

**Santiago Canyon College
College Council (Planning and Budget Allocation)
MINUTES – October 12, 2010, 2:00 p.m., E-107**

**Administrators: John Hernandez, Aracely Mora, Steve Kawa, Jose Vargas, Juan Vázquez, John Weispenning
Faculty: Morrie Barembaum, Corinna Evett, Joe Geissler, Craig Rutan, Rosa de la Torre, Craig Nance, Rick Adams (absent) (alt)
Classified: Diane Durdella, Zina Edwards, Sheryl Martin, Janell McWilliam, Cecilia Diaz (absent) (alt)**

Approved 10-26-10

Student: Kevin Dilger Technology: Curt Childress (absent) EMP Rep: Jim Isbell

| NEW BUSINESS | ACTION | DISCUSSION/COMMENTS | OUTCOME/FOLLOW UP |
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| 1. Approval of Minutes, 9/28/10 | Approval | | Motion to approve as presented (McWilliam/Vargas) passed unanimously. |
| 2. Reorganization Request - College Assistance Migrant Program (CAMP): John Hernandez | First Reading | The reorganization proposes to change the CAMP Student Services Specialist from part-time, .475 FTE, to full-time, 1.0 FTE. This position would use categorical funds which can support the position with benefits. | First reading. |
| 3. Reorganization Request: Part-time Instructional Assistant, Business Skills: Jose Vargas | First Reading | In order to reinstate a vacant, funded position that was dropped from the organizational chart by Human Resources, the reorganization requests placement of one part-time, .475FTE, Instructional Assistant, under Business Skills. | First reading. |
| OLD BUSINESS | | | |
| 1. Budget Update: Juan Vázquez | Information | President Vázquez reviewed the budget powerpoint from Monday night's Board meeting. Last night the Board also approved the RSCCD adopted budget. | |
| 2. Accreditation: Steve Kawa | Information | The completed follow-up report has been sent to the ACCJC. The next accreditation report is due October 2011, looking at 55 planning agendas and 6 recommendations. | Aracely Mora reported a committee is being formed to begin working on the October 2011 report. |
| PROGRAM UPDATES | | | |
| 1. Associated Student Government: Kevin Dilger | | Voter Information Fair planned in Strenger Plaza, October 13, 10am-2pm; Cultural event on Thursday, October 14, for Hispanic Heritage Month; ICC Fall Fest, October 27, including costumes; ICC Retreat held last Friday was successful; planning for two 2-day workshops for SLI; SSCCC, October 29-31, only 7 ASG representatives will be attending. | |
| 2. Educational Master Plan Committee: Jim Isbell | | At the last meeting, the committee reviewed the mission statement template. A proposed program review model will be coming to College Council for approval. | |
| 3. Continuing Education: Jose Vargas | | OEC Job Fair is scheduled for October 22, 9-12. | |
| 4. Classified Advisory Group: Diane Durdella | | The Hawks approved assisting ASG by paying for two fees per semester for giving out/selling food to students. The cookbook fundraiser is underway, with a deadline of October 22 to submit recipes. | |

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| 5. Technology: Curt Childress | Juan requested a count of computers currently in the Science Center. | |
| 6. Budget/Facilities/Safety/Admin Services: Steve Kawa | <p>Budget: Steve presented the General Fund Budget Report, 9-30-10.</p> <p>Facilities: Construction management firm should be submitting a baseline schedule for contractors. Spring 2012 is projected for completion of Humanities and Gymnasium. Parking lot projected to be complete in 30 days.</p> | |
| 7. Curriculum and Instruction Committee: Craig Rutan | <p>Several faculty attended the Course Identification Numbering System (C-ID) Discipline Input Group meeting on October 9, 2010, in Anaheim. C-ID is a faculty driven process sponsored by the ASCCC with the goal of developing a common course numbering system that will make articulation of courses easier.</p> <p>CurricUNET is nearly complete and should be live in the spring semester.</p> | |
| 8. Academic Affairs: Aracely Mora | <p>FTES is on target – 2456.15 this year, as compared to 2350 last year.</p> <p>Title V organization to be in place by January, 2011: Mary McMullin, coordinator; Nahla El-Said and Cindy Swift, science component; Kay Powell, assessment; MASH coordinator (20%); Director of Institutional Effectiveness; Researcher; Special Project Specialist; Instructional Assistants.</p> | |
| 9. Student Success Committee/Student Services/Foundation: John Hernandez | <p>The A&R II position has been filled with an internal candidate; received approval to replace the now vacant A&R part-time position (19 hour/on-going). The High School & Community Outreach Specialist position is closing today.</p> <p>ARRA funds – revised SCC distribution at \$30,729 to be utilized for categorical programs.</p> <p>UCI educational partnership applied for an NSF \$2.5 million grant – proposal was submitted in September.</p> <p>There is a potential of a coalition of colleges (including SAC and SCC) to create and submit a compelling collaborative proposal to the Bill and Melinda Gates Foundation’s Completion by Design Initiative. The deadline for submission is November 19.</p> | |
| 10. Academic Senate: Morrie Barembaum | The faculty prioritization list will be voted upon in November. | |
| 11. President: Juan Vázquez | <p>Budget Committee: Juan began discussion regarding the mission and responsibilities for the proposed budget committee. The list of suggestions was distributed and</p> | Send comments/information to Lynn regarding the budget committee. Lynn will distribute to |

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| | <p>John Smith's response was presented.</p> <p>Comments:</p> <ul style="list-style-type: none"> • BAPR reviewing the potential of allocating all funds to colleges, including full-time salaries. This would mean the budget committee would have approx. \$30 million instead of \$7 million to consider. This will be a 2011-12 budget decision. • Planning should drive resource allocation. • Plans sent to budget committee on how to allocate money. • Modify EMP with budget committee plugged in as response to planning and resources. • Set up committee now and then make changes down the road. • Classified: Variety of representatives (college components), members on this committee also on college council. Would this cause conflict of interest? • Technology and facilities committees should have representatives on the committee. • ASG: Should be very interactive with all committees, especially EMP. Needs to take recommendations from all other committees. • Is role macro or micro? • Do not want to make this a power committee. <p>Classified Requests:</p> <ul style="list-style-type: none"> • A template for classified requests is being sent to the vice presidents for input. • Timeline: <ul style="list-style-type: none"> ○ Instructions & template disseminated by Vice Presidents to respective managers by end of October ○ Unit/department discussions in November ○ Ranked department/division requests due to appropriate vice president by December 17 ○ Vice presidents work with unit leaders to finalize rankings by end of January ○ President's Cabinet discussion and integrated rankings by end of February ○ Senate and Hawks consultation by mid-March ○ Submit final integrated ranked list to College Council by end of March ○ President to submit to chancellor by mid-April if resources are allocated | <p>council members.</p> |
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