

Santiago Canyon College - College Council

MINUTES

November 26, 2013 2:00 p.m., E-107

Administrators: John Hernandez (absent), Aracely Mora, Steve Kawa (absent), Jose Vargas, Juan Vázquez

Faculty: Corinna Evett, Michael DeCarbo, Joe Geissler (absent), Rudy Frias, Craig Nance, Craig Rutan, Nooshan Shekarabi, Rick Adams (alt)

Classified: Diane Durdella, Zina Edwards (absent), Sheryl Martin, vacant, Cecilia Diaz (absent-alt)

Student: Jason Wayne Technology: Curt Childress EMP Rep: Rick Adams (absent) Communication: Martin Stringer (absent)

Guests: Corine Doughty, Aaron Voelcker

Approved 1/14/14

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 11-12-13	Approval		Motion to approve minutes as presented (DeCarbo/Vargas) passed unanimously.
2. Adoption of Distance Education Handbook: Aracely Mora	Second Reading	Corinna Evett noted the item was approved by Academic Senate.	Motion to adopt Distance Education Handbook, with inclusion of Mission Statement approved by Board on 9-30-13, (Rutan/ Nance) passed unanimously.
3. Adoption of Technology Master Plan 2012-2017: Aracely Mora	Second Reading	Corinna Evett Noted the items was approved by Academic Senate.	Motion to adopt Technology Master Plan 2012-2017, with inclusion of Mission Statement approved by Board on 9-30-13, (Vargas/Durdella) passed unanimously.
4. Reorganization – Business & Career Technical Education, Administrative Secretary and Senior Account Clerk: Aracely Mora	Second Reading	Reaffirmed the positions are using consortia and apprenticeship funds (50/50), and the positions will be eliminated if the grant is not refunded after five years. The positions could be eliminated, but the personnel would have possible bumping rights.	Motion to approve reorganization for Business and Career Technical Education, Administrative Secretary and Senior Account Clerk (Mora/Shekarabi) passed unanimously.
5. Affirmation of PIE Committee Governance Handbook Description: Corinna Evett	Second Reading		Motion to affirm PIE Committee governance handbook description (Rutan/ Vargas) passed unanimously.
6. Support of Dissolution of Student Learning Outcomes Assessment and Review Committee (SLOARC): Corinna Evett	Second Reading	Corinna Evett noted the Academic Senate supported this dissolution.	Motion to support dissolution of SLOARC (DeCarbo/Durdella) passed unanimously.
7. Transfer Degrees (AAT and AST): Aracely Mora	Information	A. Aracely Mora applauded Craig Rutan for his direction, leadership and advocacy, as SCC reached 100% status on	

		<p>the Associate Degree for Transfer report from the Chancellor's Office.</p> <p>B. New legislation, SB 440, mandates compliance. Craig Rutan commended Leonor Aguilera, Tiffany Garbis and discipline faculty who have worked to meet the mandate.</p> <p>C. Geography degree is up for approval at the Board meeting in December. The Computer Science degree is still under construction.</p> <p>D. There is a short period of time to get degrees through; SCC has 15, and will soon be adding Kinesiology and Geography. SCC will continue to comply as new opportunities become available.</p>	
OLD BUSINESS			
1. Accreditation Update: Aracely Mora	Information	<p>A. SCC received confirmation from ACCJC (Accrediting Commission for Community & Junior Colleges) that a substantive change proposal is not required with the relocation of classes for the Orange Education Center.</p> <p>B. The ACCJC meeting in January includes institutional actions, and a public agenda for revised commission policies.</p> <p>C. The October 15th report includes a proficiency rubric to measure where we are according to components on the rubric. Aaron Voelcker presented the rubric and the measurement/scoring received by SCC. The report is available on the SCC web page, under Accreditation. Aracely noted that evidence had to be provided for each point in the report, similar to accreditation. One outcome for SCC is the need to improve the assessment component. The report also recognizes achievements. Council members agreed that "norming" of visiting accreditation teams is needed from the commission.</p> <p>D. Corinna outlined the process occurring with the current self-evaluation. Final drafts are due on Monday, December 2, from the Standard Chairs to the four Steering Committee Chairs. A final draft will be sent to Steering Committee members for review prior to the start of spring 2014.</p>	

2. Budget Update: Juan Vázquez	Information	<p>A. Juan Vázquez reported there is nothing new for the internal budget. The external state budget will be bringing in billions more than projected but those funds are likely earmarked.</p> <p>B. SCC is trying to maximize FTES generation. Currently, it looks as though SCC is doing better generating credit FTES than SAC.</p>	
PROGRAM UPDATES			
<p>1. Associated Student Government: Jason Wayne</p> <p>2. Communication: Martin Stringer</p> <p>3. Educational Master Plan Committee: Rick Adams</p> <p>4. Planning and Institutional Effectiveness: Corinna Evett</p> <p>5. Continuing Education: Jose Vargas</p> <p>6. Classified Advisory Group: Diane Durdella</p> <p>7. Technology: Curt Childress</p> <p>8. Budget/Facilities/Safety/Admin Services: Steve Kawa</p>	<p>Jason reported:</p> <ul style="list-style-type: none"> • December 5 – Winterfest - light entertainment on campus • November 28 – Huntington Beach Clean up • November 28 – Ushering at Holiday Showcase • ASG is developing an ad hoc committee to determine action regarding the student trustee’s participation at the colleges. Both college ASG Executive Boards have spoken with the student trustee regarding this issue. The group will also confer with the Chancellor and Board President. <p>No report.</p> <p>No report.</p> <p>A virtual meeting was held researching the rubric and prioritization process.</p> <p>Happy Thanksgiving sentiment to all.</p> <p>No report.</p> <p>No report.</p> <p>No report.</p>		

<p>9. Curriculum and Instruction Committee: Craig Rutan</p>	<p>A. Final C&I meeting will occur on Monday, December 2. SCC is 100% on schedule for quadrennial review (first time in college history).</p> <p>B. The CurricUNet system upgrade continues to be a challenge. Craig will be contacting the CurricUNet CEO to resolve receipt of the upgrade.</p> <p>C. Craig is concerned that deadlines will not be met due to the upgrade delay. Problems could occur with courses in the queue for approval at the time of upgrade.</p>	
<p>10. Academic Affairs: Aracely Mora</p>	<p>No report.</p>	
<p>11. Student Success Committee/Student Services/Foundation: John Hernandez</p>	<p>No report.</p>	
<p>12. Academic Senate: Corinna Evett</p>	<p>A. Corinna thanked Jose Vargas, Vice President of Continuing Education, for attending the last meeting and answering questions. She commended him for his high level of involvement with AB86.</p> <p>B. Next Tuesday, December 3, is the last meeting of the semester. Trustee Phillip Yarbrough will be attending.</p> <p>C. Aaron Voelcker, Assistant of Assessment and Institutional Effectiveness, will also be joining the Senate meeting.</p>	
<p>13. President: Juan Vázquez Next meeting: Tuesday, December 10, 2013, 2:00 p.m., E-107</p>	<p>Juan thanked Craig Rutan for his entertaining and informative presentation last week.</p>	

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)