

**Santiago Canyon College - College Council**

**MINUTES**

**October 14, 2014, 1:30 p.m., E-107**

**Administrators: John Hernandez, Aracely Mora (absent), Steve Kawa, Jose Vargas, John Weispfenning**

**Faculty: Corinna Evett, Joe Geissler, Rudy Frias, Craig Nance, Craig Rutan, Joyce Wagner, Rick Adams (alt)**

**Classified: Zina Edwards, Sheryl Martin (absent), Karen McCoy, vacant, Cecilia Diaz (absent - alt)**

**Student: Hector Soberano Technology: Curt Childress EMP Rep: Melinda Womack**

**Approved 10/28/14**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 9/23/14	Approval		Motion to approve minutes as presented (Geissler/Hernandez) passed without dissent.
2. PIE Committee SCC Budget Line Item Recommendations: Corinna Evett	First Reading	<p>A. Difficult to focus on planning when getting bare bones to run classes. Detailed process to do for supplies of pens, etc. Encouraging College Council and college community to create specific budget line items, and explore to mitigate:</p> <ul style="list-style-type: none"> <li>i. All departments for instructional supplies (lottery funds rollover)</li> <li>ii. All division/units</li> <li>iii. Safety</li> <li>iv. Legally mandated</li> <li>v. Faculty hires preparing to meet the faculty obligation number (FON)</li> <li>vi. Grant money for institutionalization per grant requirement</li> </ul> <p>B. When money comes available but may be asked to see if something could happen now because we know there are limitations. Such as creating budget lines items for the six items listed above. Result of feedback from department chairs (for dry erase) instead of big picture.</p>	This item will be considered for second reading at the next meeting, Tuesday, October 28.
3. Reorganization Request: Financial Aid Reorganization Request: FA/SS Coordinator	First Reading	<p>John Hernandez presented reorganization for a title change from Financial Aid Coordinator to Student Services Coordinator. This title reflects the current duties of the position, which is serving the Veterans/Scholarships office exclusively, and does not support functions on the Financial Aid office. John answered questions: both positions are at grade 15; the FA duties originally intended for the position are being covered by the Associate Dean of Student Support Services; the Veteran's program has grown from 50 to 237 participants; and, this new title accurately reflects the position. Included in Fund 12 (SSSP) and lowered BFAP funding percentage. General fund amount is the same as 2011. This reorganization</p>	This item will be considered for second reading at the next meeting, October 28, 2014.

		reflects the current situation and is an attempt to accurately reflect the scope of work.	
<b>OLD BUSINESS</b>			
1. Accreditation Update: Aracely Mora	Information	John Weispfenning thanked everyone who participated in preparation for and during the accreditation site visit. Additionally, he thanked Aaron Voelcker and Lynn Manzano for their efforts. The site visit resulted in 8 commendations and 7 recommendations. The college should receive a ruling from the Commission in February 2015. He also noted that the college presidents are now encouraged to attend the commission meetings when their college is on the agenda.	
2. Budget Update: John Weispfenning	Information	<p>A. The Bond Measure Q has maintained the district credit rating, but the district has been placed on watch status.</p> <p>B. The Chancellor has set a goal to trim \$8 million from the full district's budget. Discussion: SCC share is approximately 20%; how can we chase growth and cut 20% of \$8M; and, faculty hires required for FON in 2015-2016.</p> <p>C. Steve Kawa presented the SCC General Fund Budget Report 9-30-14.</p>	
<b>PROGRAM UPDATES</b>			
1. Associated Student Government: Hector Soberano		<p>A. The Executive Committee will be attending the CSAAA Convention.</p> <p>B. Continuing discussions and doing research on SB850.</p> <p>C. Participating in Academic Senate and Board of Trustees meetings.</p> <p>D. Halloween Event planned – reverse trick or treating.</p> <p>E. Accepting applications for the State Senate for California Community Colleges conference held in Los Angeles.</p> <p>F. Participated in accreditation site visit interviews.</p>	Representatives from Student Success Committee, Student Equity, BSI, and SSSP are going to meet in the near future to discuss greater coordination and how to best maximize efficiencies.
2. Educational Master Plan Committee: Melinda Womack		The new process is working for program reviews. Three meetings are left with eleven departments to review.	
3. Planning and Institutional Effectiveness: Corinna Evett		<p>A. PIE conducted discussion on legally mandated, facility, and safety budget items, and created definitions for each:</p> <p>i. Legally mandated: That which is required to be in</p>	

