

Santiago Canyon College - College Council
MINUTES – October 9, 2012, 2:00 p.m., E-107

Administrators: John Hernandez, Aracely Mora, Steve Kawa, Jose Vargas, Juan Vázquez

Faculty: Corinna Evett (absent), Morrie Barembaum, Michael DeCarbo, Joe Geissler, Craig Rutan, Rosa de la Torre, Craig Nance, Rick Adams (alt)

Classified: Diane Durdella, Zina Edwards, Sheryl Martin, Janell McWilliam (absent), Cecilia Diaz (absent -alt)

Student: Rachel Bulosan Technology: Curt Childress (absent) EMP Rep: Jim Isbell Guest: Leah Freidenrich

Approved 10/23/12

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 9-25-12	Approval		Motion to approve as presented (Nancy/DeCarbo) passed unanimously.
2. Reorganization Request: Upward Bound Math & Science: John Hernandez	First Reading	John Hernandez presented a reorganization for the Director, Special Programs position that supports the Upward Bound, Math and Science Trio grant that has already been approved by the Council and Board of Trustees.	Motion to waive second reading and approve reorganization (Barembaum/Edwards) passed unanimously.
3. Muslim Journeys Bookshelf Grant: Joe Geissler	First Reading	Joe Geissler asked Leah Freidenrich to present the Request for Authorization to Apply for a Grant, Muslim Journeys Bookshelf Grant. The grant will include a collection of 25 titles, partnering with the Islamic Institute of Orange County, highlighting the materials received, and an all-college read of <i>House of Stone</i> , by Anthony Shadid.	Request will be up for second reading at the next meeting, October 23, 2012.
4. Basic Skills Initiative State Report 2012-2013: Craig Rutan	Approval	Juan Vázquez complemented Maureen Roe on her outstanding presentation to the Board last night on the BSI Report. Craig Rutan noted the report is submitted to the State Chancellor's Office on an annual basis. This year's report focused on English instruction, and next year's will focus on mathematics. Goals include: 2% success rate in English and 1% rate in math, and review of ability of students to transfer from noncredit to credit.	Jose Vargas requested feedback if students are having difficulty with the transition from noncredit to credit. Motion to approve Basic Skills Report (Rutan/Adams) passed unanimously.
5. ACCJC Report to the Commission: Craig Rutan	Information	All colleges must submit a report of their achievement with Student Learning Outcomes (SLO) and level of proficiency. The report is based on 250 word (max) narrative responses to defined sections, with documents attached to provide evidence of effectiveness. Currently, SCC is 93.9% proficient. The college needs to improve on disseminating the activities and actions of SLOARC (SLO and Assessment Review Committee) and the Educational Master Plan Committee throughout the campus. Also need to improve on documentation of assessment conversations.	The SCC <i>Status Report on Student Learning Outcomes Implementation</i> will be submitted electronically to the Accrediting Commission for Community and Junior Colleges (ACCJC) by Monday, October 15.
6. RSCCD Revised District and College Governance Structure:	Information	Discussion regarding the Draft of the Revised District and College Governance Structure included:	

Juan Vázquez		<ul style="list-style-type: none"> A. Concern that document is not well represented as a draft. B. BAPR was dissolved without notice. C. Planning and Organizational Effectiveness Committee members from SCC: Aracely Mora (Aaron Voelcker), Rudy Tjiptahadi, Alex Taber, and Corinna Evett. Corinna Evett needs to be an equal partner co-chair of this committee. D. Budget needs to follow planning, as mandated by Accrediting Commission (ACCJC). E. District committees need to follow the Brown Act, posting meeting announcements and agendas at appropriate times and places. F. College representatives on the various committees need to be defined in the membership listing, plus a definition of chair selection/assignment. G. Calendar of district councils/committees should be posted on the district website. H. District meeting locations need to be easily accessible for non-members to attend. 	
OLD BUSINESS			
1. Accreditation Update: Aracely Mora	Information	<ul style="list-style-type: none"> A. Aracely Mora, Corinna Evett, Craig Rutan and Aaron Voelcker attended the accreditation training workshop for self-evaluation on October 5. B. Corinna Evett and Craig Rutan will serve as co-chairs for the 2014 accreditation visit. A variety of groups/members will be assigned to cover responses to the standards in the report. 	
2. Budget Update: Juan Vázquez	Information	<p>Steve presented the SCC General Fund Budget Report 9-30-12. Juan noted that, in comparison with a Florida study, SCC is short custodial/maintenance employees by 3 FTES. Steve will be asking the Budget Committee to consider hiring one additional custodial/maintenance person for the opening of the gymnasium/humanities building.</p>	
PROGRAM UPDATES			
1. Associated Student Government: Rachel Bulosan		<ul style="list-style-type: none"> A. The redistribution of ASG sticker income (based on home college) has resulted in a 15.5% increase to ASG during the last quarter. Plans are in the works for an ASG sticker drive. 	

	<p>B. Several restaurant night fundraisers are planned.</p> <p>C. ICC is sponsoring "Open Mic Night" on October 25, 6:30-8:30 pm.</p> <p>D. Faculty vs Students basketball game set for Thursday, November 8.</p>	
<p>2. Communication: Martin Stringer</p>	<p>A. Martin confirmed that public advocacy of ballot initiatives and candidates is permitted in public areas on campus, but not in classrooms (unless part of the curriculum).</p> <p>B. The college will be hosting a CIF Girls Volleyball on November 17, in the gym, which will be covered by Fox News Prime Ticket.</p>	
<p>3. Educational Master Plan Committee: Jim Isbell</p>	<p>The Educational Master Plan document is currently being edited and should be ready soon for publication. Upcoming program reviews include Art and Exercise Science.</p>	
<p>4. Continuing Education: Jose Vargas</p>	<p>The FTES target for fall, as of today, is 270, and as of Monday, OEC had reached 276 FTES.</p>	
<p>5. Classified Advisory Group: Zina Edwards</p>	<p>No report.</p>	
<p>6. Technology: Curt Childress</p>	<p>No report.</p>	
<p>7. Budget/Facilities/Safety/Admin Services: Steve Kawa</p>	<p>A. Steve reported that Martin Stringer is recruiting outside groups to use the pool and gymnasium facility. The fees will cover custodial service.</p> <p>B. Lee Atwood is taking certification training to maintain the pool.</p> <p>C. Signalization operation is on hold until construction is complete on the SCC side (speed bumps striping) to assist with traffic safety.</p> <p>D. Surveillance camera installation is its second week, with U, A, B complete; D and E are next. Interiors will be finished by December, and then installation will begin for parking lots.</p>	

<p>8. Curriculum and Instruction Committee: Craig Rutan</p>	<p>A. The SAC Academic Senate approved modifications to common curriculum, with routing of courses no longer going to both colleges, effective spring 2013.</p> <p>B. Discussion continues on policy of suspension of courses, and repeatable courses.</p>	
<p>9. Academic Affairs: Aracely Mora</p>	<p>No report.</p>	
<p>10. Student Success Committee/Student Services/Foundation: John Hernandez</p>	<p>No report.</p>	
<p>11. Academic Senate: Michael DeCarbo</p>	<p>A. Applauded Maureen Roe for her presentation at the Board meeting.</p> <p>B. The Senate is in support of Proposition 30.</p> <p>C. Distance Ed program and coordinator continue to be discussed. Concerns include: what will the college lose when gaining this program, and should this be staffed with faculty or administrators.</p>	
<p>12. President: Juan Vázquez Next meeting: Tuesday, October 23, 2:00 p.m., E-107</p>	<p>No additional report.</p>	