experiences, and identities. (Approved by College Council, October 13, 2020)