<p>4. Continuing Education: Jose Vargas</p>	<p>compliance with federal, state, or local laws and regulations.</p> <p>ii. Safety: Resource – A resource that will eliminate or prevent hazards to persons or property. Facility – An environment that will eliminate or prevent hazards to persons or property.</p> <p>B. Corinna presented the revisions to the Facilities Request Form that is now titled, “Facilities Need Form.” Facilities Need process is separate from the resource request processes, and can be handled anytime throughout the year.</p> <p>C. Resource requests do not go to the Facilities Committee. Division Deans must keep the requests separate.</p> <p>A. Jose announced that on Monday and Tuesday, October 20-21, a film crew will be at OEC and SCC. The filming is for the completion of the development of an orientation recording for SSSP.</p> <p>B. Noncredit FTES is up slightly from last year.</p> <p>C. There is progress in planning for OEC, but no definitive decision at this time.</p>	
<p>5. Classified Advisory Group: Zina Edwards</p>	<p>The next meeting is Tuesday, November 4. Currently considering using funds for in-service staff development activity.</p>	
<p>6. Technology: Curt Childress</p>	<p>No report.</p>	
<p>7. Budget/Facilities/Safety/Admin Services: Steve Kawa</p>	<p>No additional report.</p>	
<p>8. Curriculum and Instruction Committee: Joyce Wagner</p>	<p>Working through quadrennials. Mobile Application Development is new, as well as Music and Theater. Next meeting is October 20.</p>	
<p>9. Academic Affairs: Aracely Mora</p>	<p>No report.</p>	
<p>10. Student Success Committee/Student Services/ Foundation: John Hernandez</p>	<p>A. John reported the SSSP plan is ready for submittal to the State Chancellor’s Office. The budget was approved at last night’s</p>	

<p>11. Academic Senate: Corinna Evett</p>	<p>Board meeting.</p> <ul style="list-style-type: none"> <li>B. Student Equity Plan will go to Academic Senate for first reading on October 21, and to College Council on October 28.</li> <li>C. The Foundation ratified new Board members Julie Holt and Gary Shipcott. The Foundation is considering having all requests at one time for college program funding consideration.</li> <li>D. Representatives from Student Success Committee, Student Equity, BSI, and SSSP are going to meet in the near future to discuss greater coordination and how to best maximize efficiencies.</li> </ul> <ul style="list-style-type: none"> <li>A. Corinna thanked all faculty who met with accreditation site visit team members.</li> <li>B. The SCC faculty hire process is in progress, with Senate recommendations complete at the meeting of November 4, 2014.</li> <li>C. The BSI Report received an extension; the report is currently being modified and will go to Senate at their next meeting.</li> <li>D. SB850 is a hot topic. A joint Senate resolution has been created recommending RSCCD wait to join the pilot program until questions regarding the pilot are answered. Faculty continue to explore baccalaureate programs and are open to the idea in the future, especially if there is a stated need.</li> <li>E. Faculty vs Alumni Basketball, November 6, 6-8:00 p.m.</li> <li>F. Faculty Excellence Lecture (Denise Foley), November 19, 1:30 p.m., H-106</li> <li>G. Celebration Home for the Holidays, Saturday, November 22</li> </ul>	
<p>12. President: John Weispfenning Next meeting: Tuesday, October 28, 2014, 1:30 p.m., E-107</p>	<ul style="list-style-type: none"> <li>A. John distributed a sketch representing land The Irvine Co recently donated to the County (eliminating some of the planned housing). SCC may receive growth from the Portola housing developments.</li> <li>B. Arleen Satele has been hired as Vice President of Administrative Services, and will begin at SCC on November 12.</li> <li>C. The College Council meeting scheduled for November 11, is cancelled due to the holiday.</li> </ul>	

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)