

**Santiago Canyon College  
College Council (Planning and Budget Allocation)**

**MINUTES - January 10, 2012, 2:00 p.m., E-107**

**Administrators: John Hernandez, Aracely Mora, Steve Kawa, Jose Vargas, Juan Vázquez**

**Faculty: Morrie Barembaum, Corinna Evett, Joe Geissler, Craig Rutan, Rosa de la Torre, Craig Nance (absent), John Smith, Rick Adams (alt)**

**Classified: Diane Durdella, Zina Edwards, Sheryl Martin, Janell McWilliam (absent), Cecilia Diaz (absent-alt)**

**Student: Colton Long Technology: Curt Childress EMP Rep: Jim Isbell (absent) Communication: John Weispenning**

**Approved 1/24/12**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 12/13/11	Approved		Motion to approve minutes as presented (Smith/Martin) passed unanimously.
OLD BUSINESS			
1. Budget Update: Juan Vázquez	Information	<p><i>SCC College Budget:</i> Steve Kawa reported that 32% of the total SCC budget remains for the fiscal year of January to June 2012. The College will move ahead with the Spring Schedule of classes as it stands.</p> <p><i>State Budget Update:</i> The President reported that the projected deficit for 2012-2013 is \$5 million but may increase to \$7 or \$10 million. The President asked the Council members to propose ways to trim the District-wide budget, at the least by \$5 million, by developing a general parameter within which the Budget Committee could use the Council members' suggestions to make budget reduction recommendations to the Council.</p> <p>The President suggested some possible budget reductions that would prevent lay-offs:</p> <ul style="list-style-type: none"> <li>A. Delete \$1 million of the \$2 million funded positions by viewing the list of vacant positions</li> <li>B. Reduce the Summer Schedule of classes (which is the most expensive FTES)</li> <li>C. Reduce hours of service (Library, Admissions, etc.)</li> <li>D. Reduce the non-credit schedule</li> <li>E. Reduce custodial and maintenance</li> <li>F. Review General funded salaries associated with Programs such as Community Services (as a temporary measure-consolidate both SCC and SAC's Community Service), Small Business Development Center, Institute for Women Entrepreneurs, etc.</li> </ul>	The President requested that the Committee members submit their suggestions on ways to trim the District-wide budget to Lynn Manzano via email prior to the next College Council meeting on January 24, 2012.

		<p>Discussion:</p> <p>Morrie Barembaum: It would not be prudent to cut the custodial or maintenance budget with two new buildings opening, especially since the staff has not been increased since the opening of the last two new buildings, the Library and Science Center. What can the District cut?</p> <p>Joe Geissler: Relative to reduction of hours of service for the Library, since there is no longer a computer lab, the Library offers the only computer access for students and the only private study areas on campus.</p> <p>President Vázquez: Suggested reductions need to be prioritized.</p> <p>John Hernandez: In the past, the target for the reductions has been assigned. This time, a target has not been assigned.</p> <p>President Vázquez: Is the new funding model in position for these budget reductions?</p> <p>Steve Kawa: We hope that it will be.</p> <p>John Smith: In the past, raising tuition has resulted in decreased enrollment.</p>	
<b>PROGRAM UPDATES</b>			
<ol style="list-style-type: none"> <li><b>1. Associated Student Government: Colton Long</b></li> <li><b>2. Communication: John Weispfenning</b></li> <li><b>3. Educational Master Plan Committee: Jim Isbell</b></li> </ol>		<p>The ASG Retreat will be the 13-15 of January, in Alpine Meadows, Big Bear.</p> <p>Convocation will be on January 20, 2012.</p> <p>Aracely Mora announced that the EMP will be offering a flex activity providing an opportunity to dialogue about planning on Wednesday, January 18, 3-4:50 p.m., in E-304.</p>	

<p><b>4. Continuing Education: Jose Vargas</b></p>	<p>OEC Flex days are January 9 to the 11<sup>th</sup>, with classes beginning on Friday, January 13.</p>	
<p><b>5. Classified Advisory Group: Zina Edwards</b></p>	<p>Tabled</p>	
<p><b>6. Technology: Curt Childress</b></p>	<p>Turnitin has been operational in Blackboard since January 6 and will be introduced at a Flex Activity on Thursday, January 19, noon to 1:30 p.m., in E-304.</p> <p>Applications for SCC's vacant IT position, which was externally advertised, closes on January 26.</p>	
<p><b>7. Budget/Facilities/Safety/Admin Services: Steve Kawa</b></p>	<p>The Sports Complex is scheduled to be completed in June; the Humanities building in 13 months; and, the loop road will be completed the end of February. A water seepage problem has delayed the completion of the bus stop and upper parking lot and will require a drainage system. The new landscaping requires a booster pump due to a lack of water.</p>	
<p><b>8. Curriculum and Instruction Committee: Craig Rutan</b></p>	<p>The planning for the 2012-2013 SCC Catalog began today. The CCC Chancellor's Office has now received five Associate Degrees for Transfer plans, Communication, Sociology, Psychology and Physics, and Craig anticipates that the number will reach 8 to 10 by the start of Fall 2012.</p>	
<p><b>9. Academic Affairs: Aracely Mora</b></p>	<p>Fall 11 enrollment was almost right on target and Spring 2012 enrollment is strong. The Deans are reviewing enrollment figures and will be deleting classes with low enrollment.</p>	
<p><b>10. Student Success Committee/Student Services/Foundation: John Hernandez</b></p>	<p>The SCC Scholarship applications will be available on January 17. The SCC Foundation's 2<sup>nd</sup> Annual Retreat will be held at Lexus of Newport on January 12th. The Student</p>	

<p><b>11. Academic Senate: Morrie Barembaum</b></p> <p><b>12. President: Juan Vázquez</b></p> <ul style="list-style-type: none"> <li>• <b>Next meeting: Tuesday, January 24, 2012, 2:00 p.m., E-107</b></li> </ul>	<p>Services retreat is Friday, January 13, the focus of which will be assessment of their SLO framework.</p> <p>The Joint Academic Senate Retreat with Santa Ana College will be held on Wednesday, January 18, from 9 to 11:50 a.m., in SC-105.</p> <p>The President reminded Council members to send their budget reduction suggestions to Lynn Manzano prior to the next meeting on January 24, 2012.</p>	
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**Santiago Canyon College - Mission Statement**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community.