

Santiago Canyon College
College Council (Planning and Budget Allocation)

MINUTES

October 9, 2007, 2:00 p.m., E-107

Administrators: John Hernandez, Mary Halvorson, Steve Kawa, Jose Vargas, Juan Vázquez

Faculty: Morrie Barembaum, Linda Cucovatz, Rosi Enriquez, Laura Wirtz, Connie Wilson, John Smith (absent), Leah Freidenrich and (alt)

Classified: Diane Durdella (absent), Zina Edwards, Sheryl Martin, Janell McWilliam (absent) (alt)

Approved 10/23/07

Student: Sean Dadashi

Technology: Curt Childress

Communication: AnnMarie Librescu

| MINUTES | DISCUSSION/COMMENTS | OUTCOME/FOLLOW UP |
|---|---|----------------------------|
| 1. Approval of Minutes, 9/25/07 | Motion to approve minutes as presented (Barembaum/ Cucovatz). | Motion passed unanimously. |
| NEW BUSINESS | | |
| 1. TGIF | President Vazquez thanked everyone who participated in the TGIF event on September 28. | |
| 2. Reorganization: Instructional Center Specialist to Director, Academic Learning Centers: Mary Halvorson | Second Reading: the proposed reorganization would become part of the 2008-2009 classified request list. Motion to accept reorganization (Vargas/Edwards) as presented for consideration as part of the classified list. | Motion passed unanimously. |
| 3. Technology Plan: Mary Halvorson, Curt Childress | The Academic Senate e-mailed the document to all members, and received approval. Motion to approve (Barembaum/Enriquez) the Technology Plan. Note: the condensed version will be in the Educational Master Plan, and the full version in the accreditation report. | Motion passed unanimously. |
| PROGRAM UPDATES | | |
| 1. Associated Student Government: Sean Dadashi | <ul style="list-style-type: none"> • Latino Heritage Month event included educational materials and entertainment. • Men's Soccer tailgate was a success - all the food was gone. • October 11 - National Coming Out Day activities planned October 31-November 1 - Fall Fest October 31 - Halloween • November 1 - Dia de los Muertos • Textbook Affordability Act - letter of concern has been developed by the ASG commissioner of internal affairs | |
| 2. Continuing Education: Jose Vargas | <ul style="list-style-type: none"> a. Sonia Gomez has accepted the position of Administrative Secretary for Employee Services at OEC. b. Theo Lacy and James Musick - lockdowns have occurred the past three weeks; over 70 classes have not met. | |
| 3. Classified Advisory Group: Zina Edwards | <ul style="list-style-type: none"> a. Meeting was held last Tuesday, October 2. Currently an e-mail is going out regarding a buy-the-book donation. b. Leslie Piazza, director of risk management and employee benefits, will be speaking at the next Hawks meeting, Tuesday, November 6. | |
| 4. Communications: AnnMarie Librescu | <ul style="list-style-type: none"> a. Looking at working with KDOC morning news program, which focuses on Orange County news. | |

| | | |
|--|---|--|
| <p>5. Technology: Curt Childress</p> | <p>b. Working on <i>Career Focus</i> magazine for a January 2008 edition. c. Gathering student success stories to include on the web page.</p> <p>The Technology Advisory Committee (TAG) has reconvened and will be meeting monthly. Looking at mission and composition of committee. Next meeting is November 1. Recommendations from TAG will go to Chancellor's Council.</p> | |
| <p>6. Budget/Facilities/Safety/Admin Services: Steve Kawa</p> | <p>a. Facilities: First meeting of general contractor for softball field. Environmental Construction Inc. will start next week, with a 120 day contract for completion. b. Administrative Services/Emergency Preparation: Everything we think needs to be done for an emergency at the college - lots of training will be involved.</p> | |
| <p>7. Curriculum and Instruction Committee: Linda Cucovatz</p> | <p>Policy pertaining to Board Policy 6117 - second reading passed in Academic Senate.</p> | |
| <p>8. Academic Affairs: Mary Halvorson</p> | <p>Mission statement needs to be reviewed for accreditation.</p> | <p>Mission Statement will be placed on the next College Council agenda for review.</p> |
| <p>9. Student Success Committee/Student Services: John Hernandez</p> | <p>a. Nga Pham, research, spoke at the last Student Success Council meeting regarding research information on basic skills. b. Job Fair is being held today at Strenger Plaza. Partnership has been developed with Disney for paid internships. c. Outreach is continuing to be involved in community events.</p> | |
| <p>10. Educational Master Plan Committee/Academic Senate: Morrie Barembaum</p> | <p>a. Michael DeCarbo is drafting a policy for the time limit for grade change requests. b. Textbook cost continues to be a discussion - how to reduce the price. c. Next meeting will include Mission Statement and faculty hires.</p> | |
| <p>11. President: Juan Vázquez</p> | <p>a. Sixteen faculty positions are on the initial draft of the request list for 2008-2009. b. The library received awards for educational design from the Concrete Masonry Association. c. District wide Convocation is set for Thursday, February 7, 2008. The topic will work around the John Kotter book, <i>Our Iceberg is Melting</i>. d. Volunteers for Community Science Night should contact Debbie Brooks.</p> | |