

**Santiago Canyon College - College Council**  
**MINUTES– February 26, 2013, 2:00 p.m., E-107**

**Administrators: John Hernandez, Aracely Mora, Steve Kawa, Jose Vargas, Juan Vázquez**

**Faculty: Corinna Evett, Morrie Barembaum, Michael DeCarbo, Joe Geissler, Craig Rutan, Rosa Salazar de la Torre, Craig Nance, Rick Adams (alt)**

**Classified: Diane Durdella, Zina Edwards, Sheryl Martin, Janell McWilliam, Cecilia Diaz (absent -alt)**

**Student: Rachel Bulosan (absent) Technology: Curt Childress EMP Rep: Jim Isbell Communication: Martin Stringer (absent)**

**Guests: Corine Doughty, Raul Gonzalez, Aaron Voelcker**

**Approved 3-12-13**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 2-12-13	Approval		Motion to approve as presented (DeCarbo/De la Torre) passed unanimously.
2. Reorganization - Business and Career Technical Education: Aracely Mora	Second Reading	Corine Doughty presented the revised "Proposed" page, which addressed the set up of the chart. Aracely Mora confirmed that all changes to re-directing LHE for department chairs must be negotiated.	Motion to approve reorganization as presented (Adams/Edwards) passed unanimously.
3. CAMP Student Services Specialist Reorganization Request: John Hernandez	Second Reading	No additional information.	Motion to approve reorganization as presented (Vargas/Geissler) passed unanimously.
4. Accreditation Steering Committee: Aracely Mora	Second Reading	Changes to Standard memberships: Esther Odegard on IIIA, Lynn Manzano on IVAB, and Debbie Hjorth on IA. The Steering Committee reflects a wide-spread representation throughout the college.	Motion to approve as presented (DeCarbo/McWilliam) passed unanimously.
OLD BUSINESS			
1. Accreditation Update: Aracely Mora	Information	Aracely distributed two documents provided by the Accrediting Commission for discussion: 1) Getting Started-2013 Annual Report; and, 2) Getting Started-2013 Annual Fiscal Report. Noted that a majority of the fiscal report will be completed by the district. Aaron Voelcker will be working with faculty and staff on campus to complete the annual report.	
2. Budget Update: Juan Vázquez	Information	A. Steve Kawa, Morrie Barembaum, Raul Gonzalez, and Michael DeCarbo are SCC members of the Fiscal Resources Committee. Steve reported that the group is looking at the SB361 Model. The model outlines the need for the district to provide a list of expenditures.  B. Would like to track what responsibilities/duties were done at the district in the past that are now a campus responsibility (example-payment for student liability	Steve will send electronic, updated version of the <i>SB 361 Budget Allocation Model – Draft</i> to members (sent on 2/27/13).

		<p>insurance changed from district to Health Center).</p> <p>C. Council members expressed concerns over recent discussions to use remaining Measure E money designated for SCC, at SAC. Morrie also questioned the listing of the SAC Planetarium on the Measure E project list – is it new?</p>	
<b>PROGRAM UPDATES</b>			
1. Associated Student Government: Rachel Bulosan		No report.	
2. Communication: Martin Stringer		No report.	
3. Educational Master Plan Committee: Jim Isbell		Program Review Summary Report was received by History at the last meeting (copy distributed).	
4. Continuing Education: Jose Vargas		The Chapman facility is nearing completion of computer and phone installation.	
5. Classified Advisory Group: Zina Edwards		The recent fund raising activity collected \$435.	
6. Technology: Curt Childress		<p>A. TAG has not met since January, with the next meeting in April.</p> <p>B. The SCC Technology Committee met in early February. Members on the committee include John Smith, Alice Ho, Stew Myers, Lana Wong, Anson Lui and Cindy Swift.</p> <p>C. The Web Task Force is pursuing becoming a permanent committee, reporting to the Technology Committee.</p>	
7. Budget/Facilities/Safety/Admin Services: Steve Kawa		<p>Three projects that are under consideration or implementation:</p> <ol style="list-style-type: none"> <li>1. Photovoltaic panels – installation in mid-March</li> <li>2. AQMD/Sustainability Fair, led by Doug Deaver</li> <li>3. Installation of six electric car charging stations</li> <li>4. Electric cars for use by Security</li> </ol>	
8. Curriculum and Instruction Committee: Craig Rutan		No report.	

<p>9. Academic Affairs: Aracely Mora</p>	<p>A. The Dean of Math and Science committee is convening.  B. Melinda Womack is serving as the Interim Dean for Arts, Humanities and Social Sciences/Library Division.</p>	
<p>10. Student Success Committee/Student Services/Foundation: John Hernandez</p>	<p>A. Upward Bound Math and Science held their first Saturday Science Series workshop, with Elizabeth Elchlepp, Anson Lui, and the Academic Success Center participating. Very successful.  B. Financial Aid Awareness Day scheduled for March 6.  C. Foundation Board meeting set for Thursday, February 28.  D. The Student Success Committee will be meeting on Monday and will receive the Scorecard presentation by Craig Rutan and Syed Rizvi (a snapshot of BOG population of students).</p>	
<p>11. Academic Senate: Corinna Evett</p>	<p>Corinna presented a concept draft for the Planning Institutional Effectiveness Committee (PIE). Discussion followed.</p>	<p>Aracely requested Aaron Voelcker be added to the membership. Classified staff suggested a membership number of 2 for the committee. Corinna requested how many and who should be identified from Student Services.</p>
<p>12. President: Juan Vázquez  Next meeting: Tuesday, March 12, 2013, 2:00 p.m., E-107</p>	<p>Other: Michael DeCarbo noted that the EAR Committee has been notified of the revised enrollment priorities.</p>